

COMMISSION MEETING MINUTES

**Indiana Fire Prevention and
Building Safety Commission**

Government Center South
402 West Washington Street
Indianapolis, Indiana 46204
Conference Room B

January 5, 2010

1. Pursuant to IC 22-12-2-6, the Indiana Fire Prevention and Building Safety Commission's regular monthly meeting was opened by Chairman David Hannum at 9:07 a.m. on January 5, 2010.
 - (a) Commissioners present at the Commission meeting:

Diana M. H. Brenner
Michael Corey
Howard W. Cundiff, Vice-Chairman, representing the Commissioner, Department of Health
Kevin Goeden, representing the Commissioner, Department of Labor
David Hannum, Chairman
John Hawkins
M. Burke Jones
Ted Ogle
 - (b) Commissioners not present at the Commission meeting:

Michael Christoffersen
 - (c) The following departmental and support staff were present during the meeting:

Legal and Code Services:

Mara Snyder, Director, Legal and Code Services
Gary Bippus, Administrative Law Judge
John Hibner, Code Specialist
John Haines, Code Specialist
Denise Fitzpatrick, Code Specialist
Cecilia Ernstes, Code Specialist
Beth Sutor, Secretary
 - (d) Deputy Attorney General James Schmidt was present.

2. Old Business.

Chairman Hannum called for any corrections or a motion to approve the minutes of the December 1, 2009 meeting as distributed. A motion to approve the minutes as distributed was made by Commissioner Jones and seconded by Commissioner Ogle. It was voted upon and carried.

3. Welcome

Chairman Hannum welcomed Cecilia Ernstes, the newest member of the Legal and Code Services staff, wishing her well. Her duties will include the Plumbing Code, with the Mechanical and Fuel Gas Codes added at a later date.

4. Variances.

Tabled Variances.

Variance 09-11-11 Marina Ltd. Dock Construction Building, Fortville, did not have a representative present. It was decided to move the variance to the end of the agenda in case a representative's arrival had been delayed. Variance 09-11-19(a)(b)(c)(d)(e)(f)(g) Warsaw Retirement Community, Warsaw, was represented by Timothy Callas, J&T Consulting. The plans for the complex had been changed to eliminate sixteen units, leaving a total of four 8-plex buildings and one 6-plex building to be constructed. This made variance (a) and (b) unnecessary, and they were withdrawn. Commissioner Cundiff then moved to approve variances (c), (d), (e), (f) and (g) with the second by Commissioner Ogle. It was voted upon and carried with one nay vote being cast. Variance 09-12-1 Parkview Regional Hospital North Expansion, Ft. Wayne, had been tabled for further information to be submitted. After review of the material, Commissioner Hawkins moved that no variance was required with the second by Commissioner Brenner. It was voted upon and carried. Variance 09-12-4 Brickyard Condominiums Building #6, Evansville, had requested the application be tabled. Commissioner Corey moved to table with the second by Commissioner Jones. It was voted upon and carried. Variance 09-12-6 TMMI – East Plant, Princeton, was represented by Scott Shafer. The request was to allow fiber optic cables to be run through an elevator hoistway. The cables, providing data and phone service to the entire plant, are located against the ceiling of a room roughly the size of two tables and won't require regular access for service. Commissioner Cundiff moved to approve with the second by Commissioner Corey. It was voted upon and carried.

Regular Variances.

Chairman Hannum called for any variances to be pulled from the block vote for individual consideration. There being none, Commissioner Jones made the motion to approve the following variances with an "A" or "B" review rating by staff with the second being made by Commissioner Corey. It was voted upon and carried. Commissioner Brenner abstained from voting on variance 10-01-10, J W Marriott Hotel Complex, Indianapolis.

