

# Indiana Department of Natural Resources – Division of Forestry Training Center Usage Guidelines and Rates

As you enter the Division of Forestry's Training Center today, it might be hard to believe that as recently as 2011, it was just an old storage building.

Nestled in the middle of Morgan-Monroe State Forest, this beautifully renovated facility features state of the art technology surrounded by warm Indiana native hardwood paneling. The center is available for day-use rental by any organization or agency with a mission related to the management and conservation of Indiana's natural resources.

The center offers:

- A main conference room with seating capacity of 110 (chairs only) or 65 with tables. The room is equipped with a projector and big screen, audio, and cables capable of handling most multimedia presentations.
- Two smaller conference rooms, one with a conference table that seats 12, the other with open space that can be used for other purposes, such as displays.
- Two breakout rooms for small group meetings of four to six people.
- Full kitchen with stove, refrigerator, microwave, sink, dishwasher, icemaker, set of pots and pans, coffee service and a coffee pot. No food is provided)
- Small kitchenette in foyer (conference room break area) with sink, microwave, and coffee maker.
- Laundry facilities
- Bathrooms with shower facilities
- Commons/dining area with tables and chairs, couches, Blue-Ray and big screen (No TV service).
- Blue-Ray players, big screen monitors with computer connections, and Wi-Fi through out the building.
- The facility is ADA accessible.

For State entities only, the training center offers 10 dorm rooms, each with a set of bunk beds, desks, chairs and armoire. Bedding is not provided.

## **Rates and Reservations**

The Training Center is available for day use by any organization or agency with a mission related to the management and conservation of Indiana's natural resources.

## **Use of the facility is restricted to trainings or meetings – no social get-togethers.**

- No charge to divisions of the Department of Natural Resources or when DNR is a co- sponsor.
- Fee for excessive cleaning is \$100.

**Includes use of all rooms except dorm rooms.**

**ALL PARTIES WILL BE REQUIRED TO SIGN A USE AGREEMENT.** User groups will need to arrange for own meals.

**Will deliver to Training Center/Forestry:**

- Squealers Barbeque, 317-834-8888

**Carry out/pick up required:**

- Kroger Martinsville, 765-342-7152
- Subway Martinsville, 765-342-8039
- Sgt. Peppers Chicken/Catering , 765-349-9199
- Pizza Hut Martinsville, 765-342-7146
- Chili's Martinsville, 765-349-8227

All reservations must be made through the Morgan-Monroe/Yellowwood State Forest property manager, 765-792-4654.