



# INDIANA DEPARTMENT OF TRANSPORTATION

*Driving Indiana's Economic Growth*

## Design Memorandum No. 11-04 Technical Advisory

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**TO:** All Design, Operations, and District Personnel, and Consultants

**FROM:** /s/ David Holtz  
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/s/ John E. Wright  
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**SUBJECT:** New Consultant Performance Evaluation Manual

**EFFECTIVE:** Immediately

A new Consultant Performance Evaluation Manual has been issued, consisting of the manual and its accompanying forms. It appears on the INDOT website at <http://www.in.gov/indot/files/ConsultantEvaluationGuidelines.pdf>. INDOT will evaluate the performance of a consultant's work at the time of submittal of each deliverable set of documents, and at other times as appropriate.

The old ratings form will be completed in tandem with the new ratings form until instructed otherwise.

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