



## **Indiana Department of Homeland Security Information Bulletin**

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To: All First Responders

From: Rachel Lee  
IN Homeland Security Foundation Council Coordinator  
Indiana Department of Homeland Security

Subject: Indiana Homeland Security Foundation Grant Program

### **Purpose**

The purpose of this Information Bulletin is to provide guidance and information regarding the 2016 Indiana Homeland Security Foundation Grant Program, and the process for submitting proposals to be considered for inclusion in 2016 Indiana Homeland Security Foundation Grant application.

### **Program Overview**

The 2016 Indiana Homeland Security Foundation Grant Program funds public safety projects at the local level. This is a reimbursable grant and the amount that may be requested is up to \$4,000.00. Fire departments requesting funding must be current on NFIRS.

### **Solicitation**

Proposal submissions should ensure the safety of fellow citizens of Indiana and align with the Indiana Department of Homeland Security's local and district needs. Submissions should focus on one or more of the following identified priority areas:

- Life saving
- Day-to-day operational requirements
- Improvements to existing capabilities

### **Eligible Applicants**

Eligible applicants include public safety organizations such as Fire departments, Law Enforcement, Emergency Management (EMA) or Emergency Medical Services (EMS) agencies. (An association such as a fire association must apply through a fire department, law enforcement or EMA office.) If the grant will benefit more than one entity, such as multiple fire departments, each entity must be identified. All applications will be processed through the Indiana Grants Management System (iGMS): <http://myoracle.in.gov/hs> and must include a budget and proposal section.

(NOTE: The iGMS manual is posted on the Grants Management Page of the IDHS Web site at <http://www.in.gov/dhs/grants.htm>).

***You must notify the Foundation if you are interested in applying for this grant by submitting a notice of intent to [grants@dhs.in.gov](mailto:grants@dhs.in.gov) (see attachment). This must be received prior to submission and received no later than Friday, March 18, 2016.*** Complete all sections of the notice of intent; it should identify the legal name of the entity that will be receiving the grant. **(Note the legal name is not necessarily the common name of a department. The legal name can be found on the department's federal tax forms.)**

**You must become Bidder Registered with the State of Indiana, and also be compliant with the Auditor of the State.**

Please contact the Grants Management Section at [grants@dhs.in.gov](mailto:grants@dhs.in.gov) if you are interested in submitting an application and do not already have access to the iGMS. You will be given an IRS W-9 form, a Direct Deposit form and a username/password to access the system.

### **Evaluation**

Once received, proposals will be reviewed by the Indiana Homeland Security Foundation Project Committee. The Project Committee will make their recommendations to the Indiana Homