



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

This monthly newsletter from the Indiana Department of Education (IDOE) combines new information, resources, and support for school finance professionals, serving all school types in a single location.

Office of School Finance

School and Corporation Profile Amendment Window
The school and corporation profile amendment submission window for the 2024-2025 school year is open. In order to ensure the Indiana Department of Education (IDOE) maintains accurate information, all schools and corporations must provide notice when changes are made that affect school openings, closures, and reconfigurations. Information on the submission process can be found [here](#). Contact IDOE's [Office of Accountability](#) with any questions.

Schools that have changes in grade configurations will not be able to access those grade levels in the student Choice application until the profile amendment has been approved through the Office of Accountability.

Annual Reading Plan Guidance
Schools with students enrolled in kindergarten through grade eight are required to submit an annual reading plan to IDOE by Monday, June 30. IDOE's Literacy Center released the 2025 [annual reading plan guidance](#). Contact IDOE's [Literacy Center](#) with additional questions.

Choice Scholarship Program

Choice Regional Meetings
Thank you to all of the Choice schools that attended the Choice regional meetings this month. Slides from the presentation will be posted in the Moodle Non-Public School Community.

Choice School Application for the 2025-2026 School Year
The application for schools to apply to participate in the Choice Scholarship Program for the 2025-2026 school year is currently open. The packet of application materials is posted on the Choice Scholarship Program website and in the Non-Public School Community on Moodle. Schools should only submit their application to be a Choice school after the admission, tuition, fee, and discount policies are final. Accreditation must be through the State Board of Education (SBOE) or through an agency recognized by SBOE and must be in good standing for the entire 2025-2026 school year. A list of accrediting agencies recognized by SBOE is posted on the Accreditation [website](#). The deadline to apply to be a participating Choice school for the 2025-2026 school year is Monday, September 1.

Choice Student Application
The window to submit student Choice applications for Period 1 of the 2025-2026 school year is also currently open, and will remain open through Monday, September 1. The application is available to schools that have been approved for participation in Choice for the 2025-2026 school year.

New this year, the application must be accessed using the LINK portal, using the "Choice Scholarship" tile on the LINK dashboard (<https://apps.doe.in.gov/choice>). Only those with a LINK role of Superintendent, Principal, LEA Administrator, and/or School Administrator will be able to access the new Choice system. LINK roles are assigned by your school's LINK Security Coordinator.

Office Hours
The next office hours session will be held on Tuesday, June 3, and Tuesday, June 17. Each session begins on the half-hour, with the first session at 9 a.m. ET and the last session at 11 a.m. ET. The link to join is [here](#). Choice Office Hours information and the link to join is also posted in the Non-Public School Community in [Moodle](#).

Choice Shadow Program
Approved Choice schools for 2025-2026 may also request to have your assigned Choice Specialist visit your school to assist with entering student applications and answer questions. The window to sign up for a shadow visit will close on June 1, 2025, and the window for visits will close on July 31, 2025. You can sign up for a school shadow visit [here](#).

Choice Certification Training
Choice certification operates like a "Choice 101" course and provides an opportunity to learn about the Choice program, with emphasis on the annual cycle of Choice requirements. Anyone is welcome to attend, but certification training may be particularly useful for new schools or returning schools with new Choice staff.

Certification training will take place on Wednesday, June 11, Tuesday, June 24, and Tuesday, July 15. All training sessions will start at 9 a.m. ET and end no later than 3 p.m. ET.

Choice Annual Conference
The Choice Annual Conference will be held on Wednesday, July 16. Stay tuned for more information about the agenda, location, and time.

Communications

- In compliance with the Family Educational Rights and Privacy Act (FERPA) regulations, do not include both student name and STN in the same email.
- When sending email to your Choice specialist or to the Choice general email, include your school number and the general subject in the subject line.
- Weekly Choice announcements are sent through the Non-Public School Community (Moodle). If you are not receiving the notifications, check the preferences in your Moodle profile. If you have not joined the community, please do so. If you need assistance, contact your Choice Specialist or email ChoiceSchool@doe.in.gov.
- Information for all schools is published weekly in Dr. Jenner's Weekly Update. Click [here](#) for previous editions and to be added to the mailing list.
- Choice program announcements are made each Friday in the Non-Public School Community in Moodle. If you have not yet joined this community, contact choiceschool@doe.in.gov for information on how to create an account and join.



Department News

- **4/2/2025** Governor Braun Announces New Partnerships Providing High School Students a Direct Path to Their Future
- **2/6/2025** New Diploma Seals Spur Collaboration Between K-12, Higher Education, and the Indiana National Guard
- **1/29/2025** Indiana Jumps to Sixth in the Nation in Reading
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