



INDIANA  
ADULT EDUCATION



Best Practices Webinars

*Adult Education*

*Department of Workforce Development*

# Agenda

- IAACE Reflections
- Understanding NRS Tables
- Orientation Sharing
- Closing

# IAACE Reflections

“We offer what people need to improve their lives for the rest of their lives.”

Dr. Allison Barber

# IAACE Reflections

- ❖ Importance of accurate data
- ❖ Indiana Data shows:
  - ❖ 16% of statewide enrollments are in institutional programs
  - ❖ 43% of statewide enrollments are classified as youth 16-24
  - ❖ Indiana enrolls 52.61% of males and 47.39% of females
  - ❖ 27% of ABE enrollments live in a rural area
  - ❖ 27% of ABE enrollments identify as low income

# Adult Education

## Collecting and Reporting NRS Demographic and Status Data

### *WHY IT'S IMPORTANT*

# Adult Education

## Demographic Measure # 1: Race/Ethnicity

Racial or ethnic category to which the learner self-identifies- must select only one.

**Must select either Hispanic or Other as the ethnicity. If Hispanic-they do not have to mark a race (but they can). If Other-they must mark a race or races.**

For more information on how to implement these new race/ethnicity data collection and reporting requirements, please refer to the following resources:

National Forum on Education Statistics, Race/Ethnicity Data Implementation Task Force. (2008). *Managing an Identity Crisis: Forum Guide to Implementing New Federal Race and Ethnicity Categories* (NFES 2008-802). National Center for Education Statistics, Institute of Education Sciences, U.S. Department of Education. Washington, DC.

<http://edpubs.ed.gov/productcatalog.aspx>).

# Adult Education

**Demographic Measure # 2: Gender –**  
Whether the student is male or female

**Demographic Measure # 3: Age –** Age at enrollment

# Adult Education

## Status Measure # 1: Labor Force Status

**Employed**-Work as paid employees, work at their own business or farm, or who work 15 or more hours per week as unpaid workers at a family business or farm. Also included are students who are not currently working but who have jobs from which they are temporarily absent (e.g. Maternity leave)

**Unemployed**- Students who are not employed but seeking and available for employment

**Not in Labor Force** – Students are not employed and are not seeking employment

# Adult Education

## Status Measure # 2: Public Assistance Status

Student is receiving assistance from federal, state or local government agencies, including TANF or its equivalent, food stamps, refugee cash assistance, old age assistance, and aid to the blind or totally disabled.

**NOT INCLUDED:** Social security, unemployment insurance and employment-funded disability

# Adult Education

## Status Measure # 3: Disability Status

Student has a record of, or is regarded as, having any type of physical or mental impairment, including a learning disability that limits or restricts one of life's major life activities

# Adult Education

## Status Measure # 4: Rural Residency Status

Student lives in a rural area defined as “ a population of LESS THAN 2,500 that is not near any metropolitan area with a population greater than 50,000, or in a city with adjacent areas of high density”

# Adult Education

## Status Measure # 5: Highest Degree or Level of School Completed

Schooling in the U.S or abroad is included

# Adult Education

**Secondary Status Measures** (but just as important)

**Secondary Status Measure # 1: Low Income Status**

See NRS link for description

Receiving cash assistance from federal or state agencies or food stamps or is homeless

# Adult Education

## **Secondary Status Measure # 2: Displaced Homemaker**

Student has been providing unpaid services to family members in the home, has been dependent on the income of another family member but is no longer supported by that income AND is unemployed or underemployed and experiencing difficulty obtaining or upgrading employment

## **Secondary Status Measure # 3: Single Parent Status**

Student has sole custodial support of one or more dependent children

# Adult Education

## **Secondary Status Measure # 4: Dislocated Worker**

Student has received an individual notice of pending or actual layoff or a publicly announced notice of pending or actual layoff

## **Secondary Status Measure # 5: Learning Disabled Adult**

Student with an IQ in the low-average and above (70+) who has deficits (related to neurological impairments in defined, limited learning areas. Can include dyslexia, dysgraphia, dyscalculia)

# Adult Education

## Secondary Status Measure # 6: Student Goals for Attending

Goals are no longer required; however you can choose to input as many as you want.

- Obtain a job
- Retain current job
- Obtain secondary school credential or its equivalent
- Enter post-secondary or job training
- Improve basic literacy skills
- Improve English language Skills
- Obtain citizenship skills
- Other personal goals- e.g passing the driving test or improving reading ability(must have a clearly definable outcome)

# Adult Education

For More Information

[NRS Implementation Guidelines  
February2016.doc](#)

# Vincennes University Adult Education



Learn in Order to Serve

# First Things First

## Registration

Vincennes University Adult Basic Education  
Helping People Achieve a Better Life



V \_\_\_\_\_

2015-16

*Fields with asterisks (\*) indicate information that is required.*

\*Application Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ \*SSN: \_\_\_\_\_

\*Last Name: \_\_\_\_\_ \*First: \_\_\_\_\_ MI: \_\_\_\_\_

\*Address: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip Code: \_\_\_\_\_

\*Primary Phone: \_\_\_\_\_ \*Emergency Phone: \_\_\_\_\_

\*Email: \_\_\_\_\_ Prefers Text Messages: \_\_\_\_\_

\*Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ \*Age: \_\_\_\_\_ \*Gender: \_\_\_\_\_



**\*\*If student is under 18 years of age, complete:**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Parent/Guardian Signature Date  
Provided a copy of his/her high school exit? Yes No

**\*\*Both must be completed before student can begin ABE classes!**

**\*Ethnicity (Choose only one):**

\_\_\_\_\_  
Hispanic (A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race)  
\_\_\_\_\_  
Other

**\*U.S. Citizen:**

\_\_\_\_\_  
Yes  
\_\_\_\_\_  
No

**\*Race (Choose all that apply):**

\_\_\_\_\_  
American Indian  
\_\_\_\_\_  
Asian  
\_\_\_\_\_  
African American  
\_\_\_\_\_  
Pacific Islander  
\_\_\_\_\_  
White

**\*Native Country:**

\_\_\_\_\_  
(Leave blank if USA)



**\*Employment Status:**

- Employed  
Employer: \_\_\_\_\_  
 Not Employment  
 Not in the labor force  
(Only select if not employed and not seeking employment)

**\*Veteran:**

- Yes  
 No

**\*Education Status:**

- No School  
 Grades 1-5  
 Grades 6-8  
 Grades 9-12 (no diploma)  
 High School Diploma  
 HSE (formerly GED)  
 Some college (no degree)  
 College or Professional Degree

**\*Demographics (Choose all that apply):**

- Impairment (physical, mental, learning)  
 Lives in urban area (city)  
 Lives in rural area (outside city)  
 Receives Public Assistance  
 Low Income  
 Displaced Homemaker  
 Single Parent  
 Dislocated Worker  
 Is/Has dependent(s)\*  
\*If yes:  
Annual Family Income: \_\_\_\_\_  
Household Size: \_\_\_\_\_

Last Grade Completed: \_\_\_\_\_

Last School Attended: \_\_\_\_\_



**\*Enrollment Type:**

- Adult Basic Education  
 English as a Second Language

**\*Resident of Institution:**

- Correctional Facility  
 Community Corrections  
 Medical/Group/Nursing Home

**\*How did you hear about Adult Education?**

- Brochure/Flyer  
 WorkOne  
 Employer  
 Literacy Program Referral  
 Newspaper  
 Radio

- Court Referral  
 Adult Education Website  
 Friend/Relative  
 Public Assistance Referral  
 TV  
 Other: \_\_\_\_\_

