



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

Affirmation of Consultation with Delinquent Institution Officials

This facility qualifies and is accepting Title I, D funding.

This facility qualifies and is declining Title I, D funding.

Delinquent Program/Facility	LEAs Working with Delinquent Programs
<input type="checkbox"/> Will fill out Annual Survey and send to the LEA. Will keep on file a copy of the Annual Survey final copy once received from the LEA.	<input type="checkbox"/> Will review and sign the Annual Survey. Will send Annual Survey to the State Title I office and send final copy to facility for their records.
<input type="checkbox"/> Will complete application for funding, including copy of formal agreement. Facility will complete the application based on the number of students and need. Facility will sign the application and forwards it to the LEA for review and final approval signature. Will keep on file a copy of the Application and Formal Agreement final copy once received from the LEA.	<input type="checkbox"/> LEA will take an active role in the budget page of the application. LEA will review information in application especially budget page, verify formal agreement is correct, and sign both documents. LEA will forward both documents to the State Title I office by deadline date and forward copy to facility for their records.
<input type="checkbox"/> Request as part of their application staff from the LEA to come into the facility to provide supplemental education services, counseling services, and other services. Specify: _____ _____	<input type="checkbox"/> The LEA will supply the designated staff, which is paid through the N & D funds for their services to the facility. The staff provides services but is under the authority of the LEA.
<input type="checkbox"/> Will work collaboratively through formal agreement to provide program services.	<input type="checkbox"/> Will work collaboratively through formal agreement to provide program services.
<input type="checkbox"/> Will go through district for N & D expenditures.	<input type="checkbox"/> Will track and pay expenditures of N & D, submit Request for Funds and Budget Revisions as needed for reimbursement.
<input type="checkbox"/> Will be aware of program expenditure's and keep Mid-Year Financial report on file when received by LEA.	<input type="checkbox"/> Will fill out Mid-Year Financial report. Give copy to facility for records.
<input type="checkbox"/> Will answer narrative questions on final financial report and send information to LEA. Once the LEA sends a final copy for records, they will keep this documentation on file.	<input type="checkbox"/> Will fill out the final report once you have answers to narrative records and the information from facility. Will sign and submit to the State Title I office and will send final copy to facility.
<input type="checkbox"/> Will submit any proposed changes to the application to LEA who provides their approval and signs. (No changes can be implemented until the State office gives final approval.)	<input type="checkbox"/> LEA receives the changes from facility, verifies, signs and sends to State Title I office for final approval. (No changes can be implemented until the State office gives approval.)

Signature of N&D Facility Representative

Signature of LEA Authorized Representative

Name of N&D Facility Representative

Name of LEA

Date

Date