Minutes
Indiana Historic Preservation Review Board
October 22, 2025, 1:30 P.M.
Fort Harrison State Park Inn & Conference Center, Roosevelt Room (Inn Building)
5830 N. Post Rd., Indianapolis, IN 46216

Board members present: Ryan Mueller (chair by proxy), Jason Larrison, Anne Shaw, Scott Keller, Chandler Lighty, April Sievert, and Beth McCord (DHPA Director/Ex-Officio)

Staff members present: Holly Tate, Jamie Reeder, Chad Slider, Danielle Kauffmann, and Maddy Kitchens (intern).

Visitors/Speakers present: Brooke Sauter and Bobby Schuster, Oxford Town Square Historic District; Sparda Perma and Rob McCormick, Country Club of Terre Haute; Chad Sprogler, Northside Industrial Historic District; Dr. Thomas Brown, Reverend Robinson, Ron Debie, Debra Scott, Estella H. Swann, David Palmer, Worthy Riley, Gregory W. Porter, Blanche Hill, Estelle Graham, Reverend Marilyn Gill, Jeanetta Hameter, Brenda Edwards, Mary Crea, Chris Santen, Regan E. Robinson, NuWanna Parhan, Edward Vance, Lewis Mosley, Reverend Annie Houser, Theo A. Hamiter, Patricia Goldman, Susie Davie, Barbara Evans, Ronald Saru, Rose Hill, Beverly Carter, Larry Wingo, Sr., Craig Carter, Barbara Bostic, Rita Harris, Jimmie Ellison, Sr., Kathy Clark, Karla Newman, Charles Clark, Sr., Marsha Thomas, Gilbert Bufrod, Keith Thomas, Carolyn Ellison (St. John's Missionary Baptist Church); Eunice Trotter (Indiana Landmarks) (St. John's Missionary Baptist Church and Spruce Street A.M.E. Church & Parsonage); Matt Kent, General Goodwin, Jeremy Dye (War Memorials Commission and IDOA); Ben Clark, Michael Johnson (Indiana Division of State Parks); Linda Naas (Westfield).

Call to Order
Chair Ryan Mueller called the meeting to order at 1:36 p.m.

Approval of the July 2025 meeting minutes
Lightly made a motion to approve the minutes. Larrison seconded the motion, the motion was approved unanimously.

Division Director's Report
McCord presented the report. September was Archaeology Month. Staff participated in a number of events and activities that were well attended. The Preserving Historic Places Conference took place in Fort Wayne with record attendance. The 2026 conference will be held in Franklin. Update on HPF 2025 and 2026 status. The 2025 grant has been received and is being set up in our financial system. DHPA can now more forward to award the top 2025 subgrant selections; with the funding delays, not all of those recommended for funding will receive an award. Staff are coordinating with potential recipients. Applications for the 2026 grant round will be posted if funding is available. Due to the Federal government shutdown, the National Register portal is closed. Nominations presented today cannot be submitted until it is reopened. Current tax credit projects are still being processed by NPS staff.

National Register Applications

1. Oxford Town Square Historic District, roughly bounded by the alley north of Smith Street, the alley east of Howard Street, Benton Street to the south, and the alley west of Justus Street, Oxford, Benton County (2798)
   Tate presented the staff comment. Lighty made a motion to approve the application, Sievert seconded the motion, the motion was approved unanimously.

2. Country Club of Terre Haute, 57 Allendale, Terre Haute, Vigo County (2801)
   Tate presented the staff comment. Shaw made a motion to approve the application, Larrison seconded the motion, the motion was approved unanimously.

3. Northside Industrial Historic District, bounded by Culbertson Avenue on the north, Oak Street on the south, East 4th Street on the east, and the west property line of 300 Culbertson Avenue on the west, New Albany, Floyd County (2807)
   Tate presented the staff comment. Larrison made a motion to approve the application, Lighty seconded the motion, the motion was approved unanimously.

   At this point in the meeting, the agenda items 9 and 10 were taken out of order due to the number of interested parties attending the meeting.

