



Next Level TRAILS

Application Handbook

MAY, 2023

Policies and Procedures Subject to Change

DNR

Indiana Department
of Natural Resources

PROGRAM SUMMARY

Next Level Trails will invest \$180 million – the largest infusion of state trail funding in Indiana history – toward the development of regionally and locally significant trails throughout Indiana. As part of Governor Holcomb’s broader Next Level Connections initiative, this program is designed to incentivize collaborative efforts to accelerate trail connections. The program is administered by the Indiana Department of Natural Resources (DNR).

The Next Level Trails grant program is divided into two paths: one for regionally significant projects and one for locally significant projects. Eligible applicants include units of government (cities, towns, counties) and 501(c)(3) non-profit organizations. Eligible trail-development projects should include trail construction. Additional costs pertinent to the trail-

development project, including design and engineering, upgrading trail-surface type, trail-corridor acquisition, and basic trail amenities are also eligible. All non-motorized trail types and surfaces are considered eligible.

Trail projects funded through the Next Level Trails grant program must be open to the public. Projects must comply with the requirements of the Americans with Disabilities Act of 1990 where applicable.

Grant recipients will be awarded funds upfront based on project milestones, including design and engineering, land acquisition, and construction. Grant recipients will sign a contract with DNR, and projects are expected to be completed within four years.

GRANT AMOUNTS

The Next Level Trails program will provide up to 80% in grant assistance for eligible projects.

Applicants for the regionally significant fund may request a maximum of \$5 million and minimum of \$250,000 in grant assistance. Applicants for the locally significant fund may request a maximum of \$2 million and minimum of \$200,000. NLT funds will be awarded in rounds until all funds have been allocated.

In order to maximize leverage of state funds, the Next Level Trails program requires a minimum 20% project match. Consideration will be given to projects that exceed the match requirement. Eligible match includes monetary contributions (appropriations, bond issues, force account, cash donations), land value, and in-kind donations of materials, equipment, and labor. Only those costs incurred within the contract period

will be considered eligible for payment, subject to the terms of the grant contract with DNR. Under limited circumstances, previous expenses or donations related to the project may be credited as match, subject to DNR review.

Applicants are strongly encouraged to maximize financial partnerships in the development of their projects. Potential partners could include local philanthropic organizations, landowners who donate or sell property for the trail corridor below market value (i.e., a bargain sale), and businesses or volunteer groups willing to contribute materials, equipment, or labor to the project. Each partner must supply a commitment letter, certification of funds, or affidavit detailing the type and amount of financial assistance offered as project match.

PROJECT SELECTION PROCESS

Applications will be reviewed by DNR staff for eligibility and completeness. Applications will then be evaluated by a rating committee staffed by multiple state agencies based on how closely they meet the following program objectives:

- Projects that further the completion of the *State Visionary Trail System*.*
- Projects that connect multiple cities, towns, or counties.
- Projects that connect schools, parks, neighborhoods, commercial centers or local attractions.**
- Projects that connect or extend existing trails.
- Projects that maximize partnerships, based on the number of partners providing substantial financial or other valuable resources.

*Applies to regionally significant projects

**Applies to locally significant projects

Consideration will also be given to:

- Projects offered in collaboration with another Next Level Trails applicant. Project must be submitted as one of two or more directly connecting NLT proposals to qualify for this criterion.

- Projects that are part of a national or multi-state trail system.*
- Projects that are a part of an existing regional or comprehensive plan.
- Projects with an accelerated timeline, based on estimated completion date (less than 1 to 4 years).
- Statewide distribution of funds.
- Projects that provide access to a population not currently within a *5-mile radius of a trail*, based on Indiana Trails Inventory and U.S. Census data.
- Projects that connect trail users to nature.**
- Projects in counties considered *deficient in trail miles per capita*, based on Indiana Trails Inventory and U.S. Census data.**
- Projects that develop the most miles of trail.
- Projects that accommodate multiple types of trail uses.
- Projects that exceed the minimum 20% match requirement.