The following variances were approved as submitted:

- (1) 10-01-1 Federal Mogul Fire Hose Removal, South Bend
- (2) 10-01-2(a)(b)(c) Marriott Courtyard Ft. Wayne, Ft. Wayne
- (3) 10-01-5 Lutheran Community Home Addition, Seymour
- (4) 10-01-8 Purdue Windsor Residence Halls Renovation Phase IV, West Lafayette
- (5) 10-01-10 J W Marriott Hotel Complex, Indianapolis
- (6) 10-01-12 Speedway #6148, Ft. Wayne
- (7) 10-01-16 Bells Chapel Church, Indianapolis
- (8) 10-01-20(a)(b)(c) Bear Run Mine Central Facilities, Carlisle
- (9) 10-01-21(a)(b) Wishard Replacement Hospital Parking Garage, Indianapolis
- (10) 10-01-22(c)(d) 34 North – Julian Center, Indianapolis
- (11) 10-01-26(c) All Saints Catholic Church Parish Hall Addition, Logansport
- (12) 10-01-28 Community Hospital South Expansion, Indianapolis
- (13) 10-01-30 St. Joseph Regional Medical Center, Mishawaka

- (14) 10-01-33 James Babcock Inc. Building Expansion, Indianapolis
- (15) 10-01-36 Vincennes University Aquatics Center, Vincennes
- (16) 10-01-37(a)(b)(c) IU Brisco Residence Center, Bloomington
- (17) 10-01-38 Morocco Elementary School Addition and Renovation, Morocco
- (18) 10-01-40 Advance Plating Works, Inc, Indianapolis
- (19) 10-01-41 Northside Baptist Church, Elkhart
- (20) 10-01-45 Franklin Fire Station #22, Franklin
- (21) 10-01-46 Franklin Fire Station #23, Franklin
- (22) 10-01-47 Day Nursery Minton-Capehart Federal Building, Indianapolis

The following variances were heard separately:

- (23) 10-01-3

This number appeared as “Void” on the agenda.

- (24) 10-01-4 Larwill Building, Larwill

John Haines distributed a handout from the applicant who was not in attendance. With unanswered questions as to the building’s compliance with NFPA 664, Commissioner Brenner moved to table for thirty days. Commissioner Corey made the second. It was voted upon and carried.

- (25) 10-01-6 Mount Pleasant Christian Church, Greenwood

Bill Stambaugh, architect, and Gary Mitchell, sprinkler contractor for the project, appeared as proponents. The request was to allow noncompliant artificial trees in the building. Through working with the local fire department, they had upgraded the sprinkler system to Ordinary Hazard Group 2. Additional sprinkler heads will be installed above the tree, below the limbs and underneath the platform. Lonnie Lagle, Fire and Building Code Enforcement, also addressed the Commission. He voiced a fear that this tree would present a hazard since it is located where the fire personnel would enter. After discussion, Commissioner Ogle moved to table to get a clearer idea of the LFO’s position on the variance and to have the proponent remove the outlet in the trunk, with the second by Commissioner Jones. It was voted upon and carried.

- (26) 10-01-9 Senior Fajitas II, Churabusco

J. R. Ford, owner, appeared as proponent. The request was to allow them to have only one (unisex) restroom. The existing building was outside the city limits and used a septic system. Health Department requirements for the kitchen made expanding restroom facilities impossible, and the building was landlocked, preventing building an addition. The city expects to be able to offer sewers and water mains in approximately five years, so the owners must keep the septic tanks pumped per an agreement with the health officials. After discussion, Commissioner Cundiff moved to approve with the second by Commissioner Jones. It was voted upon and carried.

- (27) 10-01-7 Stone Church Apartments, Bloomington

Dan Fierst, owner, spoke as proponent. He explained that the church had been renovated and made into apartments in 1996 and the noncompliant windows were installed then. It was sprinklered throughout with fire doors and hardwired detectors. After discussion, Commissioner Hawkins made the motion to approve. Commissioner Ogle made the second. It was voted upon and carried.

- (28) 10-01-11 Shipshewana Livestock Auction, Shipshewana

Larry McCutchan, Progressive Engineering, spoke as proponent. An existing livestock auction barn will have offices, currently in a building scheduled for demolition, moved into it. The auction barn had no heat, a concrete floor, post/frame construction, with metal siding and roof. The request was to allow the office area to be separated by a 2-hour fire barrier instead of sprinklering the building. The building was to be used once a week for auctions, and nothing is stored in it. There are 12 employees and, on auction days, approximately 25 people in the sale area. The cost to run sprinklers would be 90% of the budget for the whole project. After discussion, Commissioner Hawkins moved to approve with the second by Commissioner Ogle. It was voted upon and carried with one nay vote being cast.