4. St. John's Missionary Baptist Church, 1701 Dr. Andrew J. Brown Avenue, Indianapolis, Marion County (2820)
   Tate presented the staff comment.
   Board member Sievert thanked the audience members who worked on and supported this nomination, stating this type of nomination is important in highlighting particular groups and neighborhoods.
   Several audience members spoke in favor of the nomination: Dr. Thomas Brown, Reverend Robinson, Deacon Ron Debie, Rita Harris, Eunice Trotter, and Debra Scott.
   Keller made a motion to approve the application, Sievert seconded the motion, the motion was approved unanimously.

5. Spruce Street A.M.E. Church & Parsonage, 1616 Spruce Street and 518 North 19th Street, Terre Haute, Vigo County (2822)
   Tate presented the staff comment.
   Audience members spoke in favor of the nomination: Eunice Trotter and Reverend Tess Brooks.
   Board member Sievert thanked the audience members for their hard work in bringing the nomination to the board.
   Sievert made a motion to approve the application, Shaw seconded the motion, the motion was approved unanimously.

   The chair called for a 5-minute break at 2:05 pm.

   The meeting was called back to order at 2:10 pm.

6. Elcona Country Club, 56784 County Road 21, Bristol vicinity, Elkhart County (2808)
   Tate presented the staff comment.
   Club General Manager Tom Thome spoke in favor of the nomination.

Larrison made a motion to approve the application, Larrison made a motion to approve the application, Shaw seconded the motion, the motion was approved unanimously.

7. St. Mary Byzantine Catholic Parish Campus, 2011 Clark Street, Whiting, Lake County (2809)
   Tate presented the staff comment. Shaw made a motion to approve the application, Lighty seconded the motion, the motion was approved unanimously.

8. Tipton Courthouse Square Historic District, roughly bounded by Independence and West Streets on the east and west and Washington and Madison Streets on the north and south, Tipton, Tipton County (2810)
   Tate presented the staff comment. Sievert made a motion to approve the application, Larrison seconded the motion, the motion was approved unanimously.

9. Edgewater Place Historic District, between Lincolnway on the west, St. Joseph River on the east, Monroe Street on the north, and south of Bronson Street on the south, South Bend, St. Joseph County (2813)
   Tate presented the staff comment. Lightly made a motion to approve the application, Keller seconded the motion, the motion was approved unanimously.

10. Taylor's Field Historic District, between Monroe Street on the north, Bronson Street on the south, Saint Joseph Street on the west, and Clinton Street on the east, South Bend, St. Joseph County (2814)
    Tate presented the staff comment. Shaw made a motion to approve the application, Sievert seconded the motion, the motion was approved unanimously.

Certificates of Approval

1. Application by the Indiana War Memorials Commission and the Indiana Department of Administration for a certificate of approval to alter the American Legion Building at 700 North Pennsylvania Street and the Indiana Veterans Center at 777 North Meridian Street by replacing the window and panel system, City of Indianapolis, Marion County.

   Slider presented the comment. A completed application form was received by the Division of Historic Preservation and Archaeology staff ("DHPA staff) on September 12, 2025, from Michael Mathias, on behalf of J. Stewart Goodwin, Executive Director, Indiana War Memorials Commission; and Matt Kent, Chief Financial Officer, Indiana Department of Administration. Additional information to include the number of windows to be replaced and original drawings for both buildings were received on September 23, 2025.

   The application notes that the American Legion building at 777 N. Meridian Street (currently the Indiana Veterans Center) was the first building to be constructed for the national headquarters in 1924-1925. The building at 700 N. Pennsylvania Street was built for the American Legion National Headquarters in 1948-1950 due to the need for additional space. Both buildings are contributing resources within the Indiana World War Memorial Plaza Historic District, which was listed on the National Register of Historic Places on September 25, 1989. The district was designated a National Historic Landmark on October 11, 1994; and it was

expanded on December 23, 2016, to include the Soldiers and Sailors Monument, and renamed the Indiana War Memorials Historic District.

Because historic structures owned by the State of Indiana will be altered by a project using funds of the State of Indiana, it is appropriate that the Indiana War Memorials Commission and the Indiana Department of Administration have applied for a certificate of approval pursuant to Indiana Code 14-21-1-18.

