

**Executive Committee
Joint Workforce Investment Board
Friday, August 24, 2012
Johnson County Public Library – Franklin Branch
401 State Street
Franklin, IN 46131
12:00pm – 2:00pm**

Minutes

Members Present: Jeff Williams, Chair; Jim Krampen, Jennifer Osterholt, Paula Pinkstaff (via phone)
Also present: Lucy Houchin, JWIB Executive Director; Jessica Borza, Thomas P. Miller and Associates

Chair Williams called the meeting to order at 12:11pm and recognized a quorum was present.

Approval of Minutes

Mr. Williams asked the Committee to review the minutes from the June 18, 2012 meeting. Chair Williams entertained a motion to approve the minutes.

Jim Krampen motioned to approve the minutes. Jennifer Osterholt seconded; the motion was approved unanimously.
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Action Items: Working Lunch

Region 5 Fiscal Agent contract recommendation

Mr. Williams asked the members to review a letter from the Region 5 Regional Workforce Board explaining the procurement and selection process for its fiscal agent services. Mr. Williams shared that Interlocal Association proposed to provide fiscal agent services at a significantly lower cost. He also shared that Interlocal Association has not had a disallowed cost or audit finding to his knowledge. The Committee discussed that the state and independent audits will serve as checks and balances to ensure that Interlocal Association is accountable as both fiscal agent and Regional Operator. Ms. Houchin shared that staff is waiting on final clarification from DWD about the need for a three-way contract between the JWIB, the RWB and contractor for fiscal agent services. That determination will be confirmed before the JWIB meeting. Mr. Williams entertained a motion to approve the Region 5 fiscal agent contract.

Jim Krampen motioned to approve Region 5 RWB's contract with Interlocal Association for fiscal agent services. Jennifer Osterholt seconded. Jeff Williams abstained, the motion was approved.

Discussion Items:

JWIB Membership

Mr. Williams asked that Ms. Houchin review the current JWIB membership with the Committee. She shared there have been two recent resignations – Betty Lonis, a business representative from Sallie Mae, and Derrick Stewart, representing the YMCA of Vanderburgh County. There are also additional vacancies that occurred while the JWIB was without a Director. The additional vacancies are two seats for community-based/ faith-based organizations, a vacant seat for migrant and seasonal farm workers representative and a vacancy for youth services representative. Ms. Houchin shared there is one nomination currently being vetted by the Governor’s Office as well.

During the discussion about JWIB membership, Mr. Williams asked Ms. Houchin to relay information she learned during SWIC Executive Committee meeting on August 23, 2012. Ms. Houchin reported that the SWIC Executive Committee discussed the composition of local workforce service areas and specifically the request from Region 9 RWB to transition to a workforce investment area. After discussion, the SWIC Executive Committee moved to recommend all regional workforce boards transition to workforce investment boards, but that RWBs have an opportunity to share their positions prior to the SWIC’s vote. The SWIC will vote at its September 13, 2012 meeting after hearing from representatives of each of the Regional Workforce Boards. If only Region 9 transitions to a WIB, the JWIB will need to reconstitute its membership.

Paula Pinkstaff joined the meeting at 12:25pm via phone.

Mr. Williams discussed the differences between a workforce investment board and a regional workforce board, highlighting the smaller board size and that the local elected officials assume fiscal liability for a WIB. An advantage to being a WIB is the ability to pursue outside funding. The Committee discussed the opportunity to pursue funding on a larger scale as a JWIB.

Ms. Houchin explained that the SWIC’s vote is a recommendation to the Governor who will make the final decision.

Mr. Williams shared that he has reached out to Dennis Wimer at DWD to discuss the challenges this presents for the JWIB. It requires that we focus on reorganization again and leaves questions about the JWIB’s role during the transition.

Ms. Osterholt suggested that if the regions want to remain a multi-region WIB the JWIB should be proactive and submit a letter to the SWIC. Mr. Williams shared that he doesn’t think Region 5 is interested in transitioning. Ms. Houchin shared that during the SWIC Executive Committee a representative from Region 8 expressed they preferred to remain a regional workforce board and a representative from Region 11 stated the RWB Chair is interested in moving toward WIB status. Mr. Krampen asked how the information should be communicated to the full JWIB membership at the next meeting. Before doing so, Mr. Williams would like to talk to DWD to learn more about the possible

changes. Mr. Krampen emphasized that JWIB members need to be informed at the next meeting. He suggested that Mr. Williams reach out to each of the RWB Chairs to understand their positions.

Ms. Pinkstaff asked if Regions 5, 8 and 11 could become one WIB. There are arguments to support that it is one region; commuting patterns, for example, could demonstrate the mobility of the regional workforce. This would require the support of local elected officials.

Ms. Pinkstaff asked why the SWIC is considering the transition now. Ms. Houchin shared that the last time this issue arose, the SWIC said they would revisit requests to transition in two years. That was two years ago in September. Mr. Williams also reminded the Committee that the gubernatorial change will impact everything.

Mr. Williams stated he will reach out to both DWD leadership and the RWB Chairs for further information. The Committee asked Ms. Houchin to research the ramifications if one local elected official does not agree to accept fiscal liability. The Committee also instructed Ms. Houchin not to aggressively seek new member nominations until more is known about the future structure.

Review of Draft Agenda for September 9 JWIB meeting

The Committee decided to move the election of officers to the November meeting when more will be known about the SWIC's recommendation. Mr. Williams said he will inform the JWIB members of the SWIC's impending vote during his Executive Committee report.

New Business

There was no new business.

Adjourn

Mr. Williams entertained a motion to adjourn.

Jim Krampen motioned to adjourn; Jennifer Osterholt seconded. The meeting was adjourned at 1:40pm.
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