

EMA CONFERENCE CALL MINUTES
WEDNESDAY, June 30, 2010 AT 2:00PM

71 counties participated in the EMA conference call:

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|------------------|------------|------------|-------------|
| Adams | Gibson | Miami | Starke |
| Allen | Grant | Monroe | Steuben |
| Bartholomew | Greene | Noble | Sullivan |
| Boone | Hamilton | Ohio | Switzerland |
| Brown | Hancock | Orange | Tippecanoe |
| City of Anderson | Harrison | Owen | Tipton |
| City of MI City | Hendricks | Parke | Union |
| Clay | Howard | Perry | Vanderburgh |
| Clinton | Huntington | Pike | Vermillion |
| Daviess | Jackson | Porter | Vigo |
| Dearborn | Jay | Posey | Wabash |
| Decatur | Jennings | Pulaski | Warrick |
| DeKalb | Johnson | Putnam | Washington |
| Dubois | LaGrange | Randolph | Wayne |
| Elkhart | Lake | Rush | White |
| Fayette | LaPorte | Scott | Whitley |
| Floyd | Lawrence | Shelby | |
| Franklin | Madison | Spencer | |
| Fulton | Marion | St. Joseph | |

- Bridget Davis welcomed everyone to the conference call. During the call, questions should be e-mailed to David Barrabee at: dbarrabee@dhs.in.gov and they would be addressed later in the call.

Planning Division

Grants Update

- Nicki Theeuwes, Grant Writer, stated that the grants department has scheduled iGMS training for July 20th at the Indiana Government Center South and July 27th at Paoli High School. If you need to register still, e-mail the grants department at grants@dhs.in.gov. If there is enough interest extra sessions may be added.
- Mary Fields, Council Coordinator, stated that the IN Homeland Security Foundation has made changes to the foundation program:
- Grants will be given out only three times in one year.
- The amount awarded annually will not exceed the prior year's plate sales.
- The proposal will be updated with additional questions including:
 - Is this request tied to a federal mandate? If yes, please explain.
 - Will certification of the department be adversely affected if funding is not granted: If yes how: Move to evaluation/impact
 - What is the total number of first responders in this department?
 - What is the annual operating budget for this department?
 - When did you last receive a foundation grant and what was it used for?
- Additional items have been added to the list on the IDHS website of items most often denied; if your item of request is on that list, do not ask for it.
- Applicants may come to the meeting, but will not be allowed to defend their proposal; the proposal should stand on its own otherwise there is an unfair advantage to applicants who are geographically close to IDHS.
- The final award for this year 2010 will close on 7/30/10.
- The date to begin submitting for 2011 Foundation A will be 12/01/10 and the close date will be 01/31/11.
- Foundation B will open 04/01/11 and close 05/31/11.
- Foundation C will open 08/01/11 and close 09/31/11.

- Roger Koelpin, GIS Critical Infrastructure Planner, gave a grants update: 2007 LETPP Critical Infrastructure / ACAMS Grant
- Record\retention schedules – IDHS got the approval at state to shred CII records when obsolete and shred PCII records after submittal to USDHS (ACAMS) or when obsolete.
- District Coordinators should have copies of that language for your usage.
- Roger will be developing SOPs for treatment of those sensitive records till they are destroyed. When that is done towards August, Roger will push it out through the District Coordinators too.
- End state will be implementation of procedures for keeping CII and PCII records, digital and paper, in IDHS, in a secure manner, which complies with the state exemptions from public disclosure.
Feds will be allowing IDHS to host their critical infrastructure data. Roger will need your help on a couple of fronts.
- First, for you to “use” the data securely, you will probably want to start consideration of SOPs etc.
- Second, in the coming year, Roger hopes to get you in on critiquing the federal data.
- 2007 LETPP ACAMS/CI status - Roger Koelpin
IDHS got the extension – till Sept 28 2010 for both the ACAMS and capabilities remedy monies.
- If you submit an end date GAN for after Sept 28, it will be reset so it can be changed to Sept 28.
- ACAMS is going to be upgraded in August.
- If you are still entering data, keep an eye on early August, during the upgrade. You may want to plan to be done entering before August
- On-line “refresher” training will be available through the USDHS learning management system. No indication of whether that refresher will be mandatory.
- Planner’s Update
- Carlos Garcia, Planning Branch Chief, reported that the state of Indiana is very close to being an accredited EMAP state and should be fully accredited by the end of September.
- Carlos introduced Garrett Mason as the new COOP/COG Coordinator and Jennifer Richardson as the Energy Assurance Program Project Contractor. IDHS is working with Energy Development and Defense and also with the Utility Regulatory Commission to update the Energy Assurance Plans. Carlos will be sending you the county guidance and support for the ten district energy assurance plans.
- Joe Romero is leaving IDHS and will be overseeing and supervising some of the emergency management and planning that is going on at the satellite campuses for I.U. around the state.
- Severe Weather Warning Sirens is a voluntary program. If you decide to participate, it must be in writing from your senior elected officials from your jurisdiction. IDHS will then provide as much assistance and support to you as possible. The emergency rules have been drafted and are waiting on executive approval. Also, planners are working on drafting a template for the coverage support and plan as required under the statute.
- David Barrabee, Planning Section Chief, reported that the 701 – 704 courses are position-specific and are not related to the original 700 course or the 700.LE course for law enforcement, 700.PW for public works nor the upgraded 700.a
- None of the 701-704 courses are to be construed as a replacement or substitution for the original IS700 course of which only the 700.a currently exists on the EMA website.
- The CICO, City County Directory, has gotten a facelift and a name change. Only county level EMA agencies will be listed from now on. There are some new products IDHS will be able to make from this directory and some will be sent out as a test for review. Please feel free to comment back to David Barrabee at dbarrabee@dhs.in.gov if they are working for you or not. This directory and its products are here to serve you. If you have a specific need please call and David will see what he can do to assist if there is a specific type of report you need from the data we have.
- Field Services Division
- Jason Smith, South District Program Specialist, thanked everyone for their EMA assessments.

