MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

INDIANA EMERGENCY RESPONSE COMMISSION (IERC)
COMMUNICATIONS COMMITTEE
Grant County Office of Emergency Management
401 South Adams—Suite 601
Grant County, Indiana 46953
May 9, 2016
11:00 AM

COMMITTEE MEMBERS PRESENT:

Jeff Larmore—Marion County LEPC, Chair
James Pridgen—Business/Industry Representative
Ian Ewusi—IDHS
Stephanie McKinney—Gibson County LEPC
Matt Bilkey—Designee for Superintendent of ISP

COMMITTEE MEMBERS PRESENT VIA TELEPHONE:

Becky Waymire—Morgan County LEPC

COMMITTEE MEMBERS ABSENT:

Shawn French—Business/Industry Representative
Dean Larson—Public Representative

The following Commissioners, staff and audience members were present:

Bruce Bender—Grant County EMA
Brad Gavin—IDHS
Derek Jackson—Marion General Hospital
Greg Denny—Grant County LEPC
Tom Culley—Grant County EMA
James Greeson—IDHS
Edward Offerman—IERC Commissioner
Charlie Heflin—IDHS

WELCOME AND INTRODUCTION

Mr. Jeff Larmore welcomed everyone to the Communications Committee meeting and requested a determination of a quorum.

QUORUM

Mr. Heflin indicated a quorum was present.

CONSIDERATION OF MINUTES

Motion to approve the March 14, 2016, meeting minutes was made by Mr. Bikley and seconded by Mr. Pridgen. No further discussion was offered.

Roll call vote

Mr. Pridgen—YES
Jeff Larmore—YES
Stephanie McKinney—YES
Becky Waymire—YES
Ian Ewusi—YES
Mr. Bilkey—YES

MOTION CARRIED

OLD BUSINESS

Mr. Larmore introduced the agenda item *IERC Website Redesign*. Mr. Heflin gave the committee a demonstration of the website redesign and compared the existing website to the proposed redesign. The proposed redesign eliminates a lot of links on the homepage and condenses these down to a small amount of links which link to different sub-pages. Mr. Larmore made a suggestion to move the IERC Conference Presentation links to the bottom of the new page instead of the top. Mr. Ewusi stated one of the benefits to creating sub-pages is the fact that it is easier to keep the site updated. Mr. Ewusi also asked committee members to submit any further suggested changes to him. Mr. Pridgen asked if a page could be added that profiles IDHS staff members. Mr. Larmore asked if a link could be added for website users to view specific information about a county's individual LEPC. Mr. Larmore also asked if there was a list of counties that had their own LEPC website. Mr. Heflin was unaware of any such list. Mr. Larmore suggested that list would be another good link to add to the website. Mr. Bender inquired if LEPCs were using Facebook as a medium to deliver information. No one at the meeting had any kind of data on this. Mr. Pridgen requested to know if LEPC training information could be included on the state training calendar. Mr. Gavin indicated there are two separate IDHS calendars but it may be possible to have this information added to the training calendar.

Mr. Larmore introduced a discussion on the EMAI/IERC conference, an item which was not on the agenda. Mr. Larmore asked if progress was still being made on the conference schedule for 2016. Ms. McKinney outlined the classes that will be offered that pertain to hazardous materials during the conference and answered questions posed from the audience. Mr. Ewusi asked for suggestions about how to encourage better attendance at the EMAI/IERC conference. Various Committee members made suggestions for improving attendance such as bringing in high quality speakers or reaching out to the potential attendees to see what they would like to see offered during the conference. Mr. Bender stated that the course offerings needed to be more relevant to encourage better attendance by LEPC members. Mr. Ewusi suggested possibly offering a class on developing an LEPC Plan or polling the LEPCs to see if this is a class offering they would like to see. Ms. McKinney offered another timeslot during the conference to possibly offer both a class on developing an LEPC Plan and the Tier II Manager class. Mr. Pridgen asked Mr. Greeson if he envisioned a large conference that would encompass the EMAI/IERC conference, Indiana Alliance of Hazardous Materials Responder conference and the Indiana Emergency Response conference. Mr. Greeson indicated that he would like to see this happen at some point in the future. Mr. Waymire asked if an MOU would be drafted for the 2016 conference. Mr. Gavin advised it was too late for an MOU to be drafted for the 2016 conference but it was planned for the 2017 conference. Ms. Waymire inquired if the EMAI Board would provide an itemized list of course offerings so the IERC could determine what they are getting for their $10,000 investment.

Mr. Larmore introduced the agenda item *IAHMR Grant Request*. Mr. Larmore reported that the Indiana Alliance of Hazardous Materials Responders (IAHMR) would like to request $4000 to assist them in holding their 2016 hazardous materials conference in Lafayette. This would help them cover costs for speakers, including the travel and hotel costs for the speakers. Mr. Pridgen made a motion to support IAHMR for an amount not to exceed $4000, seconded by Mr. Ewusi. No further discussion on the topic was presented. Roll call vote

Mr. Pridgen—YES	Stephanie McKinney—YES	Ian Ewusi—YES
Jeff Larmore—Abstain	Becky Waymire—YES	Mr. Bilkey—YES

MOTION CARRIED

GENERAL DISCUSSION

No general discussion topics were brought before the committee.

ADJOURNMENT

Motion to adjourn the meeting was made by Ms. McKinney and was seconded by Mr. Pridgen.

Roll Call

Mr. Pridgen—YES Mr. Bilkey—YES Mr. Ewusi—YES Mr. Larmore—Abstain
Ms. Waymire—YES Ms. McKinney—YES

MOTION CARRIED.

Meeting was adjourned at 12:05pm

NEXT MEETING

July 11, 2016
Indiana Government Center South
302 W. Washington
Indianapolis, Indiana 46204
Conference Room 4-5

Jeff Larmore, Chair