



MICHAEL R. PENCE, Governor  
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY  
302 West Washington Street  
Indianapolis, IN 46204

**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)  
POLICY/TECHNICAL COMMITTEE**

**Grant County Office of Emergency Management  
401 South Adams—Suite 601  
Marion, Indiana 46953  
May 9, 2016, 10:00 AM (start time was 10:10 AM)**

**COMMITTEE MEMBERS PRESENT**

Jim Pridgen—Business and Industry, Chair  
Matt Bilkey—Designee for ISP Superintendent  
Jeff Larmore—Marion County LEPC  
Ian Ewusi—IDHS  
Laura Steadham—IDEM

**COMMITTEE MEMBER PRESENT VIA TELEPHONE**

Becky Waymire—Morgan County LEPC

**COMMITTEE MEMBERS ABSENT**

Shawn French—Business/Industry Representative  
Allison Moore—IDHS  
Dean Larson—Public Representative

**The following Commissioners, staff and audience members were present:**

Stephanie McKinney—Gibson County LEPC  
Brad Gavin—IDHS  
Bruce Bender—Grant County LEPC  
Charles Heflin—IDHS  
James Greeson—IDHS  
Tom Culley—Grant County EMA  
Derek Jackson—Marion General Hospital  
Robert Riggs—American Red Cross  
Greg Denny—Grant County LEPC

**WELCOME AND INTRODUCTION**

Mr. Pridgen welcomed everyone to the meeting and asked Mr. Heflin for a determination of quorum. Mr. Heflin advised there was a quorum.

**CONSIDERATION OF MINUTES**

Motion to accept March 14, 2016 meeting minutes was made by Mr. Larmore and seconded by Ms. Waymire. No further discussion.

**Roll Call Vote**

Mr. Larmore—YES      Ms. Steadham—YES      Ms. Waymire—YES      Mr. Pridgen—YES  
Mr. Bilkey—YES      Mr. Ewusi—YES

**MOTION CARRIED.**

**OLD BUSINESS**

Mr. Pridgen opened old business with a discussion on the IERC retreat. Mr. Heflin confirmed the IERC retreat would be held on July 11, 2016, after the IERC meeting, and July 12, 2016 at the Indiana Government Center South. He noted that the meetings will take place in the conference center rooms. Mr. Pridgen indicated he did have a list of topics that will be on the agenda and requested if anyone had additional topics to please send it to him to be added to the agenda.

**NEW BUSINESS**

Mr. Pridgen introduced the agenda item *LEPC Roster and Bylaw Changes*. Mr. Heflin reported that the IERC website and handbook has a model bylaw document used by LEPCs for developing/adopting their bylaws. This document he noted is outdated and needed revised to reflect the changes associated with House Bill 1090. Mr. Heflin requested to know if the committee would like to see this document updated in accordance with the legislative changes. Mr. Gavin agreed the document needed to be updated and Mr. Heflin and Mr. Ewusi would work together to make revisions and present a draft document at the July 11 meeting. Mr. Pridgen requested input from others in attendance at the meeting.

Representatives from Grant County LEPC expressed concern about all LEPC members being allowed to have a proxy and felt having a lot of proxies may lessen the importance of the LEPC due to the fact that proxies may not be as committed to the success of the LEPC. Mr. Larmore asked Mr. Gavin to clarify if all LEPCs *had* to allow proxies. Mr. Gavin explained that each LEPC member can elect to appoint a proxy, the LEPC cannot prevent the use of proxies. Mr. Larmore wanted to be sure the language was clear in the modification of the bylaw model document. Mr. Ewusi stated that allowing proxies would help ensure greater representation of industry at LEPC meetings.

**ADJOURNMENT**

Prior to adjourning the meeting Mr. Pridgen requested everyone in attendance introduce themselves.

Mr. Bilkey made a motion to adjourn the meeting and seconded by Ms. Steadham.

Roll Call Vote

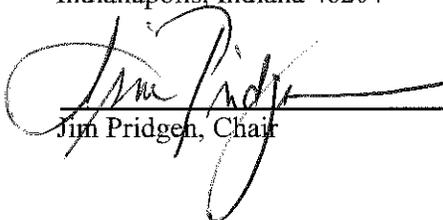
Mr. Larmore—YES      Ms. Steadham—YES      Ms. Waymire—YES      Mr. Pridgen—YES  
Mr. Bilkey—YES      Mr. Ewusi—YES

Meeting was adjourned at 10:18 A.M.

**MOTION CARRIED.**

**NEXT MEETING**

July 11, 2016  
Indiana Government Center South  
302 W. Washington Conference Room 4-5  
Indianapolis, Indiana 46204

  
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Jim Pridgen, Chair