

APPENDIX E.6

IDNR Sample SEA 368 Request Submittal

SAMPLE SEA 368 REQUEST SUBMITTAL

The first thing that the County Surveyor should do when the County Drainage Board programs a Reconstruction or Maintenance project is to determine if the project will require an SEA 368 review. To determine this, ask yourself these three questions:

- 1) Is the open regulated drain or stream ten (10) miles or more in “total length”? (IC 14-28-1, Flood Control Act = IDNR jurisdiction) **“Total Length”** as defined in IC 14-28-1-22(a) ... **“means the length of the stream, expressed in miles, from the confluence of the stream with the receiving stream to the upstream or headward extremity of the stream, as indicated by the solid or dashed, blue or purple line depicting the stream on the most current edition of the seven and one-half (7½) minute topographic quadrangle map published by the United States Geological Survey, measured along the meanders of the stream as depicted on the map.”** If there is still a question about the length, contact the Division of Water, IDNR, for an official determination of “Total Length”.

OR

- 2) Is any portion of the project within one-half (½) mile of a freshwater lake? Measure the distance from the lake to the project, straight-line from the shoreline. (IC 14-26-5, Lowering of the Ten Acre Lake Act; commonly referred to as the “Ditch” Act = IDNR jurisdiction)

OR

- 3) Will the U.S. Army Corps of Engineers require an **individual permit** under Section 404 of the Clean Water Act? Call or write the Corps and ask. If they give you a response over the phone or give you a written response that the project will **not** require an individual permit, then document this in your files and give that information to IDNR.

If the answer to any one (1) of these questions is **YES**, then an SEA 368 review is required.

A **written request** for an SEA 368 review shall be submitted to the Division of Water, IDNR:

**SEA 368 Review
Division of Water
Department of Natural Resources
402 W. Washington St., W264
Indianapolis, IN 46204-2641**

In-state toll free: 1-877-WATER55 (877-928-3755)

ITEMS THAT SHOULD BE INCLUDED IN A

WRITTEN REQUEST

The written request should include the following items for scheduling an SEA 368 review:

- 1) Narrative description of the project
- 2) Written location of the project
- 3) Simple set of drawings, including the following;
 - ◆ Scaled map showing the project location and length, this can be a USGS Quadrangle Map or a 1:400 scale aerial photograph map with project highlighted
 - ◆ Typical Cross Section of proposed work
- 4) U.S. Army Corps of Engineers' determination of what type of Corps permit is required, either by telephone or written confirmation

1) Example Narrative Description:

Wyland Ditch will be reconstructed upstream of Sellers Lake to improve agricultural drainage. The project will commence at the downstream side of State Road 13 (Station 0+00) and will terminate 1,400' further downstream (Station 14+00, 100' upstream of Sellers Lake). An average of 1' - 2' of material will be removed from the ditch to create a 4' bottom width, 3:1 sideslopes, and a 0.007% bottom grade throughout the project length. The excavated material will be sidecast and graded on the adjacent lands to a maximum depth of 6". A 100' long sediment trap will be excavated between Stations 6+00 and 7+00 and between Stations 13+00 and 14+00. Both traps will be approximately 2' deep and 4' wide.