HOW TO APPLY

The application period for the fourth round of funding will begin July 1, 2023 and close August 1, 2023. The fourth round of funding will include up to \$22.5 million in regionally significant projects, and up to \$7.5 million in locally significant projects. Applications and attachments may be submitted to nextleveltrails@dnr.IN.gov.

This section provides a description of the application components and various attachments that must be submitted with the application. A checklist of items needed can be found at the end of this section.

Applicants that did not receive funding in a previous round may choose to re-apply. All returning applicants must submit a new application form and packet to nextleveltrails@dnr.IN.gov by the application deadline. Returning applicants are welcome to amend or alter their applications as desired. Applicants are encouraged to include a table of contents within their application packet.

Applicants currently under contract for an existing DNR trail grant including NLT, ITP, RTP, or LWCF may apply for a new project in Round 4. The new project must be outside the scope of any current DNR trail grant. The status of the applicant's existing NLT project will be of consideration.

Applicants who have completed their round 1, 2, or 3 project may apply in Round 4.

ALL PROJECTS

APPLICATION FORM

See *Attachment 1* for a Sample Application Form and detailed instructions on completing the form. The form must be signed by an authorized representative of the applicant. This individual must be willing to assume responsibility for the administrative duties of the grant on behalf of the applicant.

COST BREAKDOWN

See *Attachment 2* for a Sample Cost Breakdown. This is a more-detailed estimate of the costs of the various facets of the project, such as land acquisition (if applicable), trail engineering/design (if applicable), grading, surfacing, and amenities. The total project cost, requested grant amount, and match value in the Cost Breakdown should match those on the Application Form.

MATCH DOCUMENTATION

Applicants must provide documentation for each source of match for the project, including any match that exceeds the minimum 20% requirement.

Funds provided by the applicant: The applicant must provide a statement from a fiscal agent certifying the availability and source of funds.

Land value: For trail-corridor real estate offered as match, the applicant must provide an appraisal or alternative evidence of value acceptable to DNR. Appraisals must be prepared by a qualified appraiser. Appraisals are subject to review by DNR Land Acquisition staff.

Monetary contributions and donations of materials/equipment/labor: The applicant must supply a commitment letter or affidavit from each partner detailing its level of commitment. This letter should be on appropriate letterhead and signed by an authorized representative of the partner organization.

As noted above, under limited circumstances, previously incurred expenses or donations related to the project may be eligible as match credit, subject to DNR review. Appropriate match documentation must be submitted for these transactions.

PROJECT NARRATIVE

The Project Narrative for all applications should provide a complete description of the project as well as an estimated timeline with clear benchmarks. It should provide details regarding the status of design and engineering, land acquisition, and trail development. It should also indicate that the trail will be open to the public and address how the project will be accessible to persons with disabilities. Most importantly, it should address how the project meets the Next Level Trails program objectives noted above. This narrative will aid the review committee in evaluating the project.

Applicants must also address the project's potential resource impacts and make note of any significant natural areas (wetlands, riparian corridors, etc.) at or near the project site. All applicants must provide a summary of known environmental, historical, archaeological, and architectural information, and indicate any associated permits anticipated. In addition, applicants must complete a *DNR Early Coordination review* and provide a copy of the response with the application. DNR Early Coordination/Environmental Review request should be submitted to the DNR Division of Fish & Wildlife Environmental Coordinator, copying nextleveltrails@dnr.IN.gov on all correspondence.

Coordination with additional agencies may be necessary for environmental review depending on potential impacts. Common examples include the DNR Division of Water, Indiana Department of Environmental Management (IDEM) and/or the U.S. Army Corps of Engineers (USACE):

- For the DNR Division of Water, if construction in a floodway is expected: www.IN.gov/dnr/water/2455.htm
- For IDEM, if impacts to waterways/permitting are expected: www.IN.gov/idem/wetlands/2344.htm
- For USACE, if impacts to waterways/permitting are expected: www.usace.army.mil/Missions/Civil-Works/Regulatory-Program-and-Permits/Obtain-a-Permit

Applicants will be required to obtain any necessary permits or clearances and provide copies to DNR grants personnel prior to starting construction.