**\*\*MUST COMPLETE RELEASE OF  
INFORMATION ON FOLLOWING PAGE**



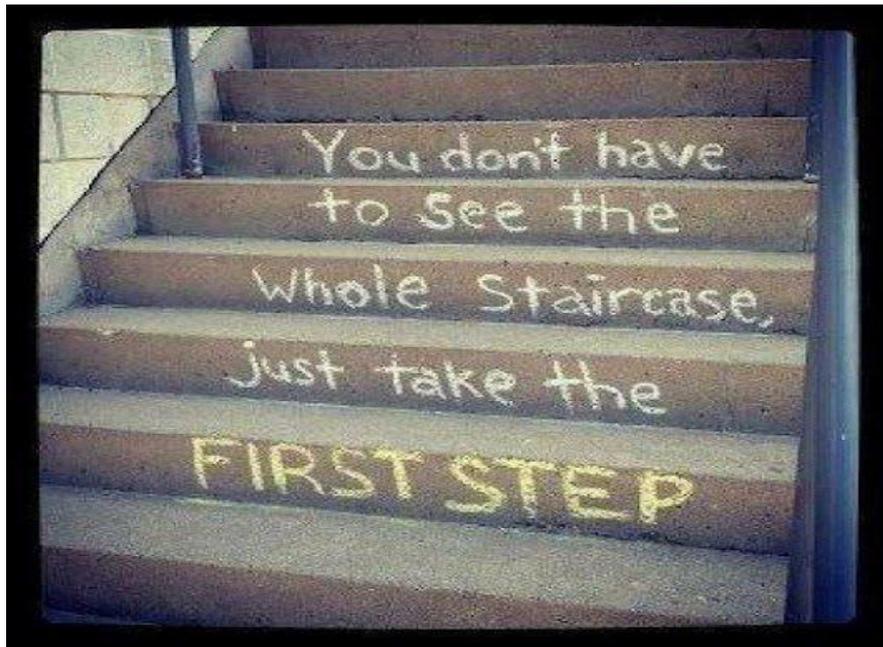
# Why Are You Here?

- Earn your HSE diploma
- Increase your basic skills
  - Get a job
  - Get a better job
- Go to college or other training



- <https://youtu.be/pygLkaVgiVo>

# CONGRATULATIONS!!!!!!



**YOU'VE JUST  
TAKEN THE FIRST  
STEP- THE  
HARDEST ONE!**

**WE WILL BE WITH  
YOU EVERY STEP  
OF THE WAY TO  
SEE YOU  
THROUGH YOUR  
JOURNEY.**



# A few important ground rules\*

- Turn OFF your cell phones- please
- No tobacco on the premises
- Zero tolerance for drugs, drug paraphernalia, alcohol, weapons
- Dress appropriately
- Do not bring children or visitors to class with you
- No offensive language will be tolerated

*\* All policies can be found in the Vincennes University Adult Basic Education Student Handbook*



WILL IT BE  
EASY?

NOPE.

WORTH IT?

ABSOLUTELY.



# Where You Are Going Next?

How to achieve a goal- write it down!!!



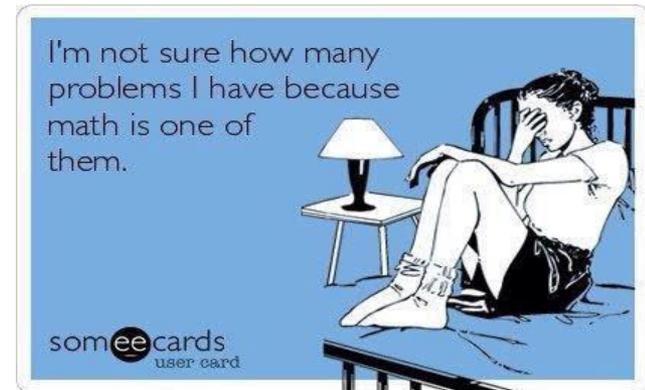


# Who We Are and How We Can Help

You've come to the right place.

We have:

- Trained instructors who will work with you on what YOU need to know
- Study materials geared toward passing the TASC test
- Access to paid training
- Access to employment opportunities
- Referrals when needed for support services



# Your Starting Point TODAY

## TABE- What it is and what it isn't

- It is NOT a graded test
- It is an indicator of what you DO know
- It is information for your teacher on what materials you need to study
- It is NOT an indicator of how smart you are
- It is a basic skills test that's used as your starting point
- It will also be given to you again to measure your progress
- It is a test the federal government uses to judge how well WE are doing



# Commitment

com·mit·ment

kə' mitmənt/

*noun*

noun: **commitment**; plural noun: **commitments**

1.

the state or quality of being dedicated to a cause, activity, etc.

"the company's **commitment to** quality"

synonyms: dedication, devotion, allegiance, loyalty, faithfulness,  
fidelity "her commitment to her students"



# Commitment

Question: How long will this take?

Answer: It depends

# Commitment

Are you ready to make this commitment?

