

# INDIANA FIRE PREVENTION AND BUILDING SAFETY COMMISSION

## COMMITTEE MEETING MINUTES

### Indiana Fire Prevention and Building Safety Commission's Safety Codes for Elevators, Escalators, Manlifts, and Hoists Committee

Cisco Webex Electronic/Virtual Meeting

Tuesday, April 20, 2021

1. The Indiana Fire Prevention and Building Safety Commission's (the Commission) Safety Codes for Elevators, Escalators, Manlifts, and Hoists Committee (the Committee), was called to order by Committee Chairman Michael Corey at 9:00 a.m. EDT on Tuesday, April 20, 2021.

a. Committee Members Present:

Michael Corey, Chairman, Thyssenkrupp Elevator Corporation and Fire Prevention and Building Safety Commission Member  
Clifford McDaniel, Indiana Department of Homeland Security (IDHS)  
Brian Smith, Indiana University Bloomington  
Brian Stanley, Indiana Department of Homeland Security (IDHS)  
Steve Stuard, Stuard & Associates, Inc.  
John Watson, Mid America Elevator

b. Committee Members Absent:

Joe Albertson, IUEC Local 34  
Adam Sisson, Otis Elevator

c. Committee Staff Present:

Douglas Boyle, Director of the Fire Prevention and Building Safety Commission and Committee Secretary (IDHS)  
Justin Guedel, Indiana Department of Homeland Security (IDHS), Deputy General Counsel  
Bryston Sprecher, Administrative Assistant to the Fire Prevention and Building Safety Commission (IDHS)

d. Guests Present:

Matthew Cronley, Indiana Department of Homeland Security (IDHS)  
Tom Hendricks, Indiana Department of Homeland Security (IDHS)

2. Roll Call/Attendance

Secretary Boyle conducted roll call noting that quorum was met with six (6) voting members in attendance at the beginning of the meeting.

3. Committee Staff Updates/Announcements

- a. Status Update on Indiana Open Door Law and Public Meeting Requirements during the State of Indiana’s COVID-19 Public Health Emergency – Douglas Boyle, Director of the Fire Prevention and Building Safety Commission & Justin Guedel, IDHS Deputy General Counsel

Secretary Boyle advised the Committee that Governor Holcomb issued Executive Order 21-08 on Wednesday, March 31, 2021, extending the State of Indiana’s declaration of a public health disaster emergency disaster until April 30, 2021. He also advised that IDHS will closely monitor any plans, actions, or guidance from the Governor’s Office, should the State of Indiana’s declaration of a public health disaster emergency disaster be terminated in the near future as a result of the progress that is being made in vaccinating Hoosiers against COVID-19. As such, this could affect whether the Committee must meet virtually or in person. Per Chairman Corey’s inquiry, Director Boyle stated that staff would notify the Committee, in the event that an in-person meeting is necessary, so that travel plans can be made in a timely fashion. He added that pushing the meeting date back to a later week to accommodate for this change would be an option as well.

4. Committee Review and Action on Meeting Minutes

- a. Tuesday, March 16, 2021 Meeting

John Watson motioned to approve the March 16, 2021 meeting minutes as submitted. Brian Stanley made the second. It was voted on and carried.

	Yes	No
<b>Michael Corey</b>	<b>X</b>	
<b>Clifford McDaniel</b>	<b>X</b>	
<b>Brian Smith</b>	<b>X</b>	
<b>Brian Stanley</b>	<b>X</b>	
<b>Steve Stuard</b>	<b>X</b>	
<b>John Watson</b>	<b>X</b>	

The March 16, 2021 meeting minutes were **approved as submitted**, with a vote of 6-0.

5. Continue Review of ASME A17.3-2017 [Next Steps for Rewriting 675 IAC 21-9 (Rule 9) and Incorporating ASME A17.3-2017 by reference]

- a. Review “ASME A17.3-2017 with 675 IAC 21-9-2 Amendments Incorporated” Document prepared by Committee Staff

The Committee continued to review ASME A17.3-2017 with the incorporation of the amendments provided in 675 IAC 21-9-2. The document prepared by Committee staff that the Committee has been reviewing is located on the Committee's meeting materials web page (<https://www.in.gov/dhs/boards-and-commissions/fire-prevention-and-building-safety-commission/iecc-meeting-materials/>).

## 6. Plan Forward

### a. Set Meeting Date for May 2021

After some discussion, the Committee decided that it will tentatively plan to meet on Wednesday, May 19, 2021. The setting of the meeting (in-person or electronic) will depend upon extension of the public health emergency disaster declaration and/or extension of current modifications to the Indiana Open Door Law. Per Secretary Boyle's directives, the Committee can expect to receive an update during the first week of May to determine if it is necessary to cancel the tentatively scheduled electronic meeting.

### b. Set Agenda for May 2021 Meeting

The Committee will continue its review of ASME A17.3-2017, starting with Part VIII – *Sidewalk Elevators*, at the next meeting. Director Boyle advised that he will also put together a clean version of Rule 9 for the Committee's review. Additionally, the Committee will work towards adopting *Automated People Mover Standard 21* – 2013, with any needed amendments, as well as adopt ASME 17.6-2017 by reference – so long as a fiscal impact analysis of cost savings can be prepared by staff in time. Then, at the June meeting and beyond, the Committee will address Rule 1 and revisit ASME A17.1 to include possible updates related to the 2019 edition.

## 7. Adjournment

Secretary Boyle adjourned the meeting at 11:28 a.m. EDT.