SITE/CONCEPTUAL MAP

Applicants must provide a site/conceptual map clearly showing the boundaries of the project site within the larger local area. This map should indicate the location and length of the trail, any land to be acquired (with acreage), and any proposed trail amenities. The map should also highlight any connections between counties or municipalities, connections to existing trails, and any connections between schools, parks, neighborhoods, commercial centers, or other local attractions. Lastly, the map should depict any significant natural areas and/or existing constructed features at or near the project site; easements, rights-of-way, or other covenants; and label any potential impacts to natural or cultural resources (wetlands, stream crossings, archaeological sites, historic structures, etc.). If necessary, multiple maps may be submitted in order to clearly convey the relevant information.

PHOTOGRAPHS

Applicants must provide aerial imagery and ground-level photographs of the project area. These photographs should denote all existing buildings, structures, and natural site features. Only those photographs that are relevant to the proposed project should be submitted.

DESIGN AND ENGINEERING PLANS (IF COMPLETED)

If design and engineering plans are complete, provide a copy with the application. The plans will be reviewed by DNR staff prior to bidding and construction to ensure the project promotes safety and accessibility, and is sustainable in the long term.

REGIONAL/COMPREHENSIVE PLAN

If the proposed project is part of any existing regional or comprehensive plans, include the name of the plan(s) and attach a copy of the page(s) relevant to the proposed project. If the plan is available online, provide a link and applicable page number(s). Only provide plans where the project is explicitly mentioned.

SUMMARY MANAGEMENT AND MAINTENANCE PLAN

All applicants must submit a summary management and maintenance plan as part of the application. This plan should explain how the applicant will manage and maintain the project over the course of its useful life. This plan should not exceed one page.

Please note that all trails funded through the Next Level Trails program must remain open to the public for a minimum of 25 years or the useful life of the facility, which is defined as the length of time the trail would remain functional given the deteriorating effects of climate and use.

JURISDICTIONAL APPROVAL LETTERS/LETTERS OF SUPPORT

As a matter of eligibility, applicants must provide letters of support from the jurisdictional authority (county, city or town) relevant to the location of the proposed project. Applicants may provide additional letters of support for the project from key stakeholders or members of the community at large; this is not a requirement but may serve to demonstrate the breadth of community support for a project. Community survey responses regarding the project are acceptable, but not required. Note that for the purposes of this program, letters of support do not constitute partnerships. Applicants must provide commitment letters or affidavits from each partner contributing match to the project.

LAND VALUE AND ACQUISITION

PARCEL MAP/TABLE

See *Attachment 3* for a Sample Parcel Map/Table. Applicants must provide a map that identifies all parcels (owned by applicant or to be acquired) that will be developed on as part of the project. This map should be keyed to a corresponding table that lists parcel numbers, ownership, acquisition type (fee simple or easement) and status (if applicable), acreage needed for project, and value.

The information provided in the parcel map and table will allow for easier identification of the various parcels included within a given project and will help expedite the DNR review process.

ESTIMATE OF VALUE/APPRaisal

As noted above, for trail-corridor real estate offered as match, the applicant must provide an appraisal or alternative evidence of value acceptable to the DNR. Applicants must also provide an appraisal or alternative evidence of value acceptable to DNR for each acquisition that will occur during the project. This documentation must be completed by a qualified appraiser. Appraisals are subject to review by DNR Land Acquisition staff.

LETTERS OF INTENT

Applicants must provide a letter of intent, option, or purchase agreement for each acquisition of real estate that will occur within the project. If the property is to be acquired from a willing seller, the applicant must at minimum provide a signed letter of intent demonstrating the seller's willingness to transfer the land to the applicant. If the transfer is to be considered a donation or bargain sale, the letter should clearly state the seller's intention to donate or sell the land below market value. Although not required, projects with land acquisition under option or contract will be viewed favorably. Alternatively, for any parcels for which the applicant cannot provide a letter of intent signed by a willing seller, the applicant must provide a commitment letter demonstrating the appropriate local unit of government's willingness to exercise its right of eminent domain if necessary. It should be stressed that the right of eminent domain should only be used when all other options have been exhausted.

