



MICHAEL R. PENCE, Governor  
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY  
302 West Washington Street  
Indianapolis, IN 46204

**INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING**

**Grant County Office of Emergency Management**

**401 South Adams—Suite 601**

**Marion, Indiana 46953**

**May 9, 2016**

**1:00 PM (start time was 1:12pm)**

**COMMISSION MEMBERS PRESENT**

James Greeson—State Fire Marshal, Chair  
Bruce Palin—Designee for Commissioner of IDEM  
Robert Johnson—Designee for IDHS Executive Director  
Matt Bilkey—Designee for Superintendent of ISP  
Bernie Beier—Local Government Representative  
Edward Offerman—Public Representative  
James Pridgen—Business and Industry Representative  
Shawn French—Business and Industry Representative

**COMMISSION MEMBER ABSENT**

Dean Larson—Public Representative

**The following IDHS and IDEM staff members were present:**

Brad Gavin—IDHS	Laura Steadham—IDEM
Charlie Heflin—IDHS	Madison Roe—IDHS
Ian Ewusi—IDHS	Krystal Hackney—IDHS
Marc Torbec—IDHS	Lauren Price—IDHS

**The following members of the audience were present:**

Stephanie McKinney—Gibson County LEPC  
Jason Sewell—Region V EPA  
Becky Waymire—Morgan County LEPC (on the phone)  
Jeff Larmore—Marion County LEPC  
Greg Denny—Grant County LEPC  
Bruce Bender—Grant County EMA

**WELCOME AND INTRODUCTION**

Mr. Greeson welcomed everyone to the meeting and then requested determination of a quorum.

**QUORUM**

Mr. Heflin indicated a quorum was present.

**CONSIDERATION OF THE MINUTES**

Motion to accept the minutes from March 14, 2016 was made by Mr. Bilkey and seconded by Mr. Pridgen. No further discussion. All members present were in favor.

**MOTION CARRIED.**

**REPORT OF THE CHAIR**

Mr. Greeson opened by announcing that Mr. Ewusi had been officially promoted to Section Chief of the Hazardous Materials/Radiological/CBRNE section. Mr. Greeson also introduced Lauren Price who is a member of the SARA Specialists. Mr. Greeson reported that House Bill 1090 was passed and the new law goes into effect on July 1<sup>st</sup>.

**ROSTER APPROVAL**

Mr. Ewusi presented the following 14 LEPC rosters for membership appointments/removals:

Decatur	Dubois	Franklin	Gibson	Hamilton	Howard
Jasper	Jennings	Miami	Newton	Scott	Shelby
St. Joseph	Wayne				

Mr. Greeson requested a motion to approve the roster changes as submitted. Motion was made by Mr. Johnson and seconded by Mr. Palin. No further discussion was presented. All present were in favor.

**MOTION CARRIED.**

**COMMITTEE REPORTS**

**Communications Committee—Jeff Larmore, Chair**

Mr. Larmore reported the proceedings of the Communications Committee meeting as follows:

The Committee reviewed proposed changes to clean up the IERC website.

The Committee discussed the EMAI/IERC conference and discussed the course offerings for the conference.

The Committee received a funding request from the Indiana Alliance of Hazardous Materials Responders for their annual conference in September for \$4000. The Committee approved this request in an amount not to exceed \$4000.

**Policy/Technical Committee—Jim Pridgen, Chair**

Mr. Pridgen reported the proceedings of the Policy/Technical Committee meeting as follows:

The Committee discussed the upcoming IERC retreat to be held on July 11, after the IERC meeting, and on July 12, 2016. Mr. Pridgen and Mr. Greeson requested suggestions and topics that would improve the retreat and benefit the LEPCs.

The Committee discussed revising the LEPC bylaw model document on the IERC website and handbook to reflect the legislative changes associated with the passing of House Bill 1090. He indicated that Mr.

Ewusi and Mr. Heflin will draft changes to the document and bring these changes to the next IERC meeting for review.

**Training Committee—Bernie Beier, Chair**

The Training Committee did not hold a meeting

**Fiscal Committee—Bruce Palin, Chair**

The Fiscal Committee did not hold a meeting.

Mr. Greeson requested a motion to approve the \$4000 funding request from the Indiana Alliance of Hazardous Materials Responders (IAHMR). Mr. Pridgen made a motion to approve the amount not to exceed \$4000 and was seconded by Mr. Beier. No further discussion was presented. All present were in favor.

**MOTION CARRIED.**

**APPROVAL OF COMMITTEE REPORTS**

Mr. Greeson requested a motion to approve all committee reports. Motion was made by Mr. Palin and seconded by Mr. Offerman. No further discussion was presented. All present were in favor.

**MOTION CARRIED.**

**SPECIAL PRESENTATION**

Mr. Jason Sewell with Region V EPA conducted a presentation on local government reimbursement programs offered by the EPA. He outlined the funding that was available and what types of incidents would qualify for funding assistance. [A copy of the presentation is available upon request] He closed his presentation with a discussion of a case-study related to an incident that occurred in Wayne Township where EPA assisted Marion County officials with clean-up of a site.

**OLD BUSINESS**

No old business was brought before the Commission

**NEW BUSINESS**

Mr. Ewusi introduced a report that outlined the recommendation to fund 80 LEPCs that were in compliance in 2015 (see attached). The report also explains why 12 counties were not recommended to be funded. Mr. Greeson requested a motion to approve the report. Mr. Palin made a motion to approve funding for the 80 LEPCs and withholding funding from 12 LEPCs, and was seconded by Mr. Pridgen. Mr. Greeson inquired if an LEPC was not in compliance due to a lack of submitted documents but manages to still submit the required documents in a timely manner, would it still be funded? Mr. Ewusi indicated that staff has made every effort to reach out to each LEPC and assist them in reaching compliance. However, once this recommendation and IERC approval report is submitted to the Department of Revenue and calculations are complete it would be difficult to make any funding changes. After no further discussion was presented the motion passed with all in favor.

**SARA TITLE III PROGRAM REPORT—Ian Ewusi (see attached written report)**

Mr. Ewusi provided a written report and discussed the activities within the SARA Title III Program.

Mr. Greeson thanked the staff for their hard work during the transition period and reported that the rollout of the new reporting system was very successful.

**PUBLIC COMMENTS**

Mr. Larmore reported that he felt the transition to the new Tier II Manager reporting system was very successful and Marion County LEPC is utilizing the system to conduct their own audits which is proving to also be very successful.

Mr. Larmore wanted to thank Mr. Heflin for his efforts in getting the meetings broadcast via WebEx to a statewide audience. Mr. Heflin showed the IERC what the audience is seeing with the live webcast. He explained how the webcast works and what the audience should be seeing at any given time during a meeting.

**NEXT MEETING**

July 11, 2016 1:00PM  
Indianapolis Government Center South  
302 W. Washington  
Indianapolis, Indiana 46204  
Conference Room 4-5

**ADJOURNMENT**

Chair asked for meeting adjournment.

Motion to adjourn the meeting was made by Mr. Palin and seconded by Mr. Johnson.

**MOTION CARRIED.**

**MEETING ADJOURNED.**

  
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James Greeson, Chair



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**TO:** IERC Commission Members  
**FROM:** Ian Ewusi, IERC Field Representative  
**DATE:** July 7, 2016  
**SUBJECT:** SARA Title III Activity Report

This is a report on staff activities since the last IERC meeting on May 9, 2016, held in Marion, Indiana.

**FOLLOW-UP FROM PREVIOUS MEETING**

**Updates of IERC website**—The process of updating the appearance and content of the website is near completion.

**Updates of IERC SARA website**—The process of updating the appearance and content of the website is complete.

**Audits of Tier II site plans**—The process is still near completion, and upgrades to the Tier II Manager software is scheduled for the end of July 2016.

**LEPC ACTIVITIES**

**Meetings Attended—11 Counties**

LaPorte (5/23)

Morgan (5/25)

Marshall (5/26, 6/9)

Marion (6/6)

Bartholomew (6/8)

Jay (6/9)

Porter (6/20)

Pulaski (6/22)

Greene (6/28)

Henry (7/6)

Lawrence (7/8)

**Training Offered (Tier II Manager/CAMEO)—8 Counties**

Shelby (5/11)

Newton (5/13)

Jefferson (5/19)

Allen (5/23)

Knox (5/26)

Hendricks (6/1)

Greene (6/30)

Grant (7/6)

**LEPC Funding Summary Table—2016 (Based on 2015 chemical inventory fees from 5030 facilities)**

<b>Total funds for allocation (2016)</b>		<b>\$562,562.70</b>
<b>Distribution</b>	10% Allocation for IERC	\$56,256.27
	90% Allocation for 92 LEPCs	<b>\$506,306.43</b>
	• Distribution to 80 compliant LEPCs	\$450,873.05
	• Amount withheld from 10 noncompliant LEPCs	\$55,433.38
<b>IERC Funds 2015</b>	Funds to be reallocated to LEPCs ( <i>in accordance with IC 6-6-10-9(b)</i> )	\$55,433.38
	10% Allocation for IERC	\$56,256.27
	<b>Total Funds from DOR to IERC 2016</b>	<b>\$111,689.65</b>

<b>Funding Year</b>	<b>Number of Facilities</b>	<b>Total Allocation</b>
<b>2012</b>	4196	\$623,470.20
<b>2013</b>	4505	\$488,586.28
<b>2014</b>	4611	\$561,481.56
<b>2015</b>	4452	\$499,511.28
<b>2016</b>	5030	\$562,562.70

- The following 80 LEPCs received funding from DOR prior to July 1, 2016, for meeting 2015 statutory requirements. The funding amounts have been entered into their respective online modules:

