



Creating an INTIME Account

Individual & Business Scenario

Need to Create an INTIME account?

Creating an INTIME account with the Indiana Department of Revenue (DOR) is quick, easy, and free. You'll need one or more of the following things to create an INTIME account:

- ID: Social Security Number (SSN) or Individual Tax Identification Number (ITIN)
- Letter from DOR with the unique ID (found in the upper-right corner of the letter)
 - If you don't have a letter from DOR, you can request an INTIME Welcome Letter during the login creation process.
- Amnesty Case ID from United Collection Bureau (UCB), if applicable.
- Recent tax return line item
- Refund amount

Steps to create an INTIME account

1. Select "Sign up" underneath "New to INTIME?" to create a username and password.
2. On the "Create Username" tile, select "Create Username," review the information, and select "Next."
3. Select customer type, "Individual" or "Business" and follow the steps provided to complete registration.

Once the account has been created, an email acknowledgement will be sent to the email you provided.

Additional Resources

- [INTIME Guide for Business Tax Customers](#)
- [Create an INTIME Logon: Individual Income Tax Customers](#)