If a project includes acquisition (or donation) of land in fee simple, the acquired land must remain in public outdoor recreation use in perpetuity via deed restriction. Land acquired via easement must remain in public trail use for the term of the easement, which must not be less than 25 years (easements in perpetuity are preferred).

RIGHTS OF WAY

Projects that are constructed in a road right of way (ROW), often called a side path, are eligible. Applicants using ROW must demonstrate that they control the ROW or have written permission from the entity that does control the ROW. Applicants seeking the use of INDOT ROW must contact their INDOT district office about approval prior to applying. Applicants using ROW should also include documentation that the project is of public knowledge. This documentation may include letters to landowners, publicly available plans, newspaper articles, public meeting minutes, etc.

PROJECT CONTACT LIST

Applicants must provide basic contact information (name, title, phone number, email) for a project manager, signatory, and financial manager, all of whom must be affiliated with the applicant. The project manager will serve as the primary contact for the project. The signatory would be responsible for signing the State Grant Agreement should the project be selected for funding. The financial manager would serve as the primary contact for all financial matters should the project be selected for funding.

CURRENT EASEMENTS/DEEDS

Applicants must provide a copy of the recorded deed, lease, or easement for each property currently controlled by the applicant and intended for development through the NLT program. To the extent possible, applicants must provide a copy of any existing easements pertaining to the property to be developed, such as utility lines, access drives, etc.

OTHER ITEMS

VENDOR/BIDDER REGISTRATION

In order to receive funding through the Next Level Trails program, all applicants are required to register as a Vendor and Bidder with the State of Indiana.

To register as a vendor with the Auditor of State, applicants must complete the following forms:

- Request for Taxpayer Identification Number and Certification (IRS W-9, October 2018 version)
- Automated Direct Deposit Authorization Agreement (State Form 47551; R7/5-18 version)

Both forms are available at www.in.gov/idoa/2463.htm and should be submitted to DNRVendorForms@dnr.IN.gov. Note that all vendors must be current with all tax payments to the Indiana Department of Revenue and the Indiana Department of Workforce Development.

To register as a bidder with the Indiana Department of Administration, applicants should visit www.in.gov/idoa/2464.htm and complete the registration online. Registered applicants may also use this link to update their bidder profiles.

Next Level Trails grant recipients will be required to comply with all laws, including all applicable provisions of Indiana Code 36-9-42.2. In particular, grant recipients must comply with applicable public purchasing laws and competitive bidding requirements as required by Indiana Code 36-9-42.2-10.

501(C)(3) DOCUMENTATION (NON-PROFITS ONLY)

If an applicant is a 501(c)(3) non-profit, it must provide verification of this status. This information can typically be found on a 501(c)(3) letter of determination from the IRS.

All entities receiving financial assistance from governmental sources are subject to oversight by the State Board of Accounts, as established by Indiana Code 5-11-1-9. 501(c)(3) non-profits awarded funds through the Next Level Trails program will be required to submit an Entity Annual Report (Form E-1) with the State Board of Accounts annually. The E-1 form must be filed electronically through the Indiana Gateway for Government Units (Gateway). State Board of Accounts has developed an *online overview* and *user guide* to assist in the preparation and submission of the E-1 form.

NLT APPLICATION CHECKLIST

This checklist is the outline for organizing your application. See the Program Guidelines for additional information. Please indicate “Y” for yes, “N” for no, or “N/A” for not applicable on each blank. Each “no” response must be justified via a written explanation in the application packet. Original signatures are required on all documents requiring signatures unless otherwise noted.

An electronic copy of the application packet, including this Checklist, is required. The application packet should follow the order of the Application Checklist and should provide page numbers for reference.