- You **MUST** attend class – see Attendance Policy in Handbook
- You **MUST** find time to regularly study outside of class
- You **MUST** be sure you have transportation and child care
- You **MUST** make this a priority in your life- what are you willing to sacrifice to see this through?



# Questions?



# Help Us Improve (by taking this short survey)

**1. What are three things you learned today that you did not know about Adult Education prior to attending today's orientation?**

Top Responses (in order)

1. Opportunities available to AE students after the HSE – training programs, employment assistance, etc.

2. Multiple class sites and times – sites spread throughout city and morning, afternoon, and evening

3. Classes are done by Vincennes University

4. Provide support beyond just academics

5. No longer the GED



**2. On a scale from 1-10, with 10 being 100% certain, how confident are you that you will complete this program?**

Average Score – 9.52



### 3. How did you hear about this program?

WorkOne 35%

Friends/Relatives 31%

Fliers 23%

 Local Service Programs 12%  
**VINCENNES**  
**UNIVERSITY**

  
**INDIANA**  
**ADULT EDUCATION**

## 4. How should our program advertise?

Top Responses (in order)

Flyers

Internet/Facebook

TV

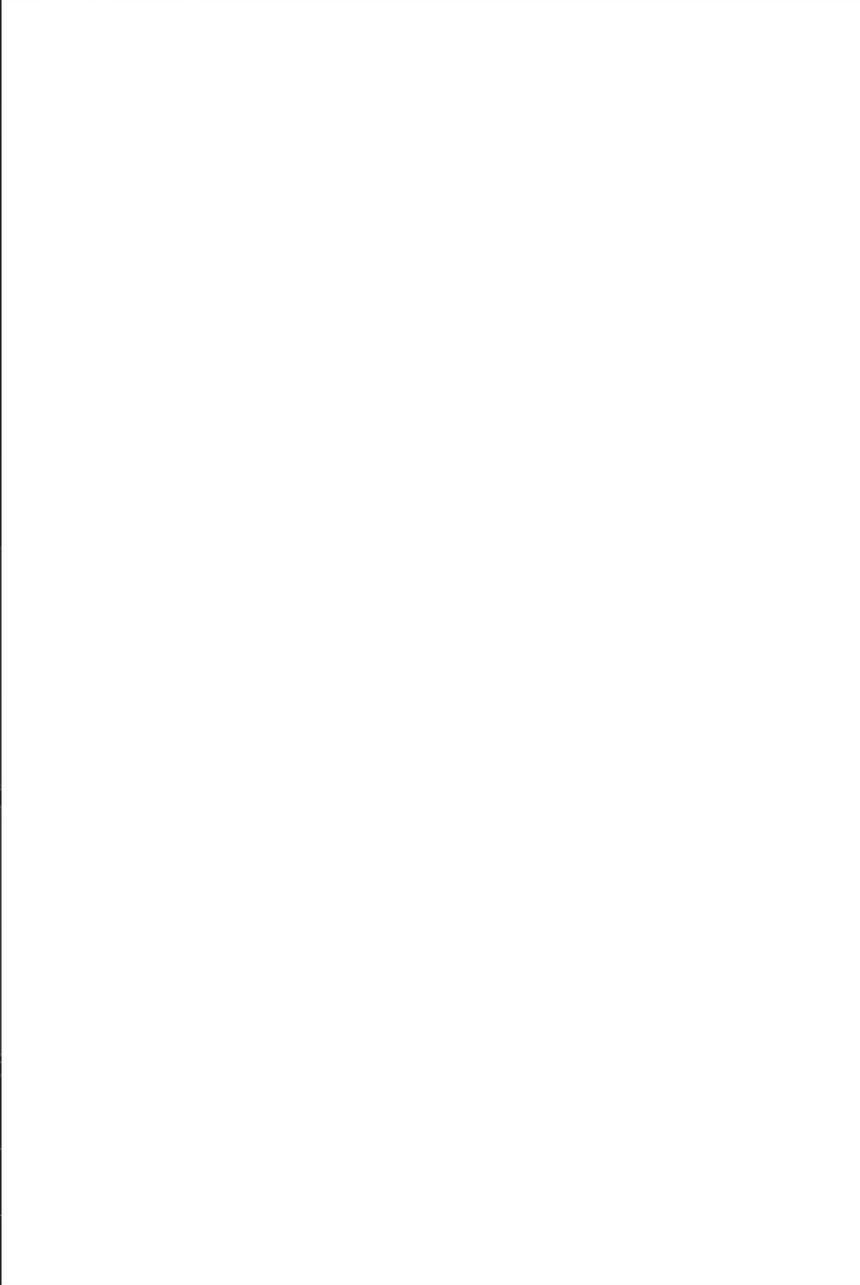
Billboards

Newspaper

Radio



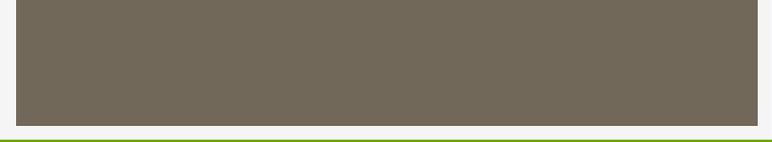




**Welcome!**

MSD of Warren Township  
Adult Education





It's never too late to become who  
you might have been

- <http://wcc.warren.k12.in.us/ae-missionstatement>

# Introductions

- Introduce yourself to a partner and tell three things about yourself.
- Share one thing about your partner with the group.



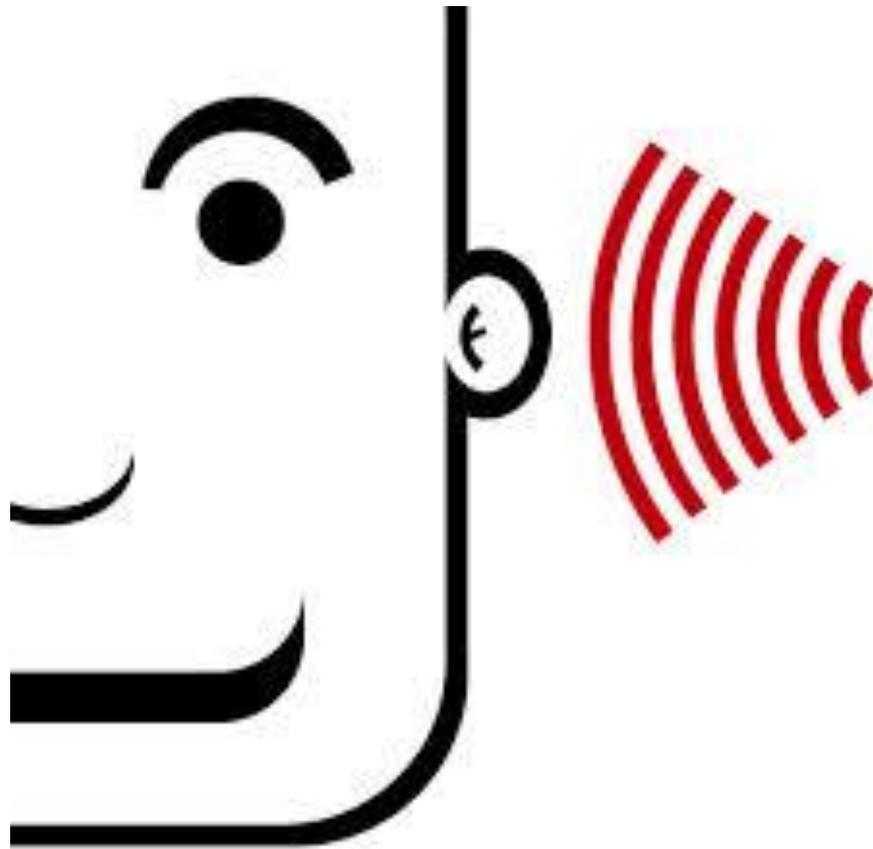
# What are your goals?

- What is one thing you hope to achieve by obtaining your high school equivalency (HSE)?
- How will this change your life?