- (29) 10-01-13 Brock Grain Systems Test Roof Structures, Shipshewana

Brian Bailey and Mark Dingeldein spoke as proponents. The request was to allow the temporary test structure to stand longer than the 90 days allowed by code. The steel structure was to be on an asphalt surface in a fenced area accessible to staff only. It was not to have an enclosed roof, lighting, or heat, and not to be used for storage. After discussion, Commissioner Ogle moved to approve with the second by Commissioner Jones. It was voted upon and carried.

- (30) 10-01-14 Westport Baptist Church Accessibility Addition, Westport

Byron Boyd, architect, spoke as proponent. The 1920's church wished to install a closed cab vertical platform lift to make the back level of the upper balcony accessible, exceeding the allowed height of 12 feet by 12'1". The intended lift was not a full LULA, lacking automatic controls, sliding doors and weighing 1400 pounds. Commissioner Corey moved to deny with the second by Commissioner Cundiff. The proponent noted that the intended lift used a blade-stop door, and that, if a full elevator was required, the project would be overwhelmed. After further discussion, the motion was withdrawn. Commissioner Hawkins moved to table with the second by Commissioner Cundiff to allow the proponent time to submit a clear list of features their unit doesn't have that the LULA does. It was voted upon and carried.

- (31) 10-01-15 Zionsville High School Athletic Complex – 1000 Mulberry Street, Zionsville

Ralph Gerdes, Ralph Gerdes Consultants, spoke as proponent. The request was to have ceiling access to the HVAC units which are smaller than required by code. The machinery would be broken down into sections and removed in pieces, reducing the needed size of the opening. After discussion, Commissioner Cundiff moved to approve with the second by Commissioner Brenner. It was voted upon and carried.

- (32) 10-01-17 Zionsville High School Athletic Complex – 4400 875 East, Zionsville

Ralph Gerdes, Ralph Gerdes Consultants, spoke as proponent. The request for reduced ceiling access opening size was the same as variance 10-01-15. Commissioner Cundiff moved to approve with the second by Commissioner Ogle. It was voted upon and carried.

- (33) 10-01-18 Peters Group Sprinkler System, Goshen

Timothy Callas, J & T Consulting, spoke as proponent. The request was to omit sprinklers in a woodworking facility. The local fire and building officials agreed this is a very clean facility and supported the variance. After discussion, Commissioner Brenner moved to approve if proof of compliance with NFPA 664 is provided within thirty (30) days. Commissioner Hawkins made the second. It was voted upon and carried.

- (34) 10-01-19(a)(b) First United Methodist Church, Marion

Ralph Gerdes, Ralph Gerdes Consultants, spoke as proponent. The church was adding a new entry corridor of 816 square feet for the elevator and improving accessibility. The addition is Type II-B construction. The request in (a) is to not sprinkle the existing church and to omit the firewall. Variance (b) is a request to omit sprinklers for the 816 square foot addition. After discussion, Commissioner Hawkins moved to approve both with the second by Commissioner Cundiff. It was voted upon and carried.

- (35) 10-01-21(c) Wishard Replacement Hospital Parking Garage, Indianapolis

Timothy Callas, J & T Consulting, spoke as proponent. The request was to allow the use of a portion of the first floor as a secured area for prisoner pick-up and delivery. Three doors were to be equipped with thirty- second delay latching devices. These doors were to be in an area with localized heat detection and will fail closed. The public, including hospital staff, were not to be allowed in this area, it being manned by law enforcement officers. Lonnie Lagle, Fire and Building Code Enforcement, spoke in support of the variance. Commissioner Ogle moved to approve the variance with the second by Commissioner Hawkins. It was voted upon and carried.

- (36) 10-01-22(a)(b) 34 North – Julian Center, Indianapolis

Melissa Tupper, RTM Consultants, spoke as proponent. The request was to be allowed to not comply with the requirements for the termination of firewalls. The firewall was to terminate at noncombustible exterior sheathing material which does not cover the entire length of the wall. The proponent felt this is unnecessary in a fully sprinklered building. Adam Holman, City of Indianapolis Division of Compliance, appeared in opposition to the variance. After discussion, Commissioner Cundiff moved to deny with the second by Commissioner Hawkins. It was voted upon and carried. Variance (b) was a request to omit the standby power for the elevator. The proponent felt that the level of discharge should begin when you step outside the building which would make the building qualify as a three story and the requirement for a standby generator would not apply. After discussion, Commissioner Brenner moved to approve with the second by Commissioner Cundiff. It was voted upon and carried.

