



IFTA New Account Documents List – Sole Proprietor with Residency

Motor Carrier Services

When conducting business with DOR, you will need:

- Valid government-issued ID
- A [Power of Attorney](#) (POA-1) if you are representing the applicant

To establish a new IFTA account in Indiana, you will need:

- State Form IFTA-1A (54049): [International Fuel Tax Agreement Application](#)
- State Form INIFTA-N (57797): [Notice of Understanding](#)
- Verification of valid US DOT number, Private or For Hire
- FMCSA Certificate of Operating Authority
- Lease agreement from the motor carrier responsible for safety, if applicable
 - Leases with redactions or strikeouts of nonproprietary information will not be accepted
- Verification of paid Unified Carrier Registration (UCR fees)
- Copies of IRP registration or BMV registration (depending on vehicle use) and corresponding vehicle lease agreements, if applicable
- Copy of Indiana-issued Driver's License or ID. The address on the ID must match the residential address on this application
- A current mortgage or property tax statement, deed, or rental/lease agreement with an Indiana address
 - All commercial and residential leases require a duration of no less than 12 months. Leases with redactions or strikeouts of nonproprietary information will not be accepted.

Documents to prove Indiana residency

Two documents of different types (from the list below), with the same Indiana residential address and in the applicant's name, are required to prove residency in Indiana.

- An Indiana income tax return for the most recent tax year
- One utility bill from either gas, water, sewer, waste removal, or electric issued within the last 60 days
- Valid Indiana-issued driver's license or state ID with the same residential address
- Processed Indiana motor vehicle title in the applicant's name
- One credit card, internet or insurance bill issued within the last 60 days or a USPS Change of Address form