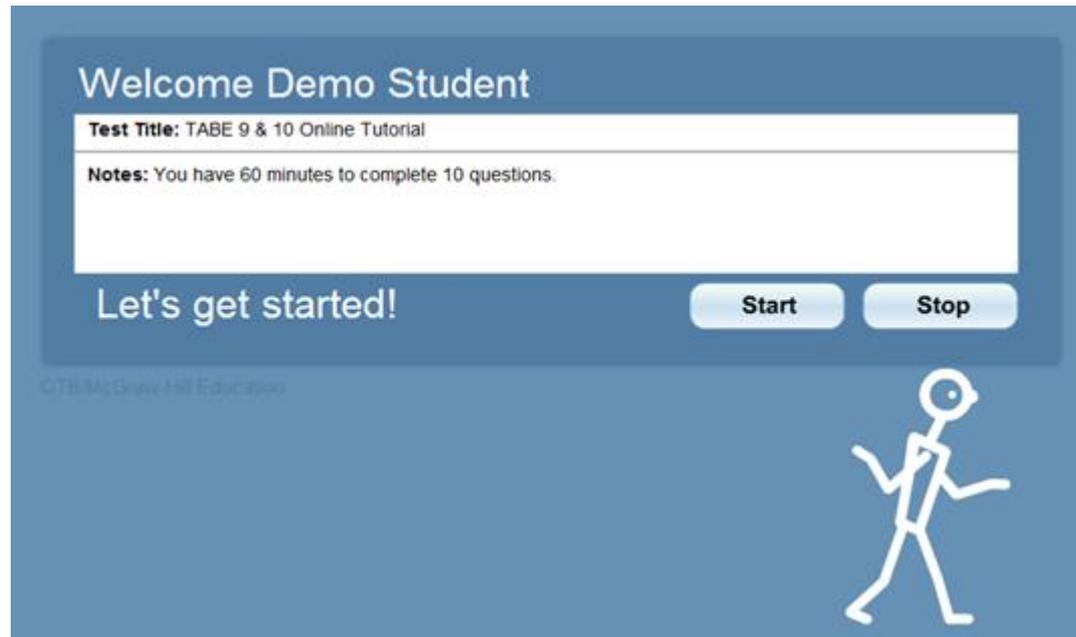
# Life with the Right Family

## -Listening Activity-



# Educational Assessment -Student Experience-

- o [learnoas.ctb.com](http://learnoas.ctb.com)



# Indiana Career Explorer

- Learn about yourself and explore various career options



# WorkINDiana

- High demand, high wage, entry level career certifications in less than 14 weeks



# Instruction

## -HSE calculator-

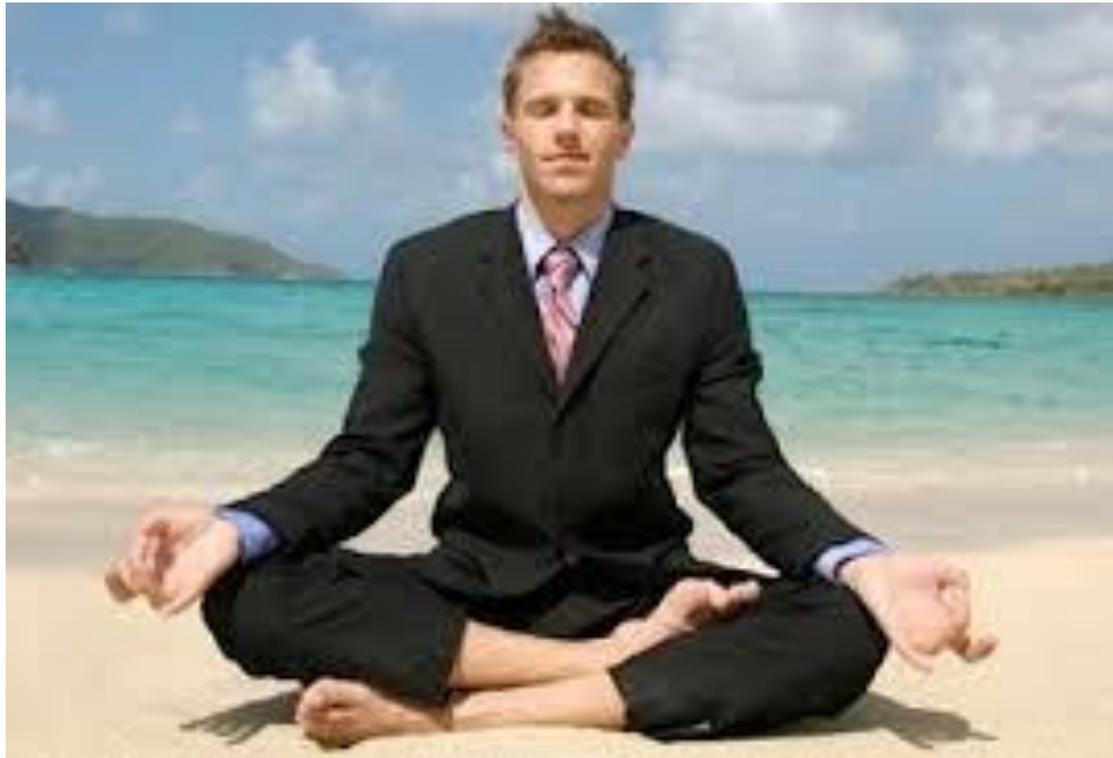
- <http://www.youtube.com/watch?v=q0Vbz1i2X84&safe=active>

