



# INDIANA DEPARTMENT OF TRANSPORTATION

*Driving Indiana's Economic Growth*

## Design Memorandum No. 10-05 Technical Advisory

January 11, 2010

**TO:** All Design, Operations, and District Personnel, and Consultants

**FROM:** /s/ Anthony L. Uremovich  
Anthony L. Uremovich  
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**SUBJECT** Plans-Sheets Sizes

**REVISES:** *Indiana Design Manual Section 14-3.03*

**EFFECTIVE:** Immediately

The plans-sheets sizes which may be used are as follows.

1. 8½ in. by 11 in. This size should be used for a partial 3R or other type of project that does not require a significant amount of detail. The sheets are placed into the Contract Information book.
2. 24 in. by 36 in. This size should be used for all other projects.
3. 11 in. by 17 in. Plans sheets should not be initially developed, and final tracings should not be submitted, in this size. Plans sheets of 24 in. by 36 in., if reduced to this size, will not be exactly at half scale. Such plans sheets may be reduced to this size during the development or construction processes for use convenience. Final tracings submitted in this size will be rejected and a resubmission as 24 in. by 36 in. sheets will be required.

rb:alu