

After you have created a Volunteer Profile or signed into your CERVIS account, you will see a home screen that looks like this:



**INDIANA DIVISION OF
FISH & WILDLIFE**

Volunteer Portal Menu

Volunteer Portal Home

**Event Registration Management
(one-time or short-term opportunities)**

- Register for an Upcoming Event
- View or Cancel Registration for an Upcoming Event

**Service Project Management
(on-going or long-term opportunities)**

- Submit a Service Project Application **Click here**
- Record or Update Service Project Activity
- View Service Project Registration & Scheduling Information

Selecting “Submit a Service Project Application” will take you to a screen that looks like this:

Step 2: Select an Available Project Below

Adopt A Ramp Program	
<input type="checkbox"/> Ongoing Registration	Unlimited
Main	
Snapshot Indiana Trail Camera Monitoring 2019	
<input checked="" type="checkbox"/> Aug 15 - Nov 30, 2019	131
Wildlife Biology	Needed

Step 3: Provide an Additional Note (Optional)

Please record how many acres and what county you live in here.

Don't forget to include this information.

Step 4: Submit Service Project Application **Submit**