

INDIANA FIRE PREVENTION AND BUILDING SAFETY COMMISSION

COMMITTEE MEETING MINUTES

Indiana Fire Prevention and Building Safety Commission's Safety Codes for Elevators, Escalators, Manlifts, and Hoists Committee

Cisco Webex Electronic/Virtual Meeting

Tuesday, March 16, 2021

1. The Indiana Fire Prevention and Building Safety Commission's (the Commission) Safety Codes for Elevators, Escalators, Manlifts, and Hoists Committee (the Committee), was called to order by Committee Chairman Michael Corey at 9:01 a.m. EDT on Tuesday, March 16, 2021.

a. Committee Members Present:

Michael Corey, Chairman, Thyssenkrupp Elevator Corporation and Fire Prevention and Building Safety Commission Member
Clifford McDaniel, Indiana Department of Homeland Security (IDHS)
Brian Smith, Indiana University Bloomington
Brian Stanley, Indiana Department of Homeland Security (IDHS)
Steve Stuard, Stuard & Associates, Inc.
John Watson, Mid America Elevator

b. Committee Members Absent:

Joe Albertson, IUEC Local 34
Adam Sisson, Otis Elevator

c. Committee Staff Present:

Douglas Boyle, Director of the Fire Prevention and Building Safety Commission and Committee Secretary (IDHS)
Justin Guedel, Indiana Department of Homeland Security (IDHS), Deputy General Counsel
Bryston Sprecher, Administrative Assistant to the Fire Prevention and Building Safety Commission (IDHS)

d. Guests Present:

Matthew Cronley, Indiana Department of Homeland Security (IDHS)
Tom Hendricks, Indiana Department of Homeland Security (IDHS)
Clifton Dukes, Indiana Department of Homeland Security (IDHS)

2. Roll Call/Attendance

Secretary Boyle conducted roll call noting that quorum was met with six (6) voting members in attendance at the beginning of the meeting.

3. Committee Staff Updates/Announcements

- a. Status Update on Indiana Open Door Law and Public Meeting Requirements during the State of Indiana’s COVID-19 Public Health Emergency – Douglas Boyle, Director of the Fire Prevention and Building Safety Commission & Justin Guedel, IDHS Deputy General Counsel

Secretary Boyle advised the Committee that Governor Holcomb issued Executive Order 21-05 on Thursday, February 25, 2021, extending the State of Indiana’s declaration of a public health disaster emergency disaster until March 31, 2021. He also advised that IDHS will closely monitor any plans, actions, or guidance from the Governor’s Office, should the State of Indiana’s declaration of a public health disaster emergency disaster be terminated in the near future as a result of the progress that is being made in vaccinating Hoosiers against COVID-19. As such, this could affect whether the Committee must meet virtually or in person. Secretary Boyle also noted that the Indiana General Assembly is deliberating bills that may potentially make permanent modifications to the Indiana Open Door Law. The proposed bills that would carry these modifications into law obviously would not be finalized until the conclusion of the current legislative session towards the end of April. Lastly, Secretary Boyle asked IDHS Deputy General Counsel Justin Guedel if he had anything to add or clarify to his statements. Mr. Guedel said no, stating that Secretary Boyle did a good job of summarizing the key points.

4. Committee Review and Action on Meeting Minutes

- a. Tuesday, February 16, 2021 Meeting – tabled at last month’s meeting

Steve Stuard motioned to approve the February 16, 2021 meeting minutes as submitted. Brian Smith made the second. It was voted on and carried.

	Yes	No
Michael Corey	X	
Steve Stuard	X	
Brian Stanley	X	
Clifford McDaniel	X	
John Watson	X	
Brian Smith	X	

The February 16, 2021 meeting minutes were **approved as submitted**, with a vote of 6-0.

5. Continue Review of ASME A17.3-2017 [Next Steps for Rewriting 675 IAC 21-9 (Rule 9) and Incorporating ASME A17.3-2017 by reference]

- a. Review “ASME A17.3-2017 with 675 IAC 21-9-2 Amendments Incorporated” Document prepared by Committee Staff

The Committee continued to review ASME A17.3-2017 with the incorporation of the amendments provided in 675 IAC 21-9-2. The document prepared by Committee staff that the Committee has been reviewing is located on the Committee’s meeting materials web page (<https://www.in.gov/dhs/boards-and-commissions/fire-prevention-and-building-safety-commission/iecc-meeting-materials/>).

During its review, the Committee took action to amend Section 3.4.5 “Car Illumination” to delete subsections (a), (b), (c), and (e) of Section 3.4.5 in their entirety without substitution. Subsection (d) of Section 3.4.5 is incorporated by reference without amendment. The motion was made by Steve Stuard and seconded by Brian Stanley. It was voted on and carried.

	Yes	No
Michael Corey	X	
Steve Stuard	X	
Brian Stanley	X	
Clifford McDaniel	X	
John Watson	X	
Brian Smith	X	

The amendment was **approved**, with a vote of 6-0.

- b. Next Steps for finishing ASME A17.3-2017 and rewriting 675 IAC 21-9 (Rule 9)

Secretary Boyle stated that he was hopeful that the Committee will be able to finish its review of ASME A17.3-2017 at next month’s meeting.

6. Plan Forward

- a. Set Meeting Date for April 2021

After some discussion, the Committee decided that it will tentatively plan to meet on Tuesday, April 20, 2021. Secretary Boyle advised that the format of the meeting (virtual or in person) will depend on the status of modifications to the Indiana Open Door Law, which could be rescinded should Governor Holcomb choose to terminate or not further renew the State of Indiana’s declaration of a public health emergency. Secretary Boyle advised that the Committee could expect an update regarding the format of the Tuesday, April 20, 2021 meeting likely by the first week of April.

b. Set Agenda for April 2021 Meeting

The Committee will continue its review of ASME A17.3-2017, starting with Part VI – Dumbwaiters, at the next meeting scheduled for Tuesday, April 20, 2021. The Committee will plan to try and finish its review of ASME A17.3-2017 at its scheduled Tuesday, April 20, 201 meeting.

7. Adjournment

Before the meeting ended, Clifton Dukes informed the Committee that this would be his last meeting, as he would be retiring at the end of the month. Chairman Corey and Secretary Boyle thanked him for his contributions to each meeting and wished him an enjoyable retirement. The meeting was adjourned the meeting at 11:05 a.m. EDT.