- Please check out the training calendar for a lot of training opportunities that IDHS has available. A lot of the courses are geared towards taskforce development but also useful at the local level.

Response and Recovery Division

- Shane Booker, Deputy Branch Director of Operations, stated that the EOC continues to move forward with resource manager tool. Workshops will start with district 10. A spreadsheet was sent out to the directors stating that NIMS typed resources are needed from your resource owners to start putting in that information. The goal of the workshop is for them to come and enter in their resources and to learn more about the system and really learn how to enter act with it. Someone from ESI will come out to the workshop with you.
- Please e-mail out the document you receive at the beginning of the month regarding the hurricane season, EMAC and deployment to other states.
- The daily brief in the response area now has a link to the description of all the different capabilities we now have.
- Mark Livingston has taken a position at the Indianapolis Department of Public Safety. The EOC will be posting a job opening for a state EOC manager.
- Phil Brown, Assistant Director of Emergency Response, reported that the iGMS damage reporting system is now open for public assistance type damages. Individual damage assessment can be reported through the IDHS website. So far 222 reports have been entered. Please encourage people to put their damage information into the system.
- John Erickson, Media Relations Branch Chief, stated that you should let your district coordinator know if you don't receive the all hazards radios for your area. The main goal is to get the radios to vulnerable populations, mainly those in mobile homes. Contact Boy Scouts and Girl Scouts State Offices for distribution and possibly programming of the radios so that they have a narrow geographic field. Contact John if you need the programming list at jerickson@dhs.in.gov. Please document the name, address and phone number of each recipient and turn those in to your district coordinators.
- There is good information on www.in.gov/dhs/getprepared for fireworks, earthquakes, lightning and other hazardous weather type of situations on the IDHS website. IDHS also has that information on hard copy if you need it.
- IDHS will have a booth at the State Fair August 6-16. There will be activities and opportunities for people to win a preparedness kit. There is an advertisement on the back of the State Fair program to register on a website location to win a preparedness kit. There will be opportunities for people to win an all hazard radio and other good give a ways that will lead people back to the IDHS website.
- Director Wainscott thanked everyone for being very diligent and keeping IDHS aware with your reporting through webEOC and your coordinator. It is very helpful to see the broader state picture so that resources and help from the National Guard or State Police is much more quickly available and can be coordinated in the event that something escalates. What the damages are, what the situation is and what the flooding looks like in your communities is very helpful and IDHS appreciates your helping with that. Also your hard work with the district planning council is much appreciated. Now is the time to be talking about next year's grant cycle. Projects, ideas and needs, please make sure you are considering a couple of things at the top of the list. The continued support of your district administrator, if you feel it is a benefit to your staff to have that person there, you need to work that into your grant and make sure it is one of your top priorities. Also consider additional sustainment of current capabilities. Things that are allowable, such as maintenance agreements should be at the top of your list and not after thoughts. If there are any other programs or capabilities that you are looking at, please consider sustainability of those items. November and December is when we start asking for that information, so get your good ideas together now. Director Wainscott is very pleased with the final interviews for the recommendations of incident commander task force development. The Director will be making formal appointments of Melissa Buell for district 7 and Richard Doyle soon. There will be a couple more interviews very soon from district 4. Director Wainscott is very pleased with the progress and work you have been doing on district task force development. It is proceeding much more quickly than imagined because of all of you and the hard work you are doing. This initiative is

different than any other in the country. The base and foundation it is set on is much different than other states.

- The performance measures of the Emergency Management Assessment gives us good data to give when congress asks for reasons the funding should continue for the EMPG program. IDHS is interested in making the progress better. What is the best way to increase professionalism and the visibility and understanding of the importance of emergency management to our elected officials? How do we show them more of what we really do? This process shows that and is a tribute to all of you.
- Please e-mail Bridget at bdavis@dhs.in.gov with your agenda topics and ideas as soon as possible.

The next EMA Conference call will be held on Wednesday, July 28th, 2010 at 2:00P.M. Please remember to call in at 1:55 to avoid dial-in noise.
