I. Sponsors must keep an actual monthly count of half pint milks served to children or use the following procedure:

| a | Beginning milk inventory (\# of milks on hand first day of camp - convert gallons to half pints by using the calculation in section II) | 50 half pints |
| :---: | :---: | :---: |
| b | + Receipt of purchased milk (add the total \# of milks purchased during the month) | 2000 |
| c | + Inventory adjustments (i.e., donated milk) | 0 |
| d | - Inventory adjustments (i.e., expired milk) | 50 expired |
| e | = Total Milk Available | 2000 |
| f | - Actual count of adult consumed milk (if unknown, please calculate the percentage using the below worksheet) | 1000 |
| g | - Special purpose milk (i.e. milk used for cooking) | 50 |
| h | - Ending milk inventory (\# of milks on hand at end of month) | 25 |
| i. | = Milk served to children | 925 |

II. Complete the below worksheet only if the actual number of milks consumed by adults is unknown.

| Day <br> of <br> Month | Column A <br> Total Children <br> Attending | Column B <br> Total Adults <br> Attending | Column C <br> Total Persons <br> Attending | Instructions for computing <br> average adult milks consumed: |
| :---: | :---: | :---: | :---: | :--- |


Total milk available 2000
(from row e above)

Average adult milk consumed $\qquad$
(Enter this number in row f above. Do not use fractions or decimals.)

Formula to convert gallons to half pints:

Total number of gallons 125
x 16
$=$
Total number
of half pints

## III. Additional information to complete Site and Sponsor Claims in the CNPWeb:

- To compute average daily attendance for \#8 on Site Claim, take the total from Column A above and divide by the number of days in operation for the month (\#7 on the Site Claim).
- To compute average cost per half pint of milk for \#10 on Sponsor Claim, take the total dollar amount spent on half pints milk only and divide by the total number of half pints purchased.