According to the application, the scope of work includes replacing 353 windows at 700 N. Pennsylvania Street, and 205 windows at 777 N. Meridian Street. It is Staff's understanding that the current aluminum windows were installed around 1970, replacing the original wood windows. Based on historic drawings and photos, the current windows appear to be similar in type, configuration, and dimensions to the original fenestration, which were one-over-one, double hung windows. The project proposes to replace all existing windows in-kind with new extruded aluminum units in the same configuration. Staff has consulted with Indiana War Memorials, Department of Administration, and their contractors on potential replacement window products, reviewing cut sheets and product literature in order to assist in the selection of a window with similar dimensions and appearance of the existing windows, and the earlier historic windows. Based on analysis of the submitted preliminary cut sheets for the St. Cloud window 3060-A4 Offset Fixed, Staff agrees with the contractor that this option appears to be appropriate in maintaining the historic appearance of the American Legion buildings' double hung windows. Critical to identifying an acceptable replacement is matching the width of the meeting rail and offset between the upper and lower sashes where they overlap, as well as having similar sash frame dimensions to the existing windows. While the new windows will have the appearance and configuration of a true double-hung operable window, they will be fixed in place or inoperable once installed. The scope of work also includes replacing the vertical panels immediately above and below the windows. According to the application, the replacement panels will be similar to existing, and both the windows and panels will have a dark bronze finish.

If a certificate of approval is granted, the Staff recommends that the Board condition the certificate on the following:

1. Replacement windows and panels shall be substantially similar in type, design, frame dimensions, sight lines, and appearance to the existing double hung windows and/or the original historic windows, as documented.

2. The Indiana War Memorials Commission and the Indiana Department of Administration shall provide DHPA with final product selection and specifications for the replacement windows and panels, to verify conformance with above condition, for staff approval prior to requisition and installation.

3. The certificate of approval shall be valid through October 22, 2030.

Following Slider's presentation of the staff comments, the chair called for questions from the board. Shaw made a motion to approve the certificate of approval, subject to all of the staff

recommended conditions, and Lighty seconded the motion. The motion was approved unanimously.

2. Application by the Indiana Department of Natural Resources, Division of State Parks for a certificate of approval to demolish the CCC Group Camp Comfort Station at Shakamak State Park, Greene County.

   Slider presented the comment. A completed application form was received by the Division of Historic Preservation and Archaeology staff ("DHPA staff") on July 1, 2025, with additional information received on September 9, 2025, from Ben Clark of the Indiana Department of Natural Resources ("DNR"), Division of State Parks.

   The Group Camp Comfort Station was constructed in the 1930s by the Civilian Conservation Corps and is a contributing building within the Shakamak State Park Historic District, which was listed on the National Register of Historic Places on March 15, 2000.

   Funding for the project will come from the Indiana DNR, Division of State Parks.

   Because a structure listed in the National Register and the Indiana Register will be demolished by a project funded by the state, it was appropriate that the Indiana Division of State Parks apply for a certificate of approval from the Board, pursuant to Indiana Code §14-21-1-18(a) and (b).

   According to the application, the Group Camp Comfort Station has been out of use as a restroom facility for over 10 years and has since been used as storage. When the comfort station was vacated, restrooms were incorporated into the existing dormitories. The building is currently in a state of disrepair including severe exterior envelope deterioration and wildlife infestation. Over the years, the building has been extensively remodeled and most of the original building materials have been replaced.

   The DNR, Division of Engineering provided cost estimates for the remodel of the existing building versus demolition of the building with subsequent new construction of a storage building. Although the comfort station is not proposed for replacement at this time, remodeling the existing building is estimated to be more than twice the cost to demolish and construct a new storage building. Therefore, the Indiana DNR Division of State Parks wishes to demolish the Group Camp Comfort Station.

   In terms of archaeology, it is our understanding that the demolition activities will be limited to the existing footprint of the building. No additional ground disturbance is to occur.

   If a certificate of approval is granted, the Staff recommends that the Board condition the certificate on the following:

   1. Indiana Division of State Parks shall document the Group Camp Comfort Station in accordance with the "DHPA Minimum Architectural Documentation Standards." A draft copy of the documentation shall be submitted to DHPA for comment, and a final copy

incorporating any requested edits or changes shall be approved by DHPA prior to any demolition work.