Adams	Fountain	Jefferson	Noble	St. Joseph
Allen	Franklin	Jennings	Ohio	Steuben
Bartholomew	Fulton	Johnson	Owen	Sullivan
Boone	Gibson	Knox	Parke	Tippecanoe
Brown	Grant	Kosciusko	Perry	Tipton
Clark	Greene	LaGrange	Pike	Union
Clay	Hamilton	LaPorte	Porter	Vanderburgh
Clinton	Hancock	Lawrence	Posey	Vermillion
Daviess	Harrison	Madison	Pulaski	Vigo
Dearborn	Hendricks	Marion	Putnam	Wabash
Decatur	Henry	Marshall	Randolph	Warren
DeKalb	Howard	Miami	Ripley	Warrick
Delaware	Huntington	Monroe	Rush	Washington
Dubois	Jackson	Montgomery	Scott	Wayne
Elkhart	Jasper	Morgan	Shelby	Wells
Floyd	Jay	Newton	Spencer	White

## Program Audits

**Tier II Reports**—Staff has commenced audits of all current Tier II reports to ascertain the accuracy of chemical quantities, types and locations (site plans) submitted. Some of the common issues are as follows:

1. Distinction between maximum and average daily storage codes
2. Appropriate use of chemical abstract service (CAS) numbers to facilitate CAMEO data link
3. Identification of extremely hazardous substance (EHS) threshold reporting quantities
4. Unusable and/or mislabeled site plans

**LEPC Fund Balances**—Staff continues to audit all 2015/2016 LEPC fiscal reports. The audits entail the following activities:

1. Ascertaining that all expenditures reported are in accordance with IC 13-25-1-6(b)(4)
2. Ensuring that all expenditures are properly recorded in the online reporting system
3. Ensuring that funds received from the state (EPCRA fees and grants) are reported and recorded in the online reporting system
4. Ensuring that year-end county auditors' reports on LEPC expenditures match LEPC-recorded expenditures
5. Ensuring that all LEPC funds held in investment accounts and derived interests are accounted for and recorded in the online reporting system
6. Ensuring that our records of LEPC expenditures reconcile with LEPC fund balances

Staff has met with county auditors and LEPC officials to discuss the findings and to provide guidance on appropriate use of LEPC funds.

## **SPILL REPORTS** (EPCRA Section 304)

No EPCRA section 304 notifications reported



**LEPC Roster (14) -- Member Addition/Removal**  
**Report Run Date -- May 5, 2016**

<b>County</b>	<b>Status Request</b>	<b>Last name</b>	<b>First Name</b>	<b>Representative Category</b>
DECATUR	Remove	Speer	Brad	Fire Fighting
DUBOIS	New	Theising	Jeff	Transportation
FRANKLIN	Remove	Gartenman	Janice	Emergency Medical Services
GIBSON	New	Tice	Terry	Hospital
GIBSON	New	Pflug	Mike	Fire Fighting
GIBSON	Remove	Heuring	Alden	Broadcast / Print Media
GIBSON	Remove	Ellis	Mark	Industry
GIBSON	Remove	Hurst	Bob	Local / State Government
GIBSON	Remove	Aders	Howard	Emergency Management
GIBSON	Remove	Aders	Ethel Mae	Emergency Management
GIBSON	Remove	Mitchell	C.L.	Emergency Medical Services
GIBSON	Remove	Lewis	Chuck	Transportation
HAMILTON	New	Combs	Monty	Industry
HAMILTON	New	McKenna	Krista	Industry
HOWARD	New	Bray	Brad	Industry
HOWARD	New	Good	Charles	Local / State Government
HOWARD	New	Stackhouse	Steve	Fire Fighting
HOWARD	New	Benziger	Steve	Fire Fighting
HOWARD	New	Donis	Mitchel	Emergency Medical Services
HOWARD	Remove	Degraffenreid	Elizabeth	Community Groups
HOWARD	Remove	Glover	Nick	Fire Fighting
HOWARD	Remove	Benziger	Steve	Fire Fighting
HOWARD	Remove	Bartley	Landen	Fire Fighting
JASPER	New	Boersma	Diana	Community Groups
JASPER	New	Martin	Mike	Fire Fighting
JASPER	New	Woods	Randy	Fire Fighting
JASPER	New	Misch	Tim	Fire Fighting
JASPER	New	Graves	Bob	Fire Fighting
JASPER	New	White	Brad	Fire Fighting
JASPER	New	Clark	Braden	Fire Fighting
JASPER	New	Bednar	Justin	Transportation
JENNINGS	New	Black	Kailie	Community Groups
JENNINGS	New	Eder	Tony	Local / State Government
JENNINGS	New	Driver	Gary	Law Enforcement
JENNINGS	Remove	Sailer	Sandy	Community Groups
JENNINGS	Remove	Lane	Dave	Local / State Government
JENNINGS	Remove	Webster	James	Law Enforcement
MIAMI	New	Tomaszewski	Lois	Broadcast / Print Media
MIAMI	Remove	Makin	David	Broadcast / Print Media
NEWTON	New	Martin	Andrew	Community Groups
NEWTON	New	Clements	David	Hospital
NEWTON	New	Chambers	Jacob	Environmental
SCOTT	New	Ramoni	Greg	Emergency Management
SHELBY	New	Potratz	Harley	Industry
SHELBY	New	Clark	Roger	Law Enforcement
ST JOSEPH	Remove	Miley	Christine	Industry
WAYNE	New	Duke	Jon	Emergency Management
WAYNE	Remove	Lennon	Melanie	Industry