PART A—ALL PROJECTS

- 1.** Application Form. One Application Form signed by an authorized representative of the applicant (*see Attachment 1*). Complete all pertinent sections per the form instructions.
- 2.** Cost Breakdown. One detailed cost breakdown for the project showing the estimated cost of all acquisition and/or development (*see Attachment 2*). Identify any previously incurred costs or donations related to the project that may be eligible as match. Costs should add up to the total project (including match).
- 3.** Match Documentation. Provide documentation for each source of match, including any match that exceeds the minimum 20% requirement. See the Program Guidelines for more detail.
- 4.** Project Narrative. The project narrative should include:
 - a.** Detailed description of the project. Include acreages for existing property and any acquisition. Mention all appropriate trail features/amenities the grant will cover and include the trail-surface type (concrete or asphalt pavement, ADA compliant crushed stone with dusty fines, or natural surface for hiking/mountain bike/equestrian use), trail uses, length and width. If a trail upgrade project (e.g., renovating natural or stone surface to asphalt or concrete) provide the pertinent details, including width. Describe how the project will comply with the Americans with Disabilities Act of 1990 and the best available guidance to promote access for users with disabilities (where applicable).
 - b.** Timeline for the project. Provide a timeline for the complete project from start to finish, including the month and year of expected completion. Note that NLT projects are expected to be completed within 4 years of the effective date of the grant contract with DNR. Indicate when any previously completed work (acquisition, environmental/archaeological clearance, and/or design) was completed and provide pertinent documentation.
 - c.** Does the project provide connections to existing local trails or between other jurisdictions and/or is it on or part of the State Visionary System? Describe connections per the program objectives and indicate these on the site/conceptual map (below).
 - d.** Describe any financial partnerships in the project. Provide commitment letters that describe the financial value of the contribution by the partner(s) (e.g., monetary contributions, donations of time/service or equipment/materials, land, etc.).
 - e.** Potential environmental and cultural resource impacts. Identify any significant natural areas and cultural resources at or near the project site. Describe the potential resource impacts and any clearances or permits anticipated or required. If already completed, please provide documentation. Provide the DNR Early Coordination/Environmental Review letter.
- 5.** Site/Conceptual Map. One overall site map showing project boundaries within the local area/municipality, significant natural areas, existing and proposed facilities, property lines, streets, etc., and drawn to scale. Be sure to include all project details such as trail location, location of other amenities, connections to other trails, labeled environmental resources, etc. (see Program Guidelines for more information).



- 6.** Photographs. (see Program Guidelines)
- 7.** Design and Engineering Plans (if completed). Provide detailed plans for review to ensure safety, accessibility, and sustainability.
- 8.** Regional/Comprehensive Plan (see Program Guidelines).
- 9.** Summary Management and Maintenance Plan. Provide a description and list any funds planned for the management and maintenance of the trail and amenities (no more than 1 page).
- 10.** Jurisdictional Approval Letter, and additional letters of support (if applicable). (see Program Guidelines).
- 11.** Project Contact List (see Program Guidelines).
- 12.** Current easement(s). One copy each of existing easements that cross the property to be developed, such as utility lines, roads, access drives, etc.
- 13.** Current deed(s). Include one copy of the deed for each property to be developed.

PART B—LAND VALUE AND ACQUISITION

- 14.** Parcel Map/Table (*see Attachment 3*). Include all easements/rights-of-way/covenants and ownership as well as any land acquisition (including acreages and/or linear footage and width).
- 15.** Evidence of Value for each acquisition (or full appraisal, if available).
- 16.** Letters of Intent.

PART C—OTHER ITEMS (ALL APPLICANTS)

- 17.** Submitted W-9 to DNRVendorForms@dnr.IN.gov.
- 18.** Submitted Direct Deposit Form to DNRVendorForms@dnr.IN.gov.
- 19.** Documentation showing applicant is in State Bidder Registration system.
- 20.** If applicant is 501 (c)(3) organization, must provide verification of non-profit status.