Following Slider's presentation of the staff comments, the chair called for questions or comments from the board. Sievert asked about plans to replace the structure with another storage building. State Parks staff confirmed there are no plans at this time to build a new building. Sievert also inquired about the types of wildlife living in the building. State Parks staff indicated that various types, including raccoons, snakes, hornets, possibly bats, and other animals are living in and around the building. Keller stated that the CCC built many such structures like this one in State and National Parks around the country. Shaw asked if there is any CCC interpretive signage at Shakamak. State Parks staff indicated that most, if not all, of the properties that had CCC companies have a CCC interpretive panel. If Shakamak does not have a panel, one can be installed.

Larrison made a motion to approve the certificate of approval, subject to all of the staff recommended conditions, and Sievert seconded the motion. The motion was approved unanimously.

3. Quarterly progress report by INDOT in fulfillment of condition #9 of the certificate of approval to alter the Westfield Historic District and demolish or remove historic structures at 101, 102 and 103 S. Union Street and 111 E. Main Street to reconstruct State Road 32 in the City of Westfield, Hamilton County.

   Shaw inquired about the condition of the building in anticipation of the move. INDOT staff was not in attendance at the meeting. Linda Naas, Westfield resident and advisory team member, addressed question from the board. Naas indicated the advisory board has requested that the building be wrapped in anticipation of colder weather, but that has not occurred at this time. The building can not be moved at this time due to the location of utility poles. Utility lines will be buried by early 2026. Additionally, the basement at the new location cannot be excavated in the winter. Naas also indicated that the understructure currently supporting the building is costing approximately $100/day. Prior to placing the building on the current understructure, City workers installed bracing around the perimeter of the building. Windows and doors are open to the elements. The City of Westfield has signed a contract with a company to rehabilitate the building in its new location.
   The board accepted the report from INDOT.

Properties Listed in, Rejected by, or Removed from the National Register since the Last Notification

Listed
ALLEN COUNTY,
Pennsylvania Produce Terminal Historic District - Fort Wayne, 420, 433, 435, 438, 440, 450 East Brackenridge Street,
Fort Wayne, SG100012181, LISTED, 9/2/2025

DEARBORN COUNTY,
Walker Hill Farm, 9939, 9925 and 9787 Hwy. 50, Aurora, RS100012174, LISTED, 9/2/2025

DUBOIS COUNTY,
Indiana Desk Company, 1224 Mill Street, Jasper, SG100012177, LISTED, 9/2/2025

FOUNTAIN COUNTY,
Veedersburg First Christian Church, 301 North Mill Street, Veedersburg, SG100012173, LISTED, 9/2/2025

GRANT COUNTY,
Marion First United Methodist Church, 624 South Adams Street, Marion, SG100012180, LISTED, 9/2/2025

LAKE COUNTY,
St. Mark A.M.E. Zion Church, 4200 Alder Street, East Chicago, SG100012182, LISTED, 9/2/2025

MARION COUNTY,
John Hope School No. 26, 1301 East 16th Street, Indianapolis, MP100012178, LISTED, 9/2/2025 (Public School Buildings in Indianapolis Built Before 1940 MPS)

MARTIN COUNTY,
Loogootee Commercial Historic District, Each side of John F. Kennedy Ave. between Vincennes/Butcher and Railroad Streets, extending northeast/southeast to NE & NW 1st Streets south of Wood Street, Loogootee, SG100012179, LISTED, 9/2/2025

PORTER COUNTY,
Wilson, Edward Astoria and Margaret, House, 1001 W. US 20, Porter, SG100012175, LISTED, 9/2/2025

PULASKI COUNTY,
Francesville Commercial Historic District, each side of Montgomery Street between Brooks and Salem Streets and each side of Bill Street between Yellow and Lyman Streets, Francesville, SG100012176, LISTED, 9/2/2025

Returned
None

Rejected
None.

Removed
None.

Set date for the next meeting
Proposed date: January 14, 2026, 1:30 p.m., at Fort Harrison State Park Inn and Conference Center, Roosevelt Room, 5830 N. Post Road, Indianapolis, IN 46216.
Deadline for receipt of Certificate of Approval applications, December 5, 2025, 4:45 p.m.

The meeting adjourned at 2:36 p.m.