



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

Design Memorandum No. 10-25 Technical Advisory

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TO: All Design, Operations, and District Personnel, and Consultants

FROM: /s/ Anthony L. Uremovich
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Bridge Design, Inspection, Hydraulics, and Technical Support Division

SUBJECT: Department-Personnel Project-Site Use of Cellular Telephones or Radios

EFFECTIVE: March 9, 2011, Letting

The number of Recurring Special Provision 105-C-164 regarding the subject matter has been changed to 628-C-164. The revised version is attached herewith. The Standards Committee has determined that, once incorporated into the next edition of the INDOT *Standard Specifications*, the information will appear in a more-appropriate section. The provision's intent and basis for use are unchanged.

The pay-items code numbers are affected as follows:

<u>Old Number</u>	<u>New Number</u>	<u>Pay-Item Name</u>
105-06899	628-06899	Radio
105-08520	628-08520	Cellular Telephone/Radio
105-08521	628-08521	Cellular Telephone/Radio Service
105-08523	628-08523	Radio Only Service
105-08524	628-08524	Cellular Telephone/Radio, Additional Minutes

All pay units are unchanged.

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Attachment

628-C-164 CELLULAR TELEPHONES/RADIOS

(Revised 10-28-10)

The Contractor shall provide radio or cellular telephone/radio equipment and services, as specified below, for use by the Department on the contract.

Each radio or cellular telephone/radio unit shall be capable of 2-way radio communication with all other units provided under this contract. Each radio or cellular telephone/radio unit shall have a service coverage area that includes the limits of the contract. Each radio or cellular telephone/radio unit shall include a belt clip system, a 120v AC charger, and a 12v DC mobile charger.

All equipment shall be covered by normal manufacturer's warranties. All radio or cellular telephone/radio units and associated equipment will remain the property of the Contractor and will be returned to the Contractor upon completion of the contract.

The Contractor shall provide the following services for each radio or cellular telephone/radio unit.

Radio Service

Radio service shall include the following:

- (a) unlimited direct connect radio service
- (b) no cellular telephone service

Cellular Telephone/Radio Service

Cellular telephone/radio service shall include the following:

- (a) _____ cellular telephone anytime minutes per month
- (b) unlimited nights and weekends service
- (c) unlimited direct connect radio service
- (d) voice mail and caller ID

The Department will be responsible for damage and/or loss of the units beyond that covered by normal manufacture's warranties, while in use by the Department. The Contractor shall provide replacement cellular telephone/radio units, batteries, chargers, etc within one business day of notification of need for the item.

The Contractor shall not enter into any agreement with any service provider or purchase any radio or cellular telephone/radio units for use by the Department until authorized by the Engineer. The Engineer will notify the Contractor a minimum of 10 business days prior to the need for the units.

Radio and cellular telephone/radio units will be paid for at the contract unit price per each. Radio and cellular telephone/radio service will be paid for at the contract unit price per month per each phone. Monthly charges for cellular telephone minutes in excess of those specified in the contract will be paid for by the dollar amount for the invoiced price per each occurrence as cellular telephone/radio, additional charges.

Pay Item	Pay Unit Symbol
Cellular Telephone/Radio.....	EACH
Cellular Telephone/Radio Service.....	MOS

Radio.....EACH
Radio Only Service.....MOS
Cellular Telephone/Radio, Additional Minutes.....DOL

The Contractor shall provide a copy of the detailed invoice from the service provider for each cellular telephone/radio or radio unit each month.

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