# Educational Assessments

- Day 2 Math
- Day 3 Reading & Language
- Day 4 Re-assess out of range

# Instruction

## -Managing Stress-



# Program expectations

- Attendance policy
- Student contract
- Required educational assessments

Requirements



**TODAY**  
\*\* IS THE \*\*  
**FIRST**  
**DAY**  
\*\* OF THE \*\*  
**REST OF**  
**YOUR**  
**LIFE!**

(AMERICAN PROVERB)

# Next Best Practices Webinar

Our next best practices webinar is scheduled  
for

August 10, 2016 at 10:00 a.m. to 11:30 a.m.

# Adult Education Contacts

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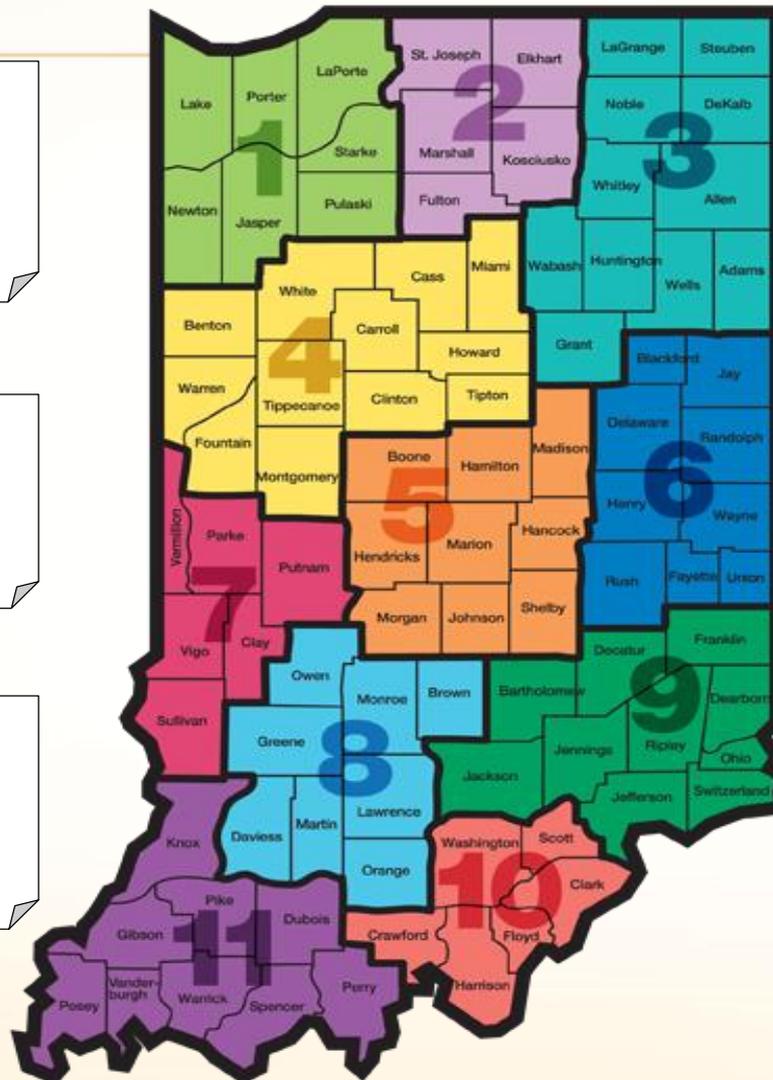
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