5. **Breaking and reconvening.** Chairman Hannum recessed the Commission at 10:32 a.m. He then reconvened the meeting, calling it back to order at 10:47 a.m.

- (37) 10-01-23 The Villas at Timber Run Building Type 34, Greenfield

Melissa Tupper, RTM Consultants, spoke as proponent. The request was to omit sprinklers in a four-unit, 1-story condominium. The building was to have a two-hour firewall between every two units and a one-hour fire barrier between each unit not separated by a two-hour fire wall. All units exited directly to the exterior. Commissioner Hawkins moved to approve the variance for Building Three only. Commissioner Cundiff made the second. It was voted upon and carried.

- (38) 10-01-24(a)(b) Jackson Place Office Conversion, Columbus

Ed Rensink, RTM Consultants, spoke as proponent. A building, originally designed as an R-2 occupancy, was being converted to a mixed-use building. The request in (a) was to allow the two new office tenant spaces located on the third floor to have access to a single exit. The three-story tenant

spaces were to have the existing stairs upgraded to a 1-hour stair enclosure. Smoke detectors, emergency lighting and an NFPA 13 sprinkler system were to be provided. Variance (b) was to allow a 1-hour separation between the R-2 and B instead of the code-required 2-hour separation. After discussion, Commissioner Hawkins moved to approve both with the second by Commissioner Cundiff. It was voted upon and carried.

- (39) 10-01-25 IU Informatics Office and Classroom Addition, Bloomington

Ed Rensink, RTM Consultants, spoke as proponent. Two existing, sprinklered buildings were to be connected by a three-story addition. A two-hour fire barrier was to be used to separate the addition from the west building instead of the code-compliant two-hour fire wall. A wheelchair lift on the east side of the addition would require a horizontal offset. The addition was to be sprinklered throughout, and the offset to be rated two-hour to complete the separation between buildings. After discussion, Commissioner Cundiff moved to approve with the second by Commissioner Ogle. It was voted upon and carried with one nay vote being cast.

- (40) 10-01-26(a)(b) All Saints Catholic Church Parish Hall Addition, Logansport

Ed Rensink, RTM Consultants, spoke as proponent. The request for variance (a) was to allow the existing doors between the sanctuary and parish life addition to be solid core doors with side lights, but not be rated 90-minute doors. A sprinkler curtain was to be provided as protection for the doors. Variance (b) was a request to allow windows in the addition wall which is less than five feet from an assumed property line. A sprinkler curtain was to be provided along the openings facing into the courtyard area of the addition. After discussion, Commissioner Cundiff moved to approve both with the condition that they are to provide sprinklers all the way around the blue line separating the church and the addition as indicated on the drawing provided with the variance application. Commissioner Ogle made the second. It was voted upon and carried.

- (41) 10-01-27 Chapel Hill Christian School, Indianapolis

Christina Collester, RTM Consultants, spoke as proponent. The request was to allow the school to wait to install strobes in the classrooms until such time as the fire alarm system is replaced. Randy Gulley, Wayne Twp. Fire Department, appeared with no objections to the variance. Commissioner Ogle moved to approve with the second by Commissioner Cundiff. It was voted upon and carried.

- (42) 10-01-29 Covenant Christian High School, Indianapolis

Christina Collester, RTM Consultants, spoke as proponent. The request was to allow the school to wait to install strobes in the classrooms until such time as the fire alarm system is replaced. Commissioner Cundiff moved to approve with the second by Commissioner Corey. It was voted upon and carried.

- (43) 10-01-31(a)(b) College Park Church Addition, Indianapolis

Ed Rensink, RTM Consultants, spoke as proponent. The existing church was to have a new sanctuary addition on the first floor and an infill on the second floor to be used for Sunday school classrooms. The request in (a) was to allow the entire building to be considered a single, unlimited area building. All nonrated construction was to be of noncombustible construction, and combustible construction was to be one-hour rated. An NFPA 13 sprinkler system with a sprinkler curtain to separate the sanctuary from the rest of the building and corridor smoke detection throughout the building was to be provided.

Commissioner Cundiff moved to approve with the condition that the variance was limited to the current proposed additions, with the second by Commissioner Ogle. It was voted upon and carried. Variance (b) was a request to allow curtains to be installed on the sanctuary platform. The curtains was to meet NFPA 701 flame resistance requirements. Commissioner Hawkins moved to approve with the second by Commissioner Cundiff. It was voted upon and carried.