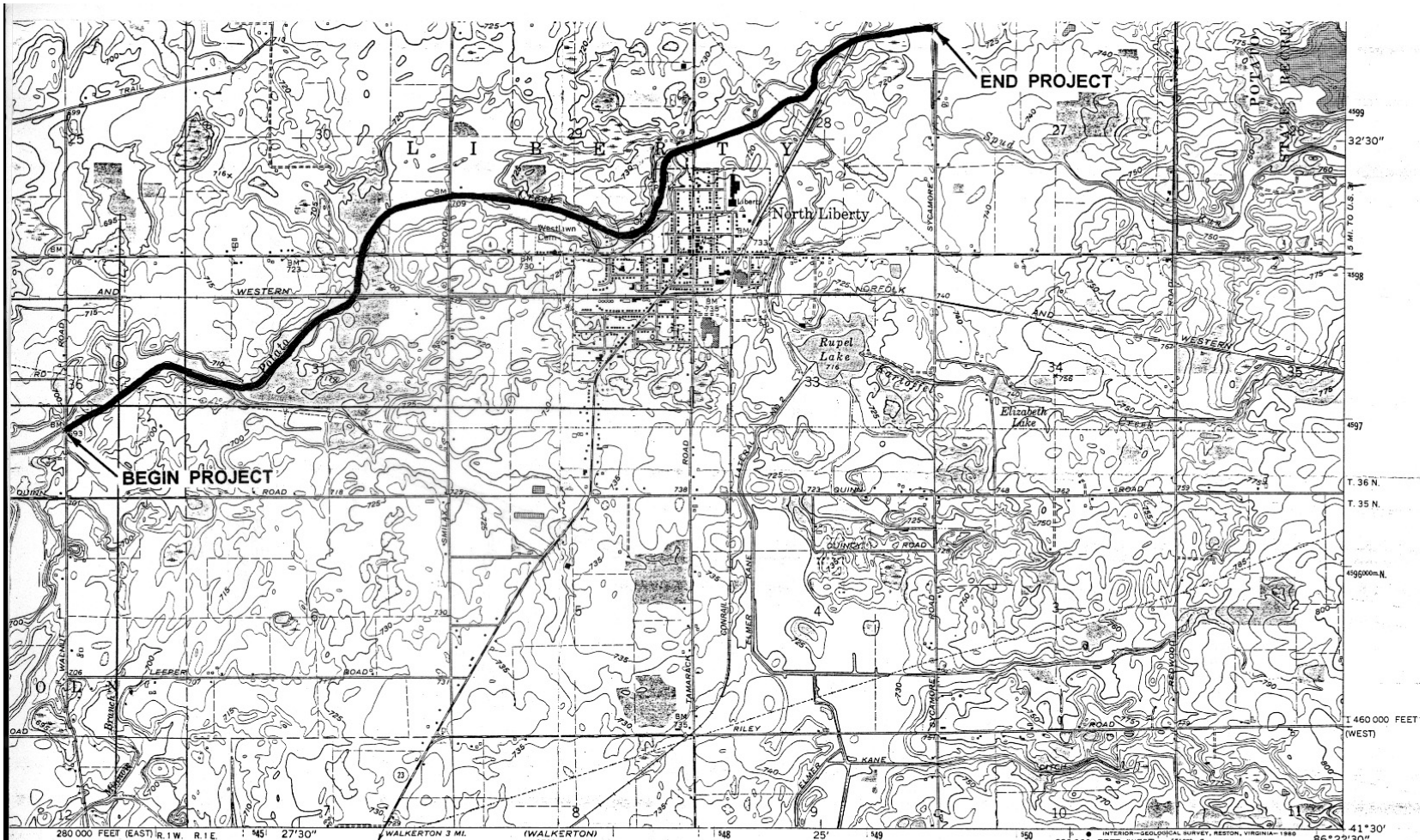
2) Example Project Location:

Along the left (south) bank of Honey Creek beginning approximately 50' west of SR 135 and extending upstream for approximately 900' near Bargersville, White River Township, Johnson County.

Downstream SE $\frac{1}{4}$, NE $\frac{1}{4}$, SE $\frac{1}{4}$, Section 14, to upstream SE $\frac{1}{4}$, NW $\frac{1}{4}$, SW $\frac{1}{4}$, Section 13, Township 13 North, Range 3 East, Bargersville Quadrangle Map.

NOTE: Project locations are typically described from the downstream end toward the upstream end.

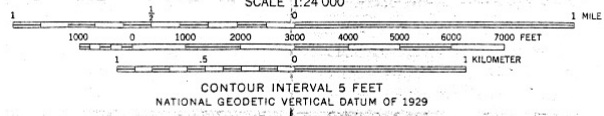
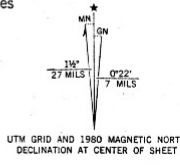
ATTACHED: USGS Quadrangle Map with project highlighted is preferred to best show project location.



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THIS MAP COMPLIES WITH NATIONAL MAP ACCURACY STANDARDS
 FOR SALE BY U. S. GEOLOGICAL SURVEY, RESTON, VIRGINIA 22092
 AND INDIANA DEPARTMENT OF NATURAL RESOURCES, INDIANAPOLIS, INDIANA 46204

