New Corporation Test Coordinator Training

Indiana Department of Education Office of Student Assessment

2024-2025



IDOE'S OFFICE OF STUDENT ASSESSMENT

Staff Name	Title	Email
Logan Miller	Assessment Specialist (ILEARN)	<u>logmiller@doe.in.gov</u>
Sydney Hunger	Assessment Specialist (High School Assessments)	shunger@doe.in.gov
Felecia Bayer	Assessment Specialist (ISPROUT, IKRA & I AM)	fbayer@doe.in.gov
	Assessment Specialist (IREAD & NAEP)	
Alyson Traficante	Assessment Specialist (Accessibility & Accommodations, Formative)	atraficante@doe.in.gov
Tammy Wilbanks	Assessment Specialist (Test Security)	twilbanks@doe.in.gov
Mary Krivulka	Assistant Director of Research and Evaluation	mkrivulka@doe.in.gov
Jennifer Woo	Assessment Specialist (WIDA, Technology)	<u>iwoo@doe.in.gov</u>

Contact IDOE's Office of Student Assessment at INassessments@doe.in.gov or 317-232-9050



NEW CTC TRAINING AGENDA



Training Overview

3 Test Security & Required Training

1

CTC Role & Responsibilities

4

Resources & Support

2

Understanding Statewide Assessments

ILEARN, IREAD, I AM, Indiana SAT School Day, PSAT/NMSQT, WIDA, ISPROUT, NAEP, Dyslexia Screener





CTC Roles & Responsibilities



CTC ROLES & RESPONSIBILITIES OVERVIEW

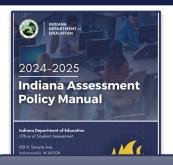


Corporation Test Coordinator

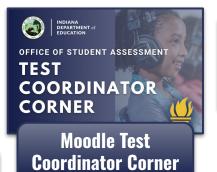
- Ensure ethical testing practices are employed by staff and students.
- **Communicate** with corporation and school staff, IDOE, test vendors, parents, and students regarding assessments.
- Oversee and monitor test administration for the corporation/non-public school.
- **Train** staff to administer assessments and access/interpret data.
- Document procedures and issues (i.e., testing irregularities), as necessary.



RESOURCES AND ASSISTANCE



Indiana Assessments
Policy Manual







Accessibility &
Accommodations
Information for Statewide
Assessments











NEW CTC TO-DO LIST



Verify/update name and contact information in DOE Online.



Verify CTC-level access to the following systems:

- Test Coordinator Corner in Moodle;
- ILEARN, IREAD, and I AM's <u>Test Information Distribution Engine (TIDE)</u>;
- SAT <u>College Board professional account;</u>
- WIDA Secure Portal and WIDA AMS; and
- ISPROUT KReady System.

NEW CTC TO-DO LIST CONTINUED



Review the 2024-2025 Indiana Assessments Policy Manual and Accessibility and Accommodations Information for Statewide Assessments.



Bookmark the following webpages:

- **Indiana Assessment Portal**;
- WIDA Secure Portal and WIDA AMS;
- College Board Account Sign In; and
- ISPROUT KReady webpage.



NEW CTC TO-DO LIST CONTINUED



Take and administer IDOE and assessment vendor trainings as they become available.

- Examples: CTC Test Security & Integrity Training, Accessibility & Accommodations Training, Test Administrator (TA) Certification Training.
- Administer training to any new staff throughout the year.
- Monitor completion of training and provide test security refreshers prior to assessment windows.



NEW CTC TO-DO LIST CONTINUED



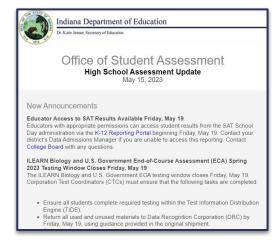
Verify that you are receiving Monday emails from the Office of Student Assessment and Dr. Jenner's Weekly Update.

Listservs are archived in the 'Listservs' folder in the Moodle Test Coordinator Corner.



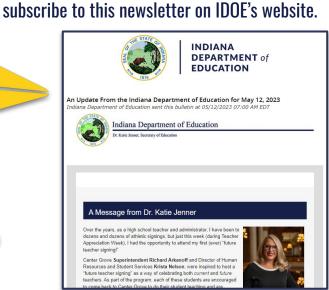


COMMUNICATION CHANNELS



Listservs: IDOF's Office of Student Assessment sends weekly assessment updates on Monday morning to CTCs. CTCs should share these messages with all applicable staff.







