



IFTA New Account Documents List – Partnership with Residency

Motor Carrier Services

When conducting business with DOR, you will need:

- A valid government-issued ID
- A [Power of Attorney](#) (POA-1) if you are representing the applicant

To establish a new IFTA account in Indiana, you will need:

- State Form IFTA-1A (54049): [International Fuel Tax Agreement Application](#)
- State Form INIFTA-N (57797): [Notice of Understanding](#)
- Verification of valid US DOT number, Private or For Hire
- FMCSA Certificate of Operating Authority
- Lease agreement from the motor carrier responsible for safety, if applicable
 - Leases with redactions or strikeouts of nonproprietary information will not be accepted
- Verification of paid Unified Carrier Registration (UCR fees)
- Copies of IRP registration or BMV registration (depending on vehicle use) and corresponding vehicle lease agreements, if applicable
- Copies of a driver's license or government-issued ID for all responsible persons. The address on the resident's ID must match the residential address on this application
- Articles of Incorporation from the Indiana Secretary of State
- All responsible persons registered as Governing Persons of the registered business with the Indiana Secretary of State
- A filed federal Form SS4: Application for Employer Identification Number (EIN), showing an Indiana address for the company, or letter 147-C, if applicable
- A current mortgage or property tax statement, deed, or rental/lease agreement with an Indiana address
 - All commercial and residential leases require a duration of no less than 12 months. Leases with redactions or strikeouts of nonproprietary information will not be accepted.
- A copy of the partnership contract agreement

Documents to prove Indiana residency

Two documents of different types from the list below, with the same Indiana residential address and in a responsible person's name, are required to prove Indiana residency.

Partnership

- An Indiana Income Tax return with an Indiana address for the most recent tax year
- One utility bill from either gas, water, sewer, waste removal, or electric issued within the last 60 days
- Valid Indiana-issued driver's license or state ID with the same residential address
- Processed Indiana motor vehicle title in the applicant's name
- A copy of the partnership contract with the same residential address
- One credit card, internet or insurance bill issued within the last 60 days or a USPS Change of Address form