SUGGESTED CRITERIA FOR
EVALUATING CONSULTANTS FOR
DIAGNOSTIC STUDIES

LAKE AND RIVER ENHANCEMENT (LARE) PROGRAM
INDIANA DEPARTMENT OF NATURAL RESOURCES
DIVISION OF FISH AND WILDLIFE

I. Experience and references
   A. Years of relevant experience
   B. References
   C. Evidence of ability to solve problems from an innovative approach
   D. Examples of prior relevant products

II. Expertise
   A. Understanding of the watershed evaluation and recommendation process
   B. Understanding of natural resource management and ecological principles
   C. Evidence of administrative skills
   D. Experience in biological sampling and analysis
   E. Evidence of flexibility in sampling schedules
   F. Access to adequate laboratory facilities
   G. Experience in land use and agricultural analysis
   H. Experience in public presentations
   I. Appropriate in-house personnel or subcontracting
   J. Evidence of ability to coordinate closely with local entities
   K. Experience in compiling, writing, and editing technical documents

III. Cost-effective price
   A. Intensity of effort reflects program goals - level of resolution in analysis
   B. Accommodates in-kind services by local entity
   C. Outlines cost in clear and appropriate categories
   D. Timely schedule of events for completing project

IV. Quality of applicant's proposal
   A. Complete - matches scope of study
   B. Well-organized and creative format
   C. Clarity - presentation format and readability
   D. Feasible approach to accomplishing project objectives