



Important Updates and Information for Bulk Filers

June 2024

The Indiana Department of Revenue (DOR) is providing the following important updates and information for bulk filing customers, as well as tips and reminders to ensure tax filings are processed accurately and quickly.

SFTP Bulk Filing Server Changes

DOR has begun transitioning to a new host name. This change ensures DOR's compliance with a secure and reliable transfer method to better serve our customers.

Files that *Exceed* 10 MB

SFTP bulk submission is required for files that exceed 10 MB.

Upon receipt of this letter, you will need to transition to the new server when filing with DOR. You may continue submitting files using the current host until you have been converted to the new host and SSH keys have been established and stored by DOR.

You will have 60 days from the date of this communication to switch to the new server before your SFTP access is removed from the host sftp.dor.in.gov.

How to Transition

Please share this information with your internal technical point of contact.

- New host name: gasecuremft.in.gov
- Requires SSH keys: public and private

To ensure proper registration and filing method, before you can access the new host name (gasecuremft.in.gov), you must attempt to file via INTIME and provide a screenshot of the "File Too Large" error that you receive to bulkfiler@dor.in.gov. Once the screenshot is received, DOR will approve and process your request and provide additional information related to the new host setup and access.

Current SFTP Access

If you are currently registered for SFTP but no longer need access because your file size is under 10 MB (and now are required to submit via INTIME,) your access to the SFTP account will be removed after 60 days from the date of this communication. No further action is required.

INTIME

Bulk filing via INTIME is easy, efficient, and intuitive.

- No specific file naming convention needed

- No .pgp or .gpg encryption needed
- Pre-formatted withholding Excel templates available
- Manual tax type entry available

All files successfully submitted via INTIME are processed as production files.

Real-time validation for all errors gives customers the ability to correct them right away and has removed the need to test. Files are not accepted until all errors are corrected.

New Withholding Validation Information

The Indiana Department of Revenue (DOR) is informing Withholding customers of upcoming changes regarding bulk filing EFW2 txt, WH-1 and WH-3 xml business rules. These changes will enhance current validation by improving filing success and ensuring compliance.

File validation measures will be added to EFW2 txt, WH-1 and WH-3 xml files to ensure inclusion of correct identification (ID) numbers; see details below for each file type. Filings with incorrect IDs will result in an error and the file will be rejected.

The new file validation rules are effective beginning July 1, 2024. To ensure the correct ID numbers are included, file validation measures must be met or the files will be in error and rejected.

EFW2.txt

New validation rules have been added to the EFW2 layout, RE record positions 8-16. File specifications are available in the SSA specifications for EFW2. [DISCLAIMER: THIS VERSION OF THE MMREF-1 PUBLICATION IS A FINAL VERSION \(ssa.gov\)](#). The nine-digit federal employment identification number (EIN) is required, or the file will be rejected. Use of an invalid ID may deny, suspend returns and/or create bills.

WH-1.xml

New validation rules have been added to the WH-1 xml schema for the following elements: "IDORTransmission/ReturnState/ReturnHeaderState/Filer/FEIN." The nine-digit federal employment identification number (EIN) is required or the file will be rejected. Use of an invalid ID may deny, suspend returns and/or create bills.

WH-3.xml

New validation rules have been added to the WH-1 xml schema for the following elements: "IDORTransmission/ReturnState/ReturnHeaderState/Filer/FEIN." The nine-digit federal employment identification number (EIN) is required or the file will be rejected. Use of an invalid ID may deny, suspend returns and/or create bills.

More information is available on DOR's [Resources for Bulk Filing Indiana Taxes](#) page.

For specific questions or concerns, use [INTIME](#)'s secure messaging to contact the Electronic Services Team so that we can view your account and assist you more efficiently.