

**Minutes of the  
Joint Workforce Investment Board  
Youth Council**

**Evansville Vanderburgh Public Library  
Large Group Study Room (Second floor)  
200 SE Martin Luther King, Jr. Boulevard  
Evansville, Indiana**

**Friday, December 2, 2011**

**11:00 a.m. to 1:00 p.m. Central Time  
(Noon to 2:00 p.m. Eastern Time)**

**Members Present:** Deidra Conner, Rep. Suzanne Crouch, Cheri Kervin-Jones (adobe connect), Betty Lonis (phone), Judge Brett Niemeier, Marilyn Pitzulo (adobe connect), Holli Sullivan, Patricia Sutton (adobe connect).

**Regional Workforce Board Representatives Present:** Shannon Laurent, Region 8 Regional Youth Coordinator; Christine Bryant, representative of Region 11.

**Joint Workforce Investment Board Staff Present:** Cheryl Musgrave, Executive Director.

**Call to Order and Introductions**

Ms. Musgrave, Joint Workforce Investment Board Executive Director, called the meeting to order and recognized a quorum was not present.

Ms. Laurent, representative of Region 8, emphasized the importance of the Youth Program and encouraged attendance in person. As travel costs are a concern, telephone and video conferencing is available. The Council learned that voting is not permitted for electronic attendees unless an in-person quorum is present. Council member State Representative Suzanne Crouch is working on a bill to permit this and requested the distribution of the draft bill to Council members. Representative Crouch welcomes comments and testimony.

Members were informed of two vacancies on the Council: one for a parent of a Workforce Investment Act eligible youth and one for a representative from a Housing Authority. Nominations of individuals were requested from regions 8 and 9, respectively.

**Orientation: Workforce Investment Act Youth Program Overview**

Ms. Laurent began discussion regarding the program overview. She discussed income guidelines, obtaining jobs for youth, and regional funding. She discussed available programs such as WIN (Worldwide Interactive Network) for tutoring, ICE (Indiana Career Explorer), and ICC (Indiana Career Connect) for job searching.

There was a short discussion regarding performance metrics. As a state, Indiana has not met federal targets. It was noted that within Indiana, Region 8 met the required performance metrics. Members requested copies of the PowerPoint presentation, which was presented to the State Workforce Innovation Council (“SWIC”), the Youth Performance measures for the state, and budget information contained in the Joint Workforce Development’s annual plan. These were duly delivered in a post-meeting email.

The discussion elicited many questions, particularly for Region 11, as the members in attendance reside in this region. Members requested an additional meeting with the Region 11 Operator and suggested that each region host a similar meeting. This meeting was arranged for January 10, 2012, Fifth Floor Conference Room, 318 Main Street, Evansville, Indiana at 11:00 a.m. to 1:00 p.m., Central Time.

The topics of discussion and questions posed by members included:

**Service levels:** Students in and student out: What is the capacity of Youth Services by region? How is capacity determined? What is the process to enroll a student and what can be done to raise awareness of the availability of services for youth?

**Youth Program Finance:** Members requested information for the amount of money spent by region on Youth Programs, both in school and out-of-school youth. Members requested information on the split of costs between administrative and services as well as the disposition of any funds remaining at the end of a program year.

#### **Partnerships and programs:**

**Vocational Rehabilitation:** Members asked if it is possible to achieve coordination with Vocational Rehabilitation services to allow disabled youth come into contact with the system prior to High School graduation.

**Group enrollment for WorkOne Services:** Members asked if a structured partnership between a not-for-profit entity and a WorkOne could be created which would use WorkOne funding and other resources. For example, members were interested to know if youth could be enrolled by a not-for-profit to obtain services offered by the WorkOne, but not by the not-for-profit. Examples of the not-for-profits interested in this were identified as the YMCA, Impact Ministries, ARC, the Boys and Girls Club, and Carver Community Center.

**Education and Job Partnership:** Members asked: “Can we create a partnership with local employers for youth already served by individual not-for profits using the Work One resources--including funding?” An example of this idea used a hospital. Hospitals routinely do not require a college degree for some jobs. This idea for partnership is a classroom/job combination and creates an opportunity for special education students in the upper age level to have half-day classes and a half-day job, partially funded with WorkOne resources, partially funded by the not-for-profit. The youth would receive on-site training in a classroom setting and also fill a job for the hospital. The not-for-profit entity would continue its monitoring and other services for the youth.

Council members were interested to know if other shared cost arrangements were possible between employers and eligible Youth. This would allow an employer to take

on the Youth as an employee while mitigating the risk to the employer taking on an inexperienced and young employee.

Council members discussed the Jobs for America's Graduates program. Of interest were barriers to the program in the local school corporation.

**Action Item**

Region 8 Single Service Provider Procurement and Youth Services Provider: Ms. Laurent discussed the Request For Proposal process and the upcoming agenda item. The Youth Council will consider and take action upon the Region 8 Workforce Board's recommendation at its next meeting. This step is required by federal regulation and members were urged to attend in order to obtain a quorum for this important agenda item.

The webinar link for a recording of the meeting is at:  
<http://www.webinar.in.gov/r9qxbr77gxy/>

**Next meeting:**

**February 9, 2012  
Shepard Community Center  
4107 East Washington Street  
Indianapolis, Indiana**

**11:00 to 11:30 a.m. Eastern Time**