

State Workforce Innovation Council
December 15th, 10:00AM
Indiana Government Center South, Conference Room B
Indianapolis, Indiana

Present: Brian Burton, Dan Clark, Jim Dunn, David Entzian, Mark Everson, Mark Goldman, Kay Gordon, Sandra Hartz, Dan Hasler, Robert Hayes Jr., Randall Holmes, Leroy Jackson, Peter Kissinger, Mark Maassel, Cathy Metcalf (via phone), Rebecca Nickoli, Andrew Norris, Jac Padgett, Paul Perkins, Dan Peterson, Derek Redelman, Sen. Tim Skinner, Steve Slagle, Bill Stanczykiewicz

Also present from Department of Workforce Development: Dr. Gina DelSanto; Senior Deputy Commissioner Agency Policy, Education and Training, Jeff Gill; General Counsel, Randy Gillespie; Chief Financial Officer, Nancy Manley; Director of Budget, Dennis Wimer; Deputy Commissioner Field Operations

Absent: Carol D’Amico, Dan Hasler, Ron Keeping, Sheriee Ladd, Teresa Lubbers, Fred Merritt, Charles Moseley, Doug Poe, Commissioner Terry Rodino, Dennis Rohrs, Sherry Seiwert, Mayor Wayne Seybold, Rep. Randy Truitt, Senator Brent Waltz, Debra Williams

I. Call to Order and Roll and Introduction of New Members

Mr. Perkins called the meeting to order and recognized a quorum was present. He introduced the newest member of the SWIC, Sandy Hartz and gave a brief background. Ms. Hartz represents the Indiana Association for Adult and Continuing Education (IAACE). [Sandra Hartz – Brief Biography](#)

II. Approval of Minutes for the SWIC Meeting on September 8, 2011.

Mr. Perkins asked the members to review the minutes from the September meeting. He entertained a motion to approve the minutes. Mark Maassel motioned for approval and Jac Padgett seconded the motion, motion approved. [Draft Meeting Minutes – September 8, 2011](#)

III. Commissioner’s Update and Review of Regional Performance

Commissioner Everson began his update with discussion regarding the initial Unemployment Insurance claims. The State is starting to see numbers reflect that from 2007. He discussed ‘work share’ as a way for employers to cut back costs without cutting positions. An employer may cut hours without having to eliminate a position, retrain and rehire someone. He discussed budgets and reminded the SWIC that it must carefully monitor what it does and to plan for reductions in funding. He commented on the new customer flow process and regional performance data and stated that if the SWIC moves its next meeting to March 1st there will be 6 months worth of performance and expenditure data to review. During Mr. Everson’s presentation, he noted that the Youth numbers will be different due to the academic calendar, where enrollments are generally low during the summer months. Mr. Everson also noted that the UI system will allow us to capture payroll data and be able to see cost per participant relative to the number of participants that enter employment. This will allow the SWIC and DWD to be able to monitor performance outcomes better and hold grantees accountable.

IV. Policy Discussion – Defining “Reasonable and Necessary” for WIA-Funded Expenses:

Mr. Redelman discussed reasonable and necessary expenditures with the board members. He directed the members attention to a resolution to direct DWD to implement policy and guidance regarding the definition of “Reasonable and Necessary” in relation to costs charged to grants and contracts administered by DWD. He asked the members to review this resolution and entertained a motion to approve the resolution, Mark Goldman seconded the motion, motion approved.

[Policy – Defining “Reasonable” and “Necessary”](#)

[Technical Assistance Bulletin – Examples of How to Determine “Reasonable and Necessary”](#)

[Resolution – Implement Guidance regarding Reasonable and Necessary](#)

V. Policy Discussion – Using WIA Funds for Prior Learning Assessment (PLA)

Dr. DelSanto gave a background of Prior Learning Assessment to the board. Mr. Clark and the Educational Review Committee have recently reviewed a policy that they would like the board to adopt.

[Draft Prior Learning Assessment Policy](#)

Dr. DelSanto discussed the stipulations in the policy with the board. The stipulations include that PLA must lead towards credit for the major that the participant is working towards. Additionally, if a school charges a fee for transferred credit, the institution must waive the fee in order for WIA to fund the PLA, and each candidate will work with an Academic Career Counselor to determine whether PLA is appropriate for the candidate’s circumstance.

Dr. DelSanto asked the members to review the following resolution to encourage the use of PLA and implement guidance regarding its proper usage.

[Resolution – Encourage the Use of PLA and Implement Guidance Regarding its Proper Usage](#)

Dan Clark motioned for approval of the resolution and Dan Peterson seconded the motion, motion approved.

VI. Budget Report

Mr. Gillespie began his budget discussion by stating that in light of recent news, his presentation has become invalid. He recently learned that the funding for WIA for 2012 was not cut to the level that was originally thought. He had just learned that WIA funding will be cut by 7% next year.

VII. Changes to Bylaws

Dr. DelSanto discussed two potential changes to the SWIC’s bylaws. The first change to be discussed was regarding the language ‘indemnification’ which would be removed and replaced with language regarding “sovereign immunity.” The second change would add a new responsibility to the Educational Review Committee. Derek Redelman motioned for approval of the bylaws, and Mark Goldman seconded the motion, motion approved.

[Suggested Changes to ByLaws](#)

VIII. Discussion – Post-secondary Career and Technical Education (CTE)

Dr. DelSanto discussed the SWIC’s new role in overseeing the CTE program. She stated the Educational Review Committee will review the CTE funding formula and develop the application for CTE providers. Once they have done that then they would bring it to the full SWIC to review. Chris Deaton gave a

presentation to the board regarding the Career and Technical Education program explaining the SWIC's role and the background of the program.

[SWIC Post-Secondary CTE Presentation](#)

IX. SWIC Committee Reports

Bill Stanczykiewicz gave an update on the Youth Committee. He invited all SWIC members to attend the statewide conference in April and participate as a judge. He also stated the data from 2011 YHCC program is in. He stated 21% of participants gained employment, 10% gained a certificate and 43% enrolled in training. These were great results, and the funding for 2012 has been approved.

Dan Clark gave an update on the Educational Review Committee. He stated the GED will be available to take online coming in January. The state of Indiana will be one of the first to pilot this new program.

Jac Padgett updated the board on the Grants Committee. He stated in 2010 calendar year they distributed \$18 million in grants and in 2011 the committee only granted \$1 million of which 50% was rapid refund funds.

Mark Goldman gave an update on the Employer and Marketing Committee. Mr. Wimer had been traveling the state and received comments from employers on how to get people off unemployment and back in the workforce.

Derek Redelman updated the board on the Performance and Compliance Committee. He stated they have been reviewing WIB certifications and all have been approved except for one which will be approved at their next meeting.

[Update on WIB Certifications](#)

Mr. Redelman also addressed the board with an issue they have had regarding what a Business Representative should be defined as. The issue regards whether or not non-profit organizations should be considered as "businesses," and if not then the definition will be exclude hospitals, which are a significant employer in the State. The committee will continue to work on establishing a definition, and will bring it to the full SWIC for review at its next meeting.

**Dr. DelSanto thanked the members for a great year and all their hard work and dedication.
Adjournment at 1pm**