STATE WORKFORCE INNOVATION COUNCIL
EXECUTIVE COMMITTEE
November 18 2010, 10 A.M.
INDIANA GOVERNMENT CENTER SOUTH, DWD ROOM 301-C
INDIANAPOLIS, IN 46204

Present: Susan Brooks, Carol D'Amico (via phone), Mark Goldman, Jac Padgett, Paul Perkins, Derek Redelman, and Dennis Wimer.

Also Present: From the Indiana Department of Workforce Development: Dr. Gina DelSanto, Senior Deputy Commissioner for Policy and Performance, Chris Guidry Director of Career and Technical Education, Nate Klinck Director of Policy, Marie Mackintosh Director of Education and Training Programs, Michelle Marshel Deputy Commissioner of Communications, Scott Sanders Deputy Commissioner Systems Information and Analysis.

Call to Order and Roll: State Workforce Innovation Council Chair, Paul Perkins, called the meeting to order at 10:12 a.m. and a quorum was present. Members had received drafts of the October 21st Executive Committee minutes for review. Mr. Perkins entertained a motion to approve the minutes, Mark Goldman motioned for approval and Derek Redelman seconded. The minutes were approved.

Committee Business:

Dr. DelSanto began the discussion with review of the main topics for this meeting. The main topics of this meeting were membership criteria, Workforce Investment Boards, local plans and a new process of customer flow that Mr. Guidry and Ms. Mackintosh will present on. The final topic of discussion will be a request from the Commissioner regarding drug testing. All these topics will be presented at the full SWIC and each executive member will decide which one to present on.

Mr. Klinck began discussion regarding local plan membership. The SWIC will provide guidance as the Regional Workforce Boards transition into Workforce Investment Boards. We will be mandating members due to size of sectors and industry per region. Membership requests will go to the Performance and Compliance Committee for review. Mr. Perkins suggested adding a narrative to the WIBs to keep the boards as small as possible as thirty members or less is preferred. Mr. Klinck handed out the WIB membership template for the Executive Members to review. This template will be competed yearly by all boards. Mr. Redelman stated he will present this to the full SWIC members at their next meeting.

Dr. DelSanto stated there is a similar template for those who are planning to remain Regional Workforce Boards and Mr. Perkins will present that to them at the next full SWIC meeting as the first item of discussion for the meeting will be which RWBs will be transitioning to WIBs.

Dr. DelSanto stated that on December 16th will be the Regional Operators meeting where they will discuss their new structures if they choose to become WIBS. At this time they will need to develop their Local Elected Official Designee. Cities that are over a population of 5,000, the mayor will be their local elected official. It was agreed by the Executive Committee to include Towns to participate in this. All agreements must be completed by July 1st to become a WIB.

Mr. Klinck handed out four hand outs regarding guidance of local plans and templates for the local plans for WIBs, Youth, and WIA.

Mr. Sanders and Mr. Klinck discussed a handout showing data submitted by employers to help estimate the size of the businesses in each region. This data helps the regions to link their programs to the correct industry.
Dr. DelSanto stated that these templates will be reviewed by the SWIC and will be considered the regions contracts with the SWIC. These plans will be updated yearly and will align with programs to make sure outcomes and results are being met.
The Youth programs must meet all program elements. There are JAG, Adult Ed, Scholarships and workshops and other programs. All will have to meet membership, program deliverables and fiscal requirements. Mr. Wimer stated he will present this to the full SWIC at the next meeting.

Ms. Mackintosh reviewed the Customer Flow Policy. She stated that the integration policy needs to be updated. The initial intake needs to be restructured and so does the enrollment process. They have introduced this to half the regions and all have agreed. The new policy will go into effect in July. Mr. Wimer stated he will present this to the full SWIC at their next meeting.

Dr. DelSanto discussed the process of procuring a One Stop Operator. If the RWBs decide to become WIBs the Governor will allow the Regional Operator to competitively procure a One Stop Operator. Mr. Padgett stated he will present this to the full SWIC at their next meeting.

Mr. Klinck discussed the Drug Testing Policy that will be introduced to the full SWIC for them to vote on. The executive members agreed with the policy statement. Discussion ensued.

Adjournment
The Chair adjourned the meeting at 1:45p.m.

STATE WORKFORCE INNOVATION COUNCIL

Paul Perkins, Chairman
Mark S. Goldman, Vice Chairman

ATTEST:

Mark W. Everson, Commissioner
Indiana Department of Workforce Development
GINA DelSANTO for MARK EVERSON