(44) 10-01-32(a)(b) Lilly Building M88, Indianapolis

Ed Rensink, RTM Consultants, spoke as proponent. Matt Lowe and Tim Puls, Eli Lilly, also presented. The building had been built in 1968 and had been used as a lab building. It was being converted to office use with the first floor as an assembly space with an atrium. The request was to allow the use of a separate electrical source instead of a standby generator for the atrium smoke control system. The Lilly campus was served by two IPALCO service feeds and the substation serving the atrium equipment can be connected to both to maintain a power supply. Commissioner Cundiff moved to approve with the second by Commissioner Brenner. It was voted upon and carried. Variance (b) was a request to evaluate the project using the code of record for the building instead of Section 3410.6.11. Certain existing features of the building would not comply with current code requirements. After discussion, Commissioner Hawkins moved to approve with the second by Commissioner Cundiff. It was voted upon and carried.

(45) 10-01-34(a)(b) Hobart Police, Courts and Community Center, Hobart

Ed Rensink, RTM Consultants, spoke as proponent. An existing middle school was being converted for offices and assembly uses. The request was to allow the building to be evaluated under Section 3410.6.11 as amended by a proposed code change that is under consideration at this time. Commissioner Cundiff moved to approve with the second by Commissioner Ogle. It was voted upon and carried. Variance (b) was a request to allow the use of +6 for building area instead of the score derived from a Section 3410.6.2 formula. The building had passed under the former Rule 8 for a project almost the same as the current one. After discussion, Commissioner Cundiff moved to approve with the second by Commissioner Jones. It was voted upon and carried.

(46) 10-01-35(a)(b)(c)(d) Coxhall Mansion, Carmel

Ed Rensink, RTM Consultants, spoke as proponent. A replica of the Williamsburg royal governor's mansion was built by the Cox family in 1974, and they were now donating the house and grounds to Hamilton County. Variance (a) was a request to allow a score of 0 instead of -7 under Section 3410.6.1. The house was VB construction and three stories instead of the two stories allowed by code. An NFPA 13 sprinkler system, enclosed stairs, a new fire alarm system and corridor detection throughout the building was to be added. Commissioner Ogle moved to approve with the second by Commissioner Hawkins. It was voted upon and carried. Variance (b) was to allow the existing stair to remain unenclosed. The new addition had an enclosed stair to the third floor ballroom with tables and chairs set for 50-60 people in a museum style. The ballroom was also served by an elevator. Following discussion, Commissioner Brenner moved to approve both variance (b) and (c) with the second by Commissioner Cundiff. It was voted upon and carried. Variance (d) was a request to not comply with Sec. 3410.6.11 for means of egress and capacity. A code amendment had been proposed for this issue. Commissioner Brenner moved to approve with the second by Commissioner Hawkins. It was voted upon and carried.

- (47) 10-01-37(d)(e) IU Brisco Residence Center, Bloomington

Ed Rensink, RTM Consultants, spoke as proponent. The request in variance (d) was to allow the side lights into the student lounges to not be fire-rated. The openings into the one-hour corridors were to be protected with quick response sprinklers. Variance (e) was a request to allow the existing stairs to not comply with current rise and run requirements. Commissioner Cundiff moved to approve both variances with the condition that the glass in the sidelights be tempered glass. Commissioner Hawkins made the second. It was voted upon and carried.

- (48) 10-01-39 Marquette Manor Wing D, Indianapolis

Mark Riffey and Justin Fetters, Ryan Fireprotection, spoke as proponents. The request was to allow the owner to use horizontal sidewall sprinklers to protect the seating area due to a curved ceiling. The proponents stated there was more than enough floor coverage using the sidewall sprinklers. After discussion, Commissioner Brenner moved to approve with the second by Commissioner Hawkins. It was voted upon and carried with one nay vote being cast.

- (49) 10-01-42 Walnut Woods Window – 802-812 Miller Drive, Bloomington
(50) 10-01-43 Walnut Woods Window – 892-898 Miller Drive, Bloomington
(51) 10-01-44 Walnut Woods Window – Park Avenue, Bloomington

The proponent requested these be tabled. Commissioner Cundiff moved to table with the second by Commissioner Corey. It was voted upon and carried.

