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School Finance Newsletter from the Indiana Department of Education

Indiana Department of Education sent this bulletin at 04/19/2024 08:00 AM EDT



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

School Finance Newsletter

This monthly newsletter from the Indiana Department of Education (IDOE) combines new information, resources, and support for school finance professionals in a single location.

Office of School Finance

Form 9 Financial Reporting for January to June 2024

Please read this [memo](#) regarding Form 9 accounting changes for January to June 2024. Contact [the Office of School Finance](#) with any questions.

Choice Scholarship Program

Choice School Application

The application to participate in the Choice Scholarship Program for the 2024-2025 school year is open. Application materials are posted in the Non-Public School Community in Moodle and on the [Choice webpage](#).

Choice Student Applications

The student application for period 1 Choice awards is open through Sunday, September 1. Schools must first apply and be approved to participate in the 2024-2025 Choice program to have access to the student application.

Some reminders regarding common issues:

- If the student's special education/special education vouchers (SE/SV) record is not found with a student who has an Indiana IEP, submit the application. It will then go to a pending status and a specialist will verify the student's special education eligibility. Please email ChoiceSchool@doe.in.gov if you have a pending student application.
- If you get a message that the Reference ID does not match the STN of the student, email the STN and Reference ID number to ChoiceSchool@doe.in.gov. IDOE will verify the information and if it is correct, the match will be made so that the student's application will accept the Reference ID number.

Enrollment for Choice Students

All students enrolled in your school should have enrollment reported in Data Exchange. If a student is withdrawn, an exit date is required to be reported. Do not delete the enrollment record. Entry and exit dates must be reported within five days of the student's enrollment or withdrawal. If a student has missed 20 consecutive school days, the exit date must be reported for the student. The exit date is the last day the student attended. All entry and exit dates should be dates that are reported as instructional days on your school calendar.

Choice Shadow Program

Any school personnel interested in participating in the Choice Shadow Program can register for a visit using the [Choice Shadowing Program Request Form](#). Space is limited, so please sign up if you are interested.

Communication

If you have any changes in school personnel, complete a Choice Contacts Form. The form can be found in the [Choice Scholarship Program Documents](#) in the Non-Public School Community in [Moodle](#). When sending an email, please be sure to identify your school number in the subject line. As a reminder, when emailing regarding a student, to be in compliance with FERPA, do not include both the student name and STN in the same email.

Performance Based Accreditation

The submission window for non-public schools to submit a petition for performance-based (state) accreditation is open through Tuesday, April 30. The petition may be found [here](#). Contact IDOE's [Office of Accountability](#) with questions.

2024 Summer School Estimated Cost Report for State Accredited Non-Public Schools & Eligible Choice Schools

The [memo](#) containing instructions on how to report 2024 Summer School estimated costs for non-public schools is now available. Please note that schools must provide an estimate of costs by Wednesday, April 24, in order to be eligible for reimbursement of summer school costs.

School and Corporation Profile Amendment Window

The school and corporation profile amendment submission window for the 2023-2024 school year is open. In order to ensure that IDOE maintains accurate information, all schools and corporations must provide notice when changes are made that affect school openings, closures, and reconfigurations. Information on the submission process can be found [here](#). Schools that have changes in grade configurations will not be able to access those grade levels in the student Choice application until the profile amendment has been approved through the Office of Accountability. Contact IDOE's [Office of Accountability](#) with any questions.

Choice Regional Meetings

The next round of Choice regional meetings will be in May. The meetings begin at 9 a.m. local time and dates and locations are below. Register at the link posted in the Non-Public School Community in Moodle.

- Thursday, May 2: Seymour - Immanuel Lutheran School (520 S. Chestnut Street, Seymour, IN 47274)
- Friday, May 3: Indianapolis - Saint Luke School (7650 N. Illinois Street, Indianapolis, IN 46260)
- Monday, May 6: Evansville - Welborn Baptist Foundation (20 NW 3rd Street, Evansville, IN 47708)
- Wednesday, May 8: Indianapolis - Roncalli High School (3300 Prague Road, Indianapolis, IN 46227)
- Thursday, May 9: LaPorte - Saint John's Lutheran School (111 Kingsbury Avenue, LaPorte, IN 46350)
- Friday, May 17: Fort Wayne - LCMS (1145 S. Barr Street, Fort Wayne, IN 46802)

Upcoming Dates



Wednesday, April 24	Summer School Estimated Cost Report Deadline
Tuesday, April 30	Performance Based Accreditation Petition Deadline
Tuesday, May 2	Choice Regional Meeting - Seymour
Friday, May 3	Choice Regional Meeting - Indianapolis (Saint Luke School)
Monday, May 6	Choice Regional Meeting - Evansville
Wednesday, May 8	Choice Regional Meeting - Indianapolis (Roncalli)
Thursday, May 9	Choice Regional Meeting - LaPorte
Friday, May 17	Choice Regional Meeting - Fort Wayne
Sunday, September 1	Choice Scholarship Program Application Deadline

Sunday, September 1	Period 1 Choice Student Application Deadline
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Additional Resources

- [IDOE's Finance webpage](#)
- [IDOE's Data Exchange webpage](#)
- [Moodle Finance](#)
- [LINK Portal](#)
- [IDOE's Indiana Choice Scholarship Program webpage](#)
- [Moodle Non-Public School Community](#)



Department News

- 04/11/24 Indiana Launches New Tools to Understand and Support Kindergarten Readiness
- 03/27/24 Indiana Becomes First State to Significantly Redesign Diplomas
- 03/20/24 Indiana Provides Educators A Free Opportunity to Earn a Literacy Endorsement

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