



# INDIANA EMERGENCY RESPONSE COMMISSION

## MEETING MINUTES

### Meeting Details

**Date:** October 23, 2024  
**Time:** 11:30 AM EST  
**Location:** MADE @Plainfield 1610 Reeves Rd, Plainfield, IN 46168 and virtually via Microsoft Teams – Pursuant to [IC 5-14-1.5-3.6](#)

### Member Attendance

Name	Present		Means of Participation
	Yes	No	
Stephen Jones/Clayton Kinder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person(via Proxy Clayton Kinder)
Rusty Goodpaster	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person (Left at 12:12 PM)
Stephanie McKinney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person (Left at 12:32 PM)
Chris Barr	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person (Late joined at 12:13 PM)
Matt Bilkey	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Jeff Larmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Shawn French	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Bruce Palin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
James Pridgen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Aaron Sims	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Travis Tschaenn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Myra McShane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person

### Notes

Additional information may be available at the [DHS Boards and Commissions Page](#).

Melissa Amerman, Lauren Francis, Sean Wooding, Bill Huffer from IDHS attended in-person and Justin Guedel, Dustin Dyer (Electronic Means (MS Teams)), all from IDHS, also in attendance.

- Call to Order:** At 11:33 AM EST Acting Chairman called the October 23rd, 2024, Indiana Emergency Response Commission (IERC) meeting to order. One members attended the meeting electronically by videoconference through Microsoft Teams, pursuant to the



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requirements of [Indiana Code § 5-14-1.5-3.6](#).

2. **Roll Call and Quorum:** A roll call was conducted to determine member attendance. The results are included above. Quorum was met.
3. **Reports and Updates:** Clayton Kinder welcomed everyone to the meeting.
4. **Review and Action of August 12th, 2024, Meeting Minutes:** The IERC reviewed and approved the minutes, by a vote of 7-0.

Name	Present		Means of Participation
	Yes	No	
Stephen Jones/Clayton Kinder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person (via Proxy Clayton Kinder)
Rusty Goodpastor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person (Left early at 12:12 pm)
Stephanie McKinney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electronic Means (MS Teams) (Left at 12:32 pm)
Chris Barr	<input type="checkbox"/>	<input type="checkbox"/>	NA (Late arrived at 12:15 pm)
Matt Bilkey	<input type="checkbox"/>	<input type="checkbox"/>	NA
Jeff Larmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Shawn French	<input type="checkbox"/>	<input type="checkbox"/>	NA
Bruce Palin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
James Pridgen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Aaron Sims	<input type="checkbox"/>	<input type="checkbox"/>	NA
Travis Tschaenn	<input type="checkbox"/>	<input type="checkbox"/>	NA
Myra McShane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person

5. **Fiscal Report:** Update was given by Rusty Goodpaster, that budget was approved and would go forward as planned. Gave an overview of the changes made to the MOU between IDHS, IERC and IDEM.

**\*NOTE:** Rusty Goodpaster left the meeting at 12:12 PM and wasn't present for any further voting or discussions.

Chris Barr was late, he arrived at 12:15 PM and was present for voting and discussions after this point.

Stephanie McKinney left the meeting at 12:32 PM and wasn't present for any further voting or discussions.

6. **Old Business:**



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- a. The IERC By-laws were approved with the pending revisions.
- b. IERC Meeting Dates for 2025 were tentatively set for February 10<sup>th</sup>, May 12<sup>th</sup>, August 11<sup>th</sup>, October 24<sup>th</sup> (or the last day of the Indiana HAZMAT Conference.)

## 7. New Business:

- a. A Vote was taken and approved to accept the Memorandum of Understanding between the IERC, IDHS and IDEM, about changes and implementation of notification and reporting requirements regarding the Water Infrastructure Act of 2018, pending amendments. The document is complete.

Vote for Memorandum of Understanding: Approved 7-0

Name	Present		Means of Participation
	Yes	No	
Stephen Jones/Claton Kinder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person(via Proxy Clayton Kinder)
Rusty Goodpastor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Stephanie McKinney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electronic Means (MS Teams)
Chris Barr	<input type="checkbox"/>	<input type="checkbox"/>	NA (Not present at time of vote)
Matt Bilkey	<input type="checkbox"/>	<input type="checkbox"/>	NA
Jeff Larmore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Shawn French	<input type="checkbox"/>	<input type="checkbox"/>	NA
Bruce Palin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
James Pridgen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Aaron Sims	<input type="checkbox"/>	<input type="checkbox"/>	NA
Travis Tschaenn	<input type="checkbox"/>	<input type="checkbox"/>	NA
Myra McShane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person

- b. Discussion - Legislation Changes for District Changes, and Budget allocation, Overseeing - Jeff Larmore, James Pridgen, Travis Tschaenn with a special acknowledgment that a committee was formed.



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- c. Discussion on Facilities not compliant with reporting with an acknowledgement that further work needs to be done in this area.
- d. Discussion on Two-factor Authentication for Tier II and potential drawbacks for the emergency response agencies who have shared access to the system. This has the potential to limit access to the agencies unless an acceptable system is in place. It was proposed to give the agencies more accounts due to the pending issues. This topic to be on the next agenda for further discussion.
- e. Discussion on Legal Fund, what the uses are, what it can be allocated for, what it is being used for currently and how to proceed with it in the future. This discussion was scheduled until the next IERC meeting to allow it to be on the agenda so that all parties can plan for the discussion.

8. **Closing Remarks:** James Pridgen opened the floor for the guests at the meeting to comment on any agenda items discussed during the meeting. Comments were made regarding Two-factor authentication for Tier II and how it would affect or limit access for the emergency response agencies who use it. Other comments from attendees include Lithium-Ion batteries and what guidance the state is giving or can give in this area. It was asked for this topic to be on the next agenda.

9. **Next Meeting:** February 10<sup>th</sup>, 1:30 PM (EST), 2025 Location: MADE@Plainfield, 1610 Reeves Rd, Plainfield, IN 46123

*A public notice with specific details regarding the format of the meeting will be provided on the [IDHS Boards and Commissions Page](#) in advance of the meeting date.*

10. **Adjournment -The Commission adjourned the meeting.**



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Signature:

Date: