2017 Budget School Information for Review Purposes

Please mail this completed form and the requested information to your Field Representative within two days after the adoption meeting.

<table>
<thead>
<tr>
<th>School Name:</th>
<th>County:</th>
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<tbody>
<tr>
<td>Contact Person:</td>
<td>Title:</td>
</tr>
<tr>
<td>Telephone:</td>
<td>Fax:</td>
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<tr>
<td>Mailing Address:</td>
<td>Email:</td>
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I. Excessive levy appeal for increased transportation costs—must be filed directly with the Indianapolis office of the Department of Local Government Finance. Last date to file is Oct. 19, 2016.

II. Budget Forms – Must be submitted via Gateway for 2016 pay 2017
( ) Prescribed Budget Forms 1, 2, and 4B for each fund, along with Forms 3, 4, and 4A
( ) Current Year Financial Worksheet (formerly line 2 Worksheet)
___ include a copy of any appropriation reduction resolution, if applicable
( ) Debt Service Worksheet(s)

III. Reports to be submitted via U.S. mail
( ) Encumbrance information from 2015 (part of Form 9 for July 1, 2015 – December 31, 2015)
( ) DOE Form 9 for July 1, 2015 – December 31, 2015
( ) DOE Form 9 for January 1, 2016 – June 30, 2016
( ) 2017 CPF Plan (all sections including the summary)
( ) 2017 Bus Replacement Plan (Sections 1, 2 and 3)

IV. Additional information to be uploaded in the Budget Application of Gateway
( ) Proof of Publication: CPF Hearing
( ) Proof of Publication: CPF Notice of Adoption
( ) Resolution adopting the CPF Plan
( ) Certificate of no remonstrance to CPF Plan from County Auditor
( ) If you expect CPF budget cuts, please submit a priority cut list
( ) Proof of Publication: Bus Replacement Plan Hearing
( ) Resolution adopting the Bus Replacement Plan
( ) Final Amortization and/or lease rental schedules for debt issued this year, including refunding (refinancing) or restructured debt
( ) For new debt: board resolutions, proofs of all publications and notices required by law pertaining to the debt.
( ) Lease rental affidavits for First Mortgage and Lease Rental Bonds
( ) Actual temporary loan interest for the last half of the current year, if available
( ) Unreimbursed textbooks amount with supplemental report if higher than amount certified by DOE
( ) Neutrality resolution for Pension debt, if applicable
( ) Copy of School Board Resolution requesting fixed rate, cap, levy, combination fixed rate, etc. (if applicable)
( ) Approving Order from the DLGF for exemption from protected taxes (if applicable) plus worksheets detailing transfers needed and line 7 calculations.
( ) For school corporations that received a Determination of Eligibility, worksheets detailing circuit breaker re-allocation, transfers needed and line 7 calculations.
( ) Any other information the DLGF needs to prepare preliminary budget (i.e.: debt restructuring, petition for an adjustment to the Bus Replacement levy, documentation for successful referendums, etc.)