Understanding Statewide Assessments Cambium Assessment, Inc.

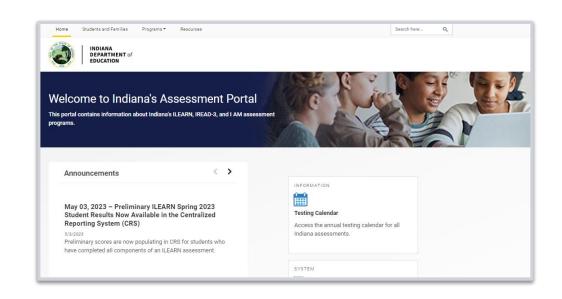


ILEARN, IREAD, AND I AM

Cambium Assessment, Inc. is the vendor for ILEARN, IREAD, and I AM assessments.

Indiana Assessment Portal

The Indiana Assessment Portal provides assessment program access to training resources, manuals, and test management and administration systems.



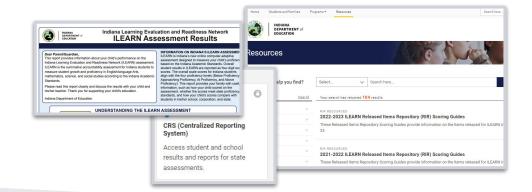


ILEARN, IREAD, AND I AM CONTINUED

Additional Indiana Assessment Portal Resources

- Test Administrator Certification Courses
- Secure Browser and Technology Guidance
- System User Guides: TIDE, Centralized Reporting System (CRS), Test Delivery System (TDS)

- Test Administrator's Manuals (TAMs)
- On-Demand Training Modules





ILEARN, IREAD, AND I AM TESTING SYSTEMS

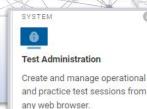
Test Information Distribution Engine (TIDE)

Manage users and student data, submit test irregularities, order paper materials, and monitor test progress.



Test Delivery System (TDS)

Create and manage operational and practice test sessions from the Secure Browser.



Centralized Reporting System (CRS)

Access student and school results and reports for ILEARN, IREAD-3, and I AM.



Released Items Repository (RIR)

View the simulated TDS of released former test items to help familiarize students with the test content and format.



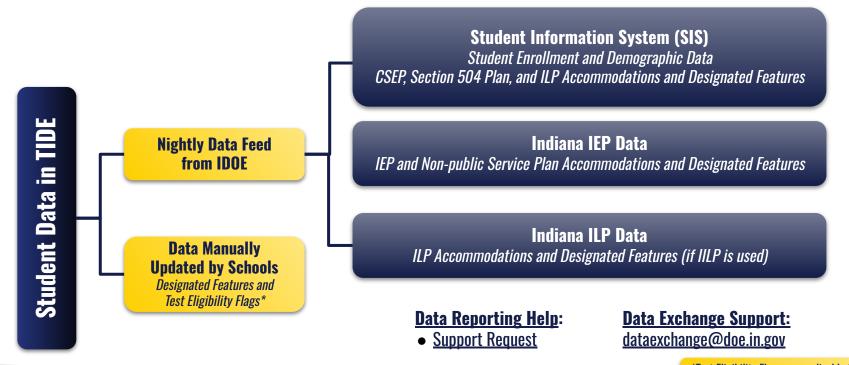


TECHNOLOGY IMPLEMENTATION





HOW DOES STUDENT DATA FLOW TO TIDE?





*Test Eligibility Flags are applicable to IREAD.

ILEARN, IREAD, AND I AM SUPPORT



CAI Contact Us Webpage



866-298-4256



indianahelpdesk@ cambiumassessment.com



Online Chat Feature





ILEARN

Indiana's Learning Evaluation and Assessment Readiness Network





ILEARN TEST OVERVIEW

ILEARN is Indiana's summative school accountability assessment for grades 3-8 and biology.

All students in grades 3-8 who do not qualify for the alternate assessment participate in their grade-level testing.

The ILEARN Biology End-of-Course Assessment (ECA) is required upon completion of the high school biology course, and the optional U.S. Government ECA may be administered to students who have completed U.S. Government.