ATTACHMENT 1

SAMPLE APPLICATION FORM & INSTRUCTIONS

Interactive form available at <https://forms.in.gov/Download.aspx?id=14026>



APPLICATION FOR NEXT LEVEL TRAILS GRANT
 State Form 56616 (R / 12-18)
 DEPARTMENT OF NATURAL RESOURCES

APPLICANT INFORMATION	
Name of organization City of Hoosierburg	Type of organization <input checked="" type="checkbox"/> Unit of Government <input type="checkbox"/> Non-Profit
Address of organization (number and street, city, state, and ZIP code) 1234 Indiana St., Hoosierburg, IN 46000	
Name of primary contact person Jane Doe	Title of primary contact person City Planner
Telephone number (812) 555-5555	E-mail address jdoo@hoosierburg.in.gov

PROJECT INFORMATION	
Name of project Hoosierburg Trail - Hoosier County Greenway Connector	Significance <input type="checkbox"/> Local <input checked="" type="checkbox"/> Regional
Brief description of project This project will acquire 5 acres and develop 4 miles of multi-use trail and trailhead with basic amenities. This 4-mile extension of the Hoosierburg Trail will connect with a 3-mile extension of the Hoosier County Greenway, which is being submitted in collaboration with Hoosier County's application.	
Project Location	
County (Counties) Hoosier	Cities / towns / townships (if rural) Hoosierburg
Is this project part of an existing local or regional plan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name(s) of trail(s) (if any) this project will connect to, or extend Hoosierburg Trail, Hoosier County Greenway	
Is project offered in collaboration with another Next Level Trails applicant? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, name of Collaborative applicant Hoosier County
Project Summary	
Total miles this project will develop 4	Type of trail use (check all that apply) <input checked="" type="checkbox"/> Hiking / Pedestrian <input checked="" type="checkbox"/> Bikes <input type="checkbox"/> Equestrian <input type="checkbox"/> Other: _____
Type of trail surface (check all that apply) <input checked="" type="checkbox"/> Pavement type: asphalt	<input type="checkbox"/> ADA Compliant Crushed Stone <input type="checkbox"/> Natural <input type="checkbox"/> Other: _____
Land acquisition? (check one) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Trail corridor real estate rights held by applicant (check all that apply) <input checked="" type="checkbox"/> Owned fee simple <input type="checkbox"/> Easement
Estimated completion date (month, year) October 2020	

FUNDING		
Cost Estimate		
Type	Estimate	
Design and Engineering (if applicable)	\$ 50,000.00	
Land Value (if applicable)		
Fee Simple	\$ 200,000.00	
Easement		
Trail Construction	\$ 750,000.00	
Total Project Cost	\$ 1,000,000.00	
Match		
Type	Value	Name of Partner (if applicable)
3 miles of trail corridor (provided by applicant - owned fee simple)	\$ 150,000.00	
Appropriations (provided by applicant)	\$ 25,000.00	
Cash donation	\$ 20,000.00	Hoosier County Community Foundation
Donation of labor	\$ 5,000.00	Hoosierburg Trails Coalition
Total Match Value	\$ 200,000.00	
Percentage Match (Must meet program minimum of 20% match.)	20.0%	
GRANT AMOUNT REQUESTED	\$ 800,000.00	
To the best of my knowledge, information in this application is true and correct. The applicant will comply with all conditions of the program if funding is approved.		
Signature of authorized representative		Date (month, day, year) 2/1/2019

APPLICANT INFORMATION

- List the organization that will serve as the project applicant.
- Provide the contact information of the individual who will serve as the primary contact person. This individual must be an authorized representative of the applicant and must sign the application form. All official communication regarding the application, including questions and status updates, will be sent to the primary contact person only.

PROJECT INFORMATION

- Provide a name and brief description (75 words or less) of the project. Indicate whether the applicant is applying for the regionally or locally significant fund by checking the appropriate box.
- Project Location – Provide the location information for the project. List the names of all counties or municipalities that the trail will cross and any trails that the project will connect to or extend.
- Note whether this project is part of a regional or comprehensive plan.
- If the project is being submitted in collaboration with another Next Level Trails project, check the corresponding box. Note that both applicants are required to submit separate applications.
- Project Summary – Indicate the total number of trail miles that will be developed with this project. Check the appropriate box(es) for type of trail use that the project will provide as well as trail surface. Check the appropriate box indicating whether land acquisition is part of the project and, if so, whether the land will be acquired by fee simple or long-term easement. List the estimated completion date for the project.