- (52) 09-11-11 Marina Ltd. Dock Construction Building, Fortville

No proponent was available to appear for questions. Commissioner Jones moved to table with the second by Commissioner Ogle. It was voted upon and carried.

6. **New Business – General.**

Discussion and Possible Commission Action

Riverview Pallets
Administrative Cause No. 06-46
Order – Office of the State Fire Marshal
Nonfinal Order of Dismissal

City of Indianapolis
Administrative Cause No. 09-32
Appeal of Granting of Variance
Nonfinal Order of Dismissal

St. Johns Missionary Baptist Church
Administrative Cause No. 09-27
Order – City of Indianapolis
Nonfinal Order of Dismissal

Decatur Central High School
Administrative Cause No. 09-38
Order – City of Indianapolis
Nonfinal Order of Dismissal

Sellersburg Center
Administrative Cause No. 09-29
LFO Appeal of Variance
Report of Prehearing Conference, Request for Revocation of Variance and
Contingent Nonfinal Order of Dismissal

Commissioner Ogle moved to approve the Nonfinal Orders of Dismissal. Commissioner Jones made the second. It was voted upon and carried.

Discussion and Commission Action on Petitions for Review (All are timely filed unless otherwise noted.)

Adams County Jail – *not timely filed*
Order – Fire and Building Code Enforcement

Angola Masonic Lodge #236
Elevator permit date of issue

Capital Tire
Change of occupancy – City of Indianapolis

City of Indianapolis
“No variance required” ruling for 09-12-18, Decatur High School Bleachers

Commissioner Corey moved to approve all the timely filed petitions for review. Commissioner Cundiff made the second. It was voted upon and carried.

Commissioner Corey moved to deny the petition for review which had not been timely filed. Commissioner Jones made the second. It was voted upon and carried.

7. Discussion and Commission action on Variances 09-12-26, 09-12-29, Three Amigos Parcel 1, Parcel 2, Bloomington

Staff advised that it had been determined that the buildings had not originally been constructed as apartments, thereby requiring a variance. Commissioner Ogle moved to approve variances 09-12-26 and 09-12-29. Commissioner Hawkins made the second. It was voted upon and carried.

8. Comments

Mara Snyder, Director, Legal and Code Services, advised the Commission that Cecilia Ernstes would begin working on the proposed Plumbing Code with the review committee’s first meeting scheduled for February 9, 2010. The meeting was to begin at 9:00 a.m. in Conference Center Rooms 4 & 5, and all persons interested in participating were invited to attend.

A schedule of 2010 meeting dates had been distributed. The Commissioners were asked to check their schedules and let staff know if they were aware of any meetings they would not be attending.

John Haines had provided the Commissioners with a handout on fire-resistive construction information from a newsletter he had received. He felt the information may have been of interest to the members of the Commission.

The Non-Rule Policy issued by the State Fire Marshal and the State Building Commissioner/Building Law Compliance Officer became effective today. It concerned the interpretation of Fire Code Chapter 22 as applied to aboveground tanks

filed on or after January 4, 2010, requiring them to be listed UL 2085 tanks. The Commission does have the authority to overturn that if it is felt that this is an incorrect interpretation.

The proposed Energy Conservation Code hearing was to be January 28, 2010, beginning at 10:00 a.m. in Conference Center Room 17. This was the proposed rule for a series of amendments to ASHRAE 90.1, 2007 Edition. The Commission are to be getting a summary of the hearing so that it may be considered for adoption at the February Commission meeting. The Governor had requested it be adopted on an expedited schedule, and we hope to have it to him by the middle of April for an effective date about the middle of May.

Denise Fitzpatrick was to be chairing the NFPA 13 Review Committee with meetings beginning in May. Those interested in working on the 2010 Edition should contact Denise.

John Hibner hoped to have the first draft of the proposed Residential Code sent to the Residential Code Review committee by March 1, 2010, with the goal of presenting it to the Commission at the April meeting.

Proposed amendments to IBC Chapter 34 from the ad hoc committee with FPBS Commission representation by Commissioner Hawkins, and “tweaks” to the Building Code chase amendments, Mechanical Code, and Fire Code should be in draft form for the Commission meeting in March for adoption by the end of the year.

9. **Adjournment.**

Chairman Hannum called for further business, and upon hearing none, he adjourned the meeting at 12:29 p.m.

APPROVED _____
David Hannum, Chairman