ILEARN 3-8		
Grade Level	Content Area	
Grade 3	English/Language Arts, Mathematics	
Grade 4	English/Language Arts, Mathematics, Science	
Grade 5	English/Language Arts, Mathematics, Social Studies	
Grade 6	English/Language Arts, Mathematics, Science	
Grade 7	English/Language Arts, Mathematics	
Grade 8	English/Language Arts, Mathematics	
End-of-Course	Biology (Required), U.S. Government (Optional)	



ILEARN DESIGN & NOTABLE CHANGES

ILEARN assessments are untimed

Mix of Performance Tasks (PTs) and Computer-Adaptive Tests (CATs)

Visit the <u>ILEARN Webpage</u> for test blueprints, performance level descriptors, item specifications, and more Changes to the ILEARN test design and schedule occurred for the 2024-2025 school year, including:

- Corporations and schools that have opted-in will participate in the new ILEARN Checkpoints.
- ILEARN ELA, Math, and Social Studies Spring 2025 assessments will follow the new <u>ILEARN Spring 2025 Special Test Blueprint</u>.





ILEARN 2024-2025 Testing Windows

Name of Assessment	Window Begins	Window Ends
ILEARN Checkpoint 1 ²	September 16, 2024	November 15, 2025
ILEARN Checkpoint 2 ²	November 18, 2024	February 7, 2025
ILEARN Biology ECA Fall	December 2, 2024	December 20, 2024
ILEARN Biology ECA Winter	February 3, 2025	February 21, 2025
ILEARN Checkpoint 3 ²	February 10, 2025	April 11, 2025
ILEARN Grades 3-8	April 14, 2025	May 9, 2025
ILEARN Biology and U.S. Government ECA Spring ¹	April 14, 2025	May 16, 2025

¹ The optional ILEARN US Government is an online only test administration.
² The second opportunity for each ILEARN checkpoint window continues through April 11, 2025.



ILEARN MILESTONES

ILEARN Milestones: 2024-2025

ILEARN Checkpoint Pilot Milestones: 2024-2025



INDIANA DEPARTMENT OF ILEARN CHECKPOINT PILOT MILESTONES: 2024-2025

Task/Event	Checkpoint 1	Checkpoint 2	Checkpoint 3
Before Testin	g		
Deployment of Updated Secure Browser The updated Secure Browser for the 2024-2025 school year must be installed on each student testing device. Visit the Secure Browsers webpage for information and supported operating systems when considering requirements.		Wednesday, July 3	
ILEARN Released Items Repository (RIR) Refresh Newly-released items for ILEARN 3-8 become available in the RIR.		Wednesday, July 24	
ILEARN Checkpoint Administrator's Manual (CAM) Available The ILEARN CAM will be available on the Indiana Assessment Portal to support testing. This resource details how to administer operational and practice tests.		Friday, August 2	



IREAD

Indiana Reading Evaluation and Determination



READ

Assessing Student Readiness



IREAD OVERVIEW



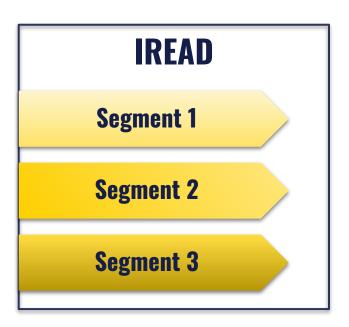
IREAD is a foundational reading assessment developed in accordance with Indiana legislation.

- Participation in IREAD fulfills a state requirement for grade three students; it provides data for grade 2 students' performance in reading capability.
- IREAD results provides schools with data to support interventions and remediation for students who have not yet achieved foundational reading skills.
- IREAD is required for all grade two and three students unless they passed during a grade two administration or participate in the alternate assessment.
- Grade three students (and above), who do not pass continue to participate in test administrations through grade 6 or until they obtain proficiency.





IREAD TEST DESIGN



- IREAD is a multiple choice, untimed assessment consisting of three segments.
- IDOE does not recommend that students take all segments on the same day and breaks between segments are highly encouraged.
- Segment 1 will contain updates for the 2023-2024 administration regarding the delivery of items. Separate video presentations will be provided with more details in the near future.

IREAD RESULTS & REMEDIATION

Did Not Pass (Below 446)

Passing Score (446+)

Students who do not pass IREAD:

- Receive reading support from schools and targeted remediation.
- Continue to participate in retest opportunities in grade four, five, and six, if applicable.
- May be retained in the third grade if certain criteria are not met.
- May be granted a Good Cause Exemption (GCE) if specific criteria are met, which removes the retention requirement. Grade two students are not eligible for a GCE.

Students who pass IREAD-3:

Meet the state requirement for reading proficiency and no longer participate in this assessment.



IREAD GRADE TWO PROCESS & RESULTS

Due to Senate Bill 1, schools are required to administer IREAD to grade two students as an early indicator of reading proficiency.

IREAD Grade Two Cut Scores

At Risk On Track Pass

- Grade two students who receive a Pass do not take IREAD in grade three.
- Students whose scores indicate they are *On Track* or *At Risk* must retest in the spring of grade three.



IREAD MILESTONES





IREAD Milestones: 2024-2025

IREAD 2024-2025 Testing Windows				
Name of Assessment Window Begins Window Ends				
IREAD Spring 2025	March 3, 2025	March 14, 2025		
IREAD Summer Retest 2025	May 12, 2025	June 27, 2025		



I AM Indiana's Alternate Measure





I AM OVERVIEW

I AM is the summative accountability assessment for students with significant cognitive disabilities.

I AM is Indiana's Alternate Measure. Only about 1% of students qualify to participate in I AM.

I AM Biology is required upon completion of the biology content connectors.

I AM		
Grade	Content Area	
Grade 3	English/Language Arts, Mathematics	
Grade 4	English/Language Arts, Mathematics, Science	
Grade 5	English/Language Arts, Mathematics, Social Studies	
Grade 6	English/Language Arts, Mathematics, Science	
Grade 7	English/Language Arts, Mathematics	
Grade 8	English/Language Arts, Mathematics	
Grade 10	English/Language Arts, Mathematics	
End-of-Course	Biology	



ALTERNATE ASSESSMENT CRITERIA

Alternate Assessment Criteria

Review of the student's record indicates a disability that significantly impacts intellectual functions and adaptive behavior. Adaptive behavior is defined as essential for someone to live independently and to function safely in daily life.

The student requires extensive, repeated, individualized direct instruction and substantial support that is not of a temporary nature.



The student requires substantially adapted materials and individualized methods of accessing information in alternative ways to achieve measurable gains on the state academic content standards for the grade in which the student is enrolled.

I AM TEST DESIGN CONTINUED

I AM is a stage-adaptive assessment.

This means that participation in Part 1 determines placement into one of three forms for Part 2. Practice test items are embedded in the operational assessment.

I AM TEST DESIGN

Practice Test
Items 1-2

Part 1 Items 3-5 Part 1 Items 6-28 Part 2 Items 1-23

No mode of communication determined after item five.

Form A, B, or C assigned based on performance on Part 1.



I AM 2024-2025 Testing Windows

Name of Assessment	Window Begins	Window Ends
I AM	March 31, 2025	May 9, 2025



Understanding I AM Webinar Available

I AM MILESTONES: 2024-2025

enrollment and accommodations data also begin populating within TIDE via IDOE nightly file transfer or Data Exchange.





I AM Milestones: 2024-2025



Understanding Statewide Assessments College Board



SAT^{*} School Day

CollegeBoard

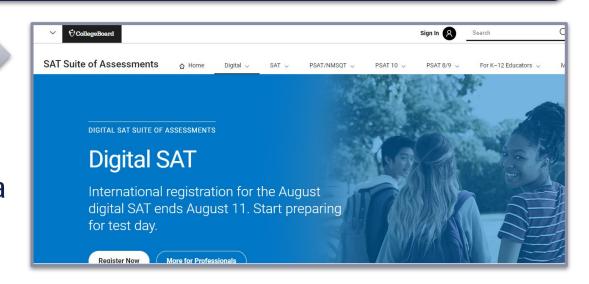


COLLEGE BOARD: SAT SCHOOL DAY & PSAT/NMSQT

College Board is the vendor for the SAT School Day and PSAT/NMSQT assessments.

<u>College Board</u> <u>Digital SAT Webpage</u>

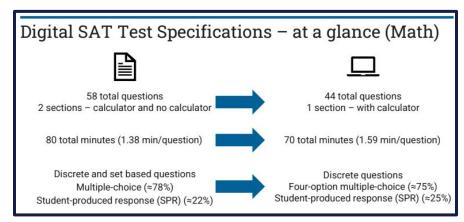
College Board provides various resources to prepare for test administration, including an Indiana Google Drive and Digital Testing webpage.

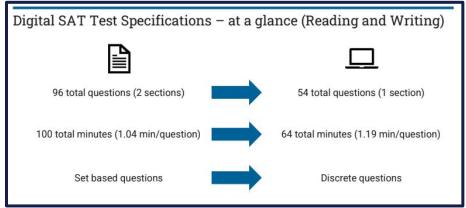




COLLEGE BOARD: SAT SCHOOL DAY & PSAT/NMSQT

The digital SAT School Day is a timed assessment. The 2024-2025 SAT School Day will contain two modules in each section that are multi-stage adaptive.







COLLEGE BOARD TESTING SYSTEMS

Bluebook Testing App

Bluebook must be installed before test day. This digital testing application supports testing on Mac and Windows devices, iPads, and school-managed Chromebooks.

Bluebook is used in conjunction with TDTK to administer tests. Download <u>Bluebook</u> now to test become familiar with it, or to take a practice test!

*Bluebook

Take a Test or Start Practicing!

K-12 Reporting Portal Access student and school results and reports for the SAT and PSAT/NMSQT.



Test Day Toolkit (TDTK)

TDTK is a web app that allows coordinators and proctors to administer the digital SAT.



Services for Students with Disabilities (SSD) Online

SSD Online is used to monitor and request student accommodations for testing.





PSAT/NMSQT OVERVIEW

The **PSAT/NMSQT** is a state-funded standardized assessment offered to grade 10/11 students.

PSAT/NMSQT 2024-2025 Testing		
Assessment	Date	
PSAT/NMSQT	Tuesday, October 1 - Thursday, October 31	

2024-2025 PSAT/NMSQT Milestones

Indiana funds the PSAT/NMSQT to measure students' college and career readiness, indicate student strengths and challenges, and provide additional student support and data.

Scholarship opportunities are also available.



DIGITAL SAT SCHOOL DAY OVERVIEW

The SAT is Indiana's summative high school accountability assessment for grade 11 students.

CTCs will designate School Test Coordinators (STCs) to College Board to oversee school-specific testing.

CTCs must ensure that a Services for Students with Disabilities (SSD) Coordinator oversees required accommodations for the SAT administration.

Students will be registered by for the SAT School Day by IDOE.

The SAT School Day assesses English/language arts and mathematics. Cohort 2026 students will participate in the spring of 2025.





SAT TEST DESIGN

What's Changing?

- One testing window instead of two testing windows. Make sure to test students early in the window!
- Same set up as last school year: State Data Management System (SDMS), SSD Online, TDTK, and Bluebook

SAT School Day Spring 2025 Testing		
Window	Dates	
SAT	March 3 - 14, 2025	

2024-2025 SAT Milestones



COLLEGE BOARD



Contact College Board



PSAT: (888) 477-7728

SAT School Day: (866) 609-2205



indianatesting@ collegeboard.org





WIDA

Indiana's English Language Proficiency Assessments





WIDA OVERVIEW

WIDA provide Indiana's English language proficiency placement and annual assessments.



WIDA Screener assessments are used to identify and inform initial programmatic placement of English learners (ELs).

WIDA ACCESS summative assessments are administered annually to determine ELs' current levels of English proficiency and to monitor student progress. It is federally required that 100% of identified EL students participate.



WIDA OVERVIEW CONTINUED



IDENTIFICATION

Entrance Criteria: A potential EL student who scores below 5.0 on Screener is formally identified as an EL.

PLACEMENT

Screener results determine a student's placement in the EL program and inform instructional services.

PROGRESS

ACCESS results are utilized to support decisions about instructional planning and show the progress of ELs annually.

ACHIEVEMENT

Exit Criteria: An EL who meets <u>exit criteria</u> on ACCESS is reclassified as fluent and enters two-year monitoring period.

WIDA Assessments Overview

Placement Assessments:

- WIDA Screener for Kindergarten
- WIDA Screener Online
- WIDA Screener Paper

Annual Assessments:

- Kindergarten ACCESS
- WIDA ACCESS Online
- WIDA ACCESS Paper
- WIDA Alternate ACCESS



WIDA SYSTEMS

WIDA Secure Portal

The WIDA Secure Portal provides access to assessment resources, training courses, and other assessment materials.



WIDA AMS

The WIDA Assessment Management System (WIDA AMS) is the hub for user, student, test, and material management, technology setup and resources, and reports delivery.



WIDA Client Services Center:

- help@wida.us
- (866) 276-7735

Data Recognition Corporation (DRC) Customer Service:

- WIDA@datarecognitioncorp.com
- (855) 787-9615



WIDA 2024-2025 Testing Windows

Name of Assessment	Window Begins	Window Ends
WIDA Screener	Available Year-round	Available Year-round
WIDA ACCESS	January 13, 2025	February 28, 2025

2024-2025 WIDA Assessment Guidance



ISPROUT

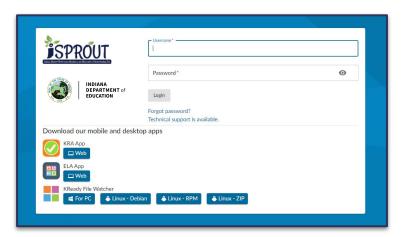
Indiana Student Performance Readiness and Observation of Understanding Tool





ISPROUT OVERVIEW

ISPROUT is Indiana's assessment used to measure skill development in children with Individualized Education Programs (IEPs) from ages three to five.



ISPROUT is an observational tool aligned to the Indiana Early Learning Standards for student developmental reporting, artifact archival, and meeting/planning assistance.

INDIANA DEPARTMENT OF EDUCATION 2023
INDIANA EARLY LEARNING
STANDARDS



IKRA OVERVIEW CONTINUED

How is ISPROUT used/reported?

Content areas like mathematics and English/language arts are reported in three categories: Social/Emotional, Knowledge and Skills, and Independence/Motor Coordination.

ISPROUT is utilized for Indiana students receiving services as part of an Individualized Education Plan (IEP) to meet reporting requirements for the U.S. Department of Education's Office of Special Education Programs.



ISPROUT 2024-2025 Windows				
Name of Assessment	Window Begins	Window Ends		
ISPROUT Window 1	Monday, July 17	Sunday, October 1		
ISPROUT Window 2	Monday, October 2	January 1, 2024		
ISPROUT Window 3	January 2, 2024	March 31, 2024		
ISPROUT Window 4	April 1, 2024	June 14, 2024		





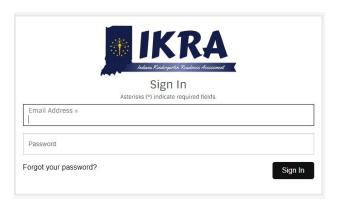
IKRA

Indiana Kindergarten Readiness Assessment



IKRA OVERVIEW

IKRA is Indiana's assessment tool administered at the beginning of the school year that allows teachers to measure each child's school readiness across multiple domains.



IKRA utilizes observation and direct performance to measure a child's school readiness across four domains: language and literacy, mathematics, social foundations, and physical well-being and motor development.





IKRA OVERVIEW CONTINUED

How is IKRA used/ reported? The overall purpose of IKRA is to support and advance children's early learning and academic and social development.

Students will receive an overall rating of emerging readiness, approaching readiness, or demonstrating readiness. Scoring information is also available within the four assessed domains to assist teachers in planning for children's needs.



The IKRA assessment is available August 29 through October 4.



NAEP

National Assessment of Educational Progress



NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS



NAEP OVERVIEW

NAEP is the largest nationally-representative and continuous assessment in the U.S.

Additional Resources

- NAEP Website
- The Nation's Report Card



NAEP is a congressionally-mandated project, and participation is required for schools receiving Title 1 funding.

NAEP provides results on student achievement, instructional experiences, and environmental factors.

Because Indiana receives Title I funding for certain student populations, federal law requires the administration of NAEP in selected Indiana schools.



Universal Dyslexia Screener

Screening Students for Characteristics of Dyslexia & Responding to Student Needs Based on Results



UNIVERSAL SCREENER OVERVIEW

The universal screener is required for K-2 students to identify learning characteristics related to dyslexia.