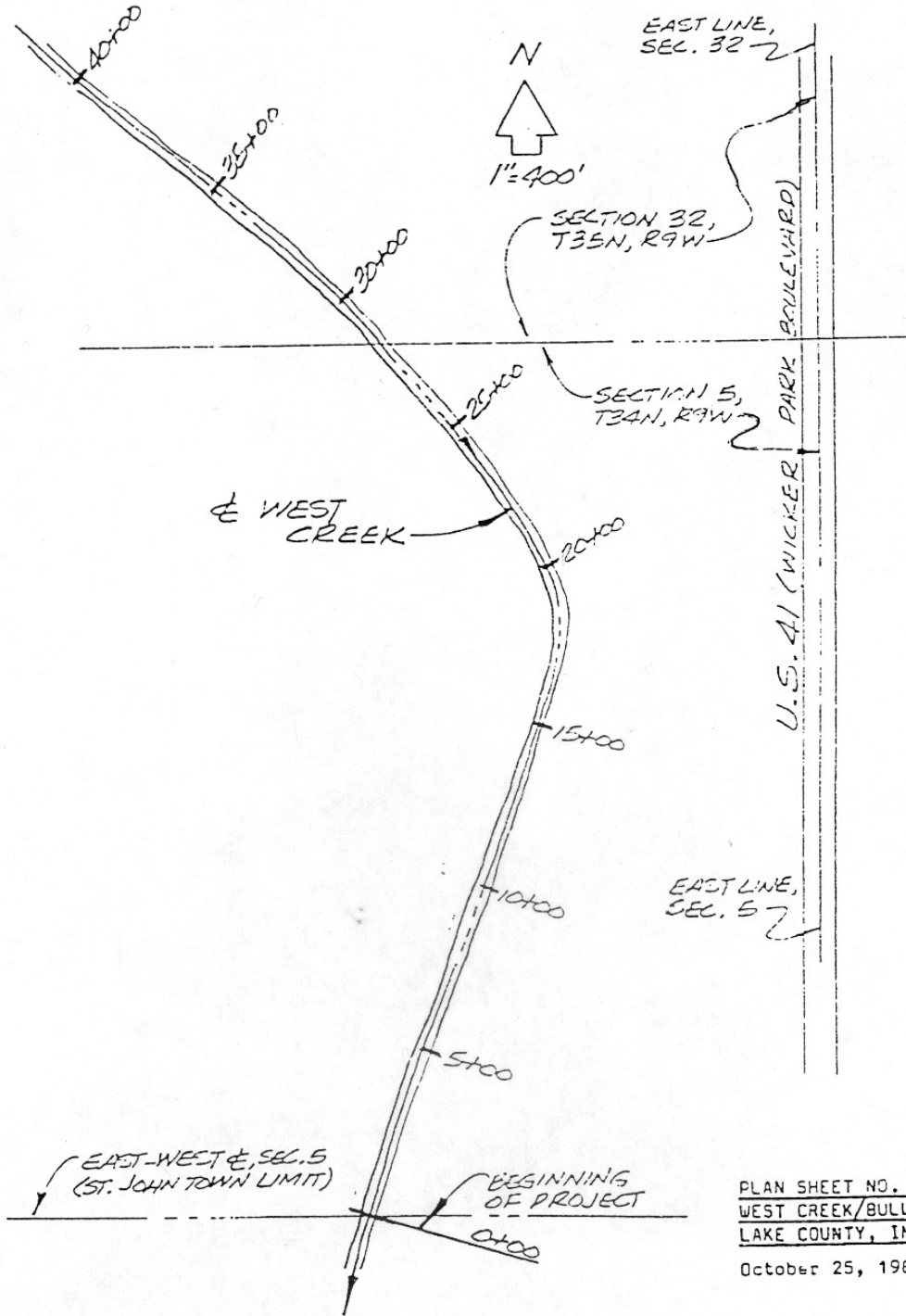


Revisions shown in purple compiled in cooperation with State of Indiana agencies from aerial photographs taken 1977 and other

ROAD CLASSIFICATION

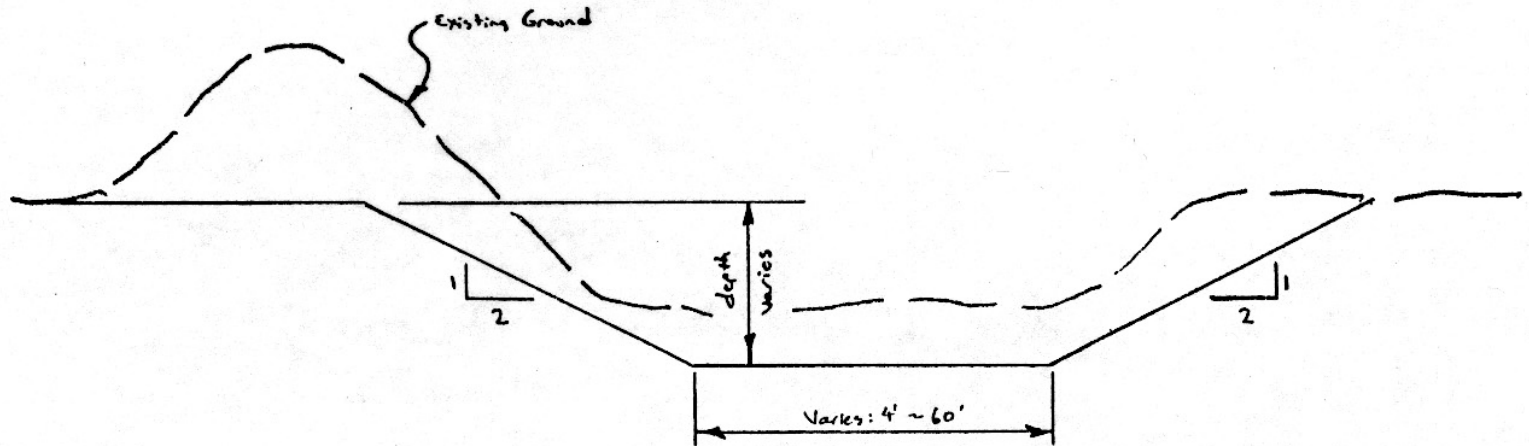
Primary highway, hard surface	Light-duty road, hard or improved surface
Secondary highway, hard surface	Unimproved road
○ Interstate Route	□ U. S. Route
	○ State Route

NORTH LIBERTY, IND.
 N4130—W8622.5/7.5



PLAN SHEET NO. 1 OF 3
 WEST CREEK/BULL RUN-1983
 LAKE COUNTY, INDIANA
 October 25, 1983

RECONSTRUCTION
OF THE
BIG MONON DITCH



TYPICAL SECTION

LOOKING DOWNSTREAM

(NO SCALE)