

**STATE WORKFORCE INNOVATION COUNCIL (SWIC)
EDUCATIONAL REVIEW COMMITTEE (ERC)**

August 16, 2012

8:30 – 9:45 a.m.

Indiana Government Center South

Conference Room 130

Indianapolis, IN

Present: Dan Clark, Gina DelSanto, James Dunn, Sandy Hartz, Leroy Jackson Jr., Rebecca Nickoli and Derek Redelman

Conference Call:

Absent: Dennis Rohrs, Debra Williams

Also Present: From the Indiana Department of Workforce Development (DWD): Jackie Dowd, Marie Mackintosh, Chris Deaton, Brenda Johnson, Amanda Brewer, and Donna Lovelady

The meeting began at 8:42.

The June 16, 2012 ERC meeting minutes were reviewed. Rebecca Nickoli moved to accept the minutes; James Dunn seconded the motion. All members were in favor and the motion was approved.

INTRAINING

Brenda Johnson presented the Ivy Tech Electronic Systems Technician program for review. (A handout with additional program information is available upon request.) DWD staff recommended denial of this program because it does not meet the WIA definitions for inclusion on the INTraining list. (This program is intended to help those already employed, with existing work experience in electronics, to advance in their field; not an occupational skills training to prepare for entrance into a job.)

Discussion

Derek Redelman commented that with limited training dollars we need to focus on employing individuals rather than upgrading positions. Mr. Redelman moved to deny adding this program to INTraining; Sandy Hartz seconded the motion. All were in favor of the motion, with one abstention*; motion was approved.

Ms. Johnson next presented brief overviews, based on site visits conducted by DWD staff, of six potential providers to be added to the INTraining list. (Being added to this list allows the provider to submit programs for review.) Derek Redelman moved to approve all providers for inclusion in INTraining; seconded by Rebecca Nickoli. All were in favor and the motion was approved. The approved providers are: DAO Career Training Institute (2 Indianapolis sites); Education Center of Rising Sun; Scott's Home Health Aide Certification School; Starke County Initiative for Lifelong Learning; and Turning Point Education Center. (Handouts with additional information are available upon request.)

The INTraining Program Monthly Activity Report was submitted to the committee by Ms. Johnson. (The handout is available upon request.)

Subsequent Eligibility

Discussion

Chris Deaton noted that CIP codes inconsistency has led to trouble matching data information. INTraining and the Commission for Higher Education (CHE), along with DWD, need to combine efforts to use the same CIP codes. Ms. Johnson suggested we tell the INTraining providers to use the same codes when submitting information for INTraining and CHE. Mr. Deaton stated that if they do not use the same codes they will not have data available. Dan Clark suggested that DWD “ask” INTraining providers what code they used for CHE before they can continue submitting information.

Marie Mackintosh said that DWD staff can “clean” data to get information for performance reports.

We continue to have gaps in reporting due to various reasons: program had no students; entry type is missing from CHE data; programs at small campuses sometimes report as part of the larger institution, (DWD cannot break out these statistics). DWD needs information to be provided by program/location, not by institution.

We discussed the definition of campus—a location that offers a full service degree program. Ms. Johnson stated that students need to know information about programs at specific sites. Mr. Redelman asked if approval of a program includes from the larger institution down to the local learning center; Ms. Johnson confirmed that this is the case. DWD will therefore work with Ivy Tech, et al, to determine which learning centers are under which campuses. Ms. Mackintosh said we will have more information on this discussion at future meetings.

Completion Rates Discussion

(Completion rates, in this discussion, refer to course work not attainment of a certificate.)

Dan Clark noted that “embedded in degrees are certificates and certifications,” and asked if these components should be considered as completions, according to WIA guidelines. The committee discussed the affects of changing the completion rate requirements. Ms. Mackintosh noted that it should not adversely affect non-degree programs which are currently at 80% or more.

Gina DelSanto moved that we separate the degree v. non-degree discussion. Moving forward, non-degree programs will need a 50% completion rate to maintain subsequent eligibility; degree programs will continue their waiver. Rebecca Nickoli seconded the motion. All were in favor and the motion was approved.

Ms. Mackintosh stated that the Subsequent Eligibility Policy draft will be presented at the September ERC meeting.

Adult Education Assessment Policy

Jackie Dowd reported that OVAE (Office of Vocational and Adult Education) had reviewed the DWD Assessment Policy, asking DWD to expand on three areas. Ms. Dowd will make the needed edits and submit to OVAE. After OVAE signs off on the changes, Ms. Dowd will present the policy to this committee for final approval before submission to OVAE.

GED+ Program: Rebranded to WorkINdiana

Ms. Mackintosh shared an update on WorkINdiana (formerly, GED+). WorkINdiana has enrolled 438 students in its first year of operation; 288 have completed a program, 199 earned the associated certification and 100 have found employment in their new field. (The handout on WorkINdiana is available upon request.)

Ms. DelSanto commended staff on the success of this first year and noted we need to look to sustaining the funding for the program.

There were no public comments.

The meeting was adjourned at 10:27 a.m.

*Rebecca Nickoli

Meeting handouts are available upon request.

Please include the handout title(s) or topics in your message: dlovelady@dwd.in.gov.