FUNDING

- Cost Estimate – List the estimated costs or values for land (if applicable), design and engineering (if applicable), and trail construction. Include the land value of trail corridor real estate and any other previously incurred expenses deemed eligible as match as part of the Cost Estimate. A detailed Sample Cost Estimate Breakdown can be found below.
- Total Project Cost – The application form will auto-calculate the sum of all Cost Estimates. The Total Project Cost should equal the Total Match Value and Grant Amount Requested combined.
- Match – List match source(s) by type (monetary, land value, donated materials/equipment/labor) and value. For each match source, provide the name of the partner.
- Total Match Value – The application form will auto-calculate the sum of all Match entries, and the Percentage Match, which should equal the Total Match Value divided by the Total Project Cost.
- Grant Amount Requested – List the grant amount that is being requested. This amount, plus the Match Value, should equal the Total Project Cost.

ATTACHMENT 2

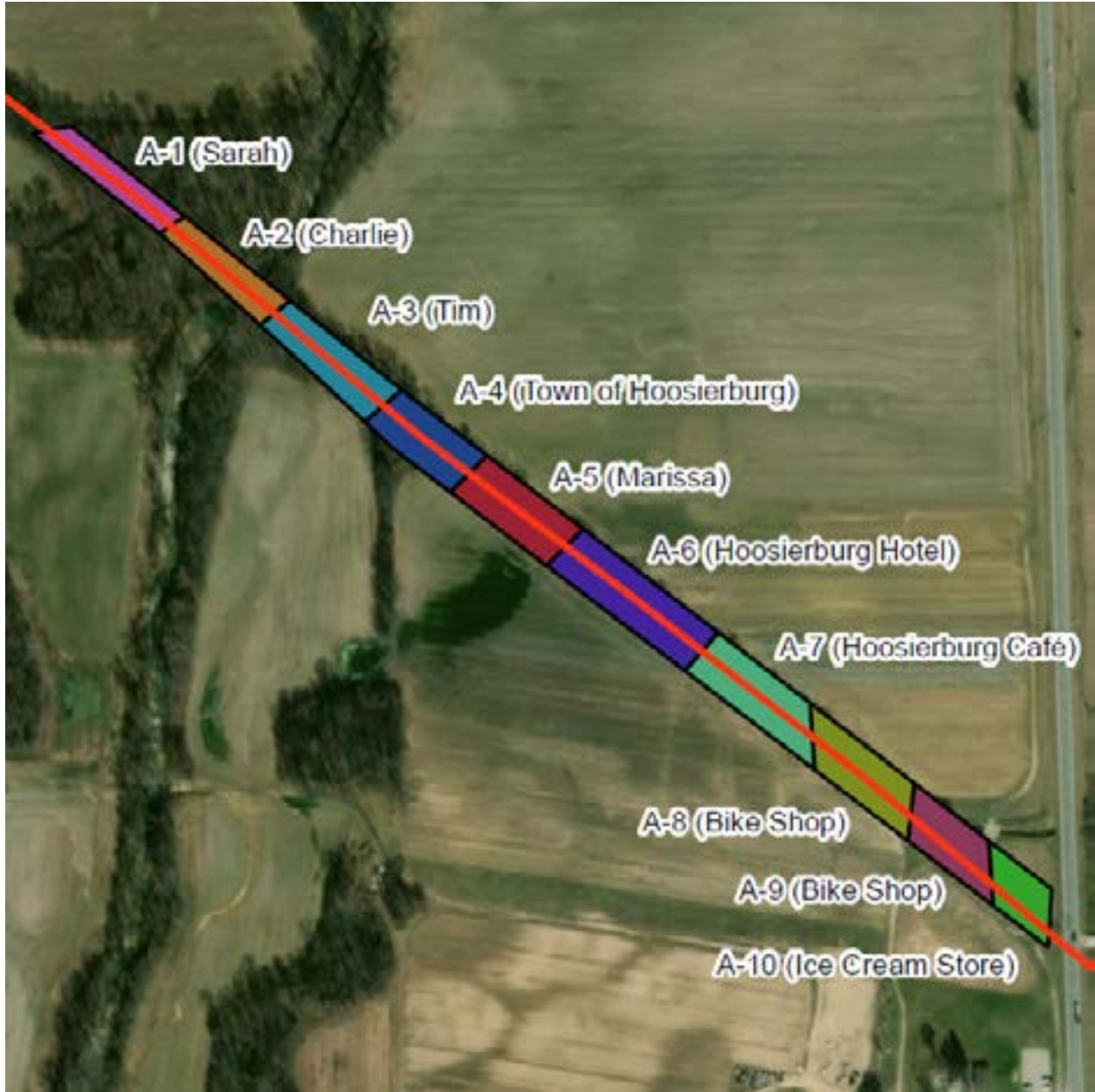
SAMPLE COST ESTIMATE BREAKDOWN

Because NLT is a State-funded program, all NLT project costs should reflect a local project supported by State funding. Estimates should not be indicative of a federally funded project. Any contingencies should be kept to a minimum.

	COSTS	MATCH
DESIGN AND ENGINEERING		
Trail Design	\$ 40,000	
Environmental Review/Permitting	\$ 5,000	
LAND		
3 Miles of Corridor (provided by applicant-owned fee simple)	\$ 150,000	\$ (150,000)
1 Mile of Corridor (to be acquired fee simple)	\$ 50,000	
TRAIL CONSTRUCTION		
