



# Submitting the SC-40 Unified Tax Credit for the Elderly

## INTIME Quick Guide

The Indiana Department of Revenue (DOR) provides an efficient system for eligible seniors to fill out and submit the SC-40 form for the Unified Tax Credit for the Elderly using INTIME at [intime.dor.in.gov](http://intime.dor.in.gov).

## Submit Form SC-40 credit without a login

Seniors can submit Form SC-40 on INTIME without an account.

1. Locate the "Where's my refund?" panel on the INTIME landing page and select "Seniors: Fill out the SC-40 for the Unified Tax Credit for the Elderly".

The image shows the INTIME landing page with three main sections:

- Registration:** Shows a person writing on a laptop. Options: Create an INTIME logon, New tax registration.
- Payments:** Shows a person holding a credit card and a smartphone. Options: Make a payment, Manage scheduled payment.
- Where's my refund?** Shows a letter with a barcode. Options: Where's my refund?, Verify my identity, Seniors: Fill out the SC-40 for the Unified Tax Credit for the Elderly (this link is highlighted with a red box).

- a) Review the eligibility information before continuing.
2. Input the Letter ID shown on the SC-40 letter that was mailed to you.

### Form SC-40 submission

Form SC-40 submission

Instructions  Verify with Letter ID

Enter the letter ID from the SC-40 mailed by DOR

ⓘ Please provide the letter ID from the most recent Form SC-40 you received from DOR. The ID consists of an "L" followed by a 10-digit number and can be found in the top right corner of the letter.

INDIANA DEPARTMENT OF REVENUE  
PO BOX 7230  
INDIANAPOLIS IN 46206-7230

Indiana Department of Revenue  
Mike Braun, Governor  
M. Kevin Gulley, Commissioner

TAXPAYER NAME  
123 MAIN STREET  
INDIANAPOLIS IN 46202

FEIN: 12-3456789  
Taxpayer ID: 0123456789  
Letter ID: **1999999999**  
Date Issued: January 31, 2025

Letter ID \*

Cancel Save Draft < Previous Next >

a) Follow the prompts to fill in the required information and submit the form.

3. Once the form has been filled out, a "Confirm Submission" page will display.

Form SC-40 submission

Income Refund Personal Representative Sign Up for INTIME INTIME Contact Confirm Submission

**Confirm Submission**

Your SC-40 Unified Tax Credit for the Elderly form is ready to submit.

Under penalty of perjury, I have examined this return and to the best of my knowledge and belief, it is true, complete, and correct and that I am not required to file an Indiana income tax return.

Signature \*

Required

Required

**Cancel** **Save Draft** **Previous** **Submit**

4. Once the form has been submitted, a confirmation message will be displayed.

Home

**Confirmation**

Your SC-40 Unified Tax Credit for the Elderly claim has been submitted. Your confirmation number is: 0-000-092-781.

To access this request in the future use email: [test@no.com](mailto:test@no.com) and confirmation code: [kn73pz](#).

Below is a summary of your return:

Name:	FPRIMARY FIRST
Filing period:	31-Dec-2025
Refund claimed:	100.00
Submitted date:	15-Apr-2026

Your claim will be posted to your account after your submission is processed. Please allow one to two business days for your return to complete processing.

If you have any questions or concerns you may call (317) 232-2240, Monday – Friday, 8:00am – 4:30pm.

**Printable View**

**OK**

a) Make note of the email address displayed and confirmation code to retrieve your submission in the future.

## Submit Form SC-40 credit with a login

Seniors can submit the Form SC-40 with an INTIME account.

1. Locate the Individual Income account panel and select "Seniors: Fill out the SC-40 for the Unified Tax Credit for the Elderly".

## FIRST, FPRIMARY

Indiana Taxpayer ID: 8000104224  
1 S CAPITOL AVE  
INDIANAPOLIS IN 46204-3400

Welcome, fprimary first

You last logged in on Tuesday, Apr 15, 2025 8:26:04 AM

[Manage My Profile](#)

[Summary](#) [Requires Attention](#) [Settings](#) [All Actions](#)

Filter

### Individual Income

FIRST, FPRIMARY  
1 S CAPITOL AVE  
INDIANAPOLIS IN 46204-3400

### SC-40 for tax year 2025

Annual return due: Apr 15, 2026

Seniors: Fill out the SC-40 for the Unified Tax Credit for the Elderly

### Account

IND-0000293457

Balance

(\$100.00)

Make a payment

View financial summary, returns, and periods

Request a return transcript

Where's my refund?

Individual return filing options

a) Review the eligibility information before continuing.

2. Follow the prompts to fill in the required information and submit the form.
3. Once the form has been filled out, a "Confirm Submission" page will display.

◀ FIRST, FPRIMARY

### Form SC-40 submission

31-Dec-2025  
Individual Income  
IND-0000293457  
FIRST, FPRIMARY

Spouse  Age & Residency  Income  Refund  Personal Representative  Confirm Submission

**Confirm Submission**

Your SC-40 Unified Tax Credit for the Elderly form is ready to submit.

Under penalty of perjury, I have examined this return and to the best of my knowledge and belief, it is true, complete, and correct and that I am not required to file an Indiana income tax return.

Password

Signature \*  Required

[Cancel](#) [Save Draft](#) [Previous](#) [Submit](#)

4. Once the form has been submitted, a confirmation message will be displayed.

## Confirmation

Your SC-40 Unified Tax Credit for the Elderly claim has been submitted. Your confirmation number is: **0-000-102-649**.

Below is a summary of your return:

Name: FPRIMARY FIRST  
Filing period: 31-Dec-2025  
Refund claimed: 100.00  
Submitted date: 15-Jan-2026

Your claim will be posted to your account after your submission is processed. Please allow one to two business days for your return to complete processing.

If you have any questions or concerns you may submit a message by clicking "Send a message" under the "All Actions" menu or call (317) 232-2240, Monday – Friday, 8:00am – 4:30pm.

[Printable View](#)

[OK](#)

- a) If needed, you can review the submission on the "All Actions" tab and locate the "Submissions" panel.