



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)
TRAINING COMMITTEE**

**Indiana Government Center South – Conference Room A
302 W. Washington, Indianapolis, IN 46204
November 9, 2015, 9:00 A.M.**

COMMITTEE MEMBERS PRESENT

Bernie Beier—Local Government
Representative, Chair
Dean Larson—Public Representative

Catherine Dutton—IDHS
Ian Ewusi—IDHS
Matt Bilkey—Designee for Superintendent of ISP

COMMITTEE MEMBERS ABSENT

James Greeson—State Fire Marshal

The following Commissioners, staff and audience members were present:

Allison Moore—IDHS
Becky Waymire—Morgan County LEPC
Brad Gavin—IDHS
Laura Steadham, IDEM

Brandon Wood—IDHS
Charlie Heflin—IDHS
Madison Roe—IDHS
Jim Pridgen-Business and Industry Representative

WELCOME AND INTRODUCTION

Mr. Bernie Beier welcomed everyone to the meeting and requested determination of a quorum.

QUORUM

Mr. Ewusi indicated a quorum was present.

CONSIDERATION OF MINUTES

Motion to accept the minutes from September 14, 2015, was made by Mr. Larson and seconded by Ms. Dutton.

MOTION CARRIED.

OLD BUSINESS

Mr. Beier opened the meeting with a discussion of a previous agenda item on streamlining the IERC vendor/trainer approval process for the LEPC Planning and Training Resource (LPTR) list with the state's process. Ms. Dutton introduced Brandon Wood, Section Chief for IDHS Fire Training Section, and asked him to talk about the current state process. Mr. Wood explained his responsibility as it relates to the State Fire Academy.

Mr. Beier indicated that the use of HMEP funds for training requires the use of an IERC approved trainer. He stated that he did not believe it is necessary for the IERC to approve a trainer that the State Fire Academy has already approved through their vetting process. Mr. Beier suggested that all training

programs be standardized around the state rather than having a variety of approval processes dependent on what district training is being held.

Mr. Wood explained the certification process and outlined how the programs offered by the State Fire Academy are established under Indiana Administrative Code (IAC) Title 655.

Mr. Ewusi inquired if there is a database of approved hazardous materials instructors/vendors. Mr. Wood advised that all state instructors are listed in the database known as ACADIS Readiness Suite (ACADIS) and this database is available to agencies that need to have access.

Mr. Beier indicated that he would like to eliminate the 2-month waiting period for vendors to be approved by the IERC when they are already listed in the ACADIS database.

Mr. Gavin advised the IERC could delegate the authority to IDHS to approve a trainer provided they have the qualifications already listed in ACADIS.

Mr. Wood explained the State Fire Academy course approval process and the quality assurance program that supports it and advised he could provide a complete list of approved instructors and their certification levels as it relates to hazardous materials courses. He indicated that the training programs being offered are now tied into the statewide RTIPP (Readiness, Training, Identification, Planning and Preparedness) program.

Ms. Dutton suggested that instructors provide their approved course identification number that they receive once they obtain approval to conduct a course which would indicate that they have already gone through the State Fire Academy vetting system.

Mr. Wood explained the difference between instructor certification and qualifications at the request of Mr. Larson. Mr. Larson noted that he wanted to be sure that all courses authorized by the IERC also be OSHA compliant and indicated on any certificate that is issued for course completions. Mr. Ewusi asked Ms. Waymire to talk about her LEPC's experience with the instructor/vendor selection process and to indicate if the process was a burdensome or laborious. Ms. Waymire indicated that the larger training groups are already on the list but local trainers do not seem to follow through to get approval to train local LEPCs. Mr. Ewusi noted that trainers/vendors that go through the IERC approval process tend to provide better quality of training and are more reliable.

Mr. Gavin suggested that Mr. Ewusi, Mr. Wood and Ms. Dutton work together to try to streamline the approval process and address some of the issues brought up in this discussion. Mr. Beier requested this issue be placed on the January 2016 agenda for discussion.

NEW BUSINESS

No new business was presented to the committee.

ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Larson and was seconded by Ms. Dutton.

MOTION CARRIED.

NEXT MEETING

January 11, 2016

Indiana Government Center



Bernie Beier, Chair