Construction of Trail (approx. 4 miles @ approx. 10' wide)		
Construction Engineering/Inspection/Management	\$ 25,000	
Corridor Clearing- Donated Labor	\$ 5,000	\$ (5,000)
Grading and Drainage	\$ 75,000	
6" commercial #53 limestone base	\$ 200,000	
2.5" HMA intermediate asphalt with 1.5" HMA surfacing	\$ 400,000	
Seeding/Mulching	\$ 20,000	
Basic Trail Amenities		
Trailhead/Parking	\$ 20,000	
Bike racks (2)	\$ 2,000	
Benches (2)	\$ 2,000	
Pavement markings and signage	\$ 4,500	
Bollards	\$ 1,500	
MONETARY CONTRIBUTIONS		
City of Hoosierberg		\$ (25,000)
Hoosier County Community Foundation		\$ (20,000)
TOTAL	\$ 1,000,000	\$ (200,000)
GRANT AMOUNT	\$ 800,000	

ATTACHMENT 3

SAMPLE PARCEL MAP/TABLE



LETTERS OF INTENT AND PROPERTY INVENTORY							
Map ID	Parcel ID	Property Owner	Letter of Intent	Existing Easements (utility, access, etc.)	Acquisition	Size of Easement	Value*
A-1	55-55-0111	Sarah	✓	None	Acquisition (fee)	25' x 125'	\$3,000
A-2	55-55-0112	Charlie	✓	Unknown	Acquisition (easement)	25' x 125'	\$1,000
A-3	55-55-0113	Tim	✓	None	Acquisition (fee)	25' x 125'	\$3,000
A-4	55-55-0114	Town of Hoosierburg	N/A	None	Owned	20' x 150'	\$150,000
A-5	55-55-0115	Marissa	✓	40' Utility Easement	Acquisition (fee)	20' x 150'	\$5,000
A-6	55-55-0116	Hoosierburg Hotel	✓	40' Utility Easement	Acquisition (fee)	20' x 150'	\$5,000
A-7	55-55-0117	Hoosierburg Café	✓	40' Utility Easement	Acquisition (fee)	50' x 160'	\$10,000
A-8	55-55-0118	Bike Shop	✓	None	Donation	50' x 160'	\$10,000
A-9	55-55-0119	Bike Shop	✓	None	Donation	50' x 160'	\$10,000
A-10	55-55-0120	Ice Cream Store	✓	None	Acquisition (easement)	25' x 200'	\$3,000

**Not indicative of actual property values*