Additional Resources

- <u>IDOE's Dyslexia webpage</u>
- 2024-2025 Dyslexia Programming Guidance for Schools

Administration of the universal screener for learning characteristics related to dyslexia is required in kindergarten through grade two within the first 90 calendar days of school.

If students are flagged as 'at risk' or 'at some risk,' schools immediately provide intervention and request parental consent to administer a diagnostic assessment within the first 90 calendar days of school to further inform that intervention.

Only approved screeners and diagnostic assessments may be used for these purposes.



Test Security and Required Training



REQUIRED TEST SECURITY TRAININGS

CTC Test Security & Integrity Training

- Complete the recorded 2024-2025
 CTC Test Security & Integrity Training in Moodle:
- Pass the CTC Test Security & Integrity Training Quiz in Moodle; and
- Sign the 2024-2025 Indiana Testing Security & Integrity Agreement.

STC Test Security & Integrity Training

- Use information from the CTC Test Security
 & Integrity Training to train STCs; and
- Ensure STCs sign the 2024-2025 Indiana
 Testing Security & Integrity Agreement; and
- Maintain training documentation (attendance sign-in sheets, agendas, presentations, etc.) on file at the local level.

All Staff Test Security & Integrity Training

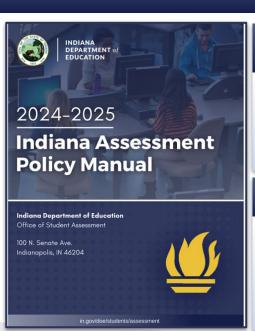
- Use IDOE's recorded All Staff Test Security
 & Integrity Training found in the Test
 Coordinator Corner in Moodle to train all staff:
- Use information from IDOE's recorded All Staff Test Security & Integrity Training to supplement/develop local policy and guidance for staff; and
- Ensure all school staff sign the 2024-20245
 Indiana Testing Security and Integrity
 Agreement.

All test security training must be completed annually by September 30.



REQUIRED TEST SECURITY TRAINING CONTINUED

Review the 2024-2025 Indiana Assessments Policy Manual.



Documents Pursuant to SBOE Administrative Rule, 511 IAC 5-5 (Appendix A):

- Code of Ethical Practices and Procedures
- Indiana Testing Security and Integrity Agreement
- Protocol for Reporting and Investigating Alleged Breaches

Additional Appendix Items

- Assessment Monitoring Checklist (Appendix B)
- Testing Irregularity Report Jotform (Appendix C)
- Testing Concerns and Security Violations Report Jotform (Appendix C)
- Social Media and/or Unallowable Devices Concern Report Jotform (Appendix C)



REQUIRED TRAINING

Training	Description	Due Date
Test Security and Integrity Training	Includes CTC, STC, and All Staff training; required annually.*	September 30
IDOE Pretest Workshop Trainings	Required for CTCs and Additional Members. May be shared with additional staff as needed.	Prior to each assessment window.
IDOE Accommodation Training	Required for all CTCs, STCs, and TAs administering assessments to students with accommodations.	Prior to test administration.
CAI Test Administration Certification/Training	Required certification for I AM, ILEARN, and IREAD TAs.	Prior to test administration.
College Board SAT Training	Required for STCs, proctors, and supporting staff.	Prior to SAT administration.
WIDA Assessments Training	Required for CTCs, Additional Members, WIDA Test Coordinators, and WIDA TAs.	Prior to WIDA assessment administrations.
ISPROUT Training	Required for staff supporting ISPROUT and data managers.	Prior to accessing ISPROUT.



*Test security training must be given to all new staff throughout the school year. A refresher training is required prior to each assessment window.

ASSESSMENT CONTACTS



- **Email**: <u>INassessments@doe.in.gov</u>
- **Phone:** (317) 232-9050
- IDOE Assessment webpage
- Data Reporting Help Ticket



- **Email:** <u>indianatesting@collegeboard.org</u>
- **SAT Hotline:** 855-373-6387
- College Board Digital Testing webpage



- Email: indianahelpdesk@cambiumassessment.com
- **Phone:** (866) 298-4256
- CAI Contact Us webpage



- WIDA Client Services Center
 - o **Email:** help@wida.us
 - Phone: 866-276-7735
- DRC Customer Service
 - Email: <u>WIDA@datarecognitioncorp.com</u>
 - Phone: 855-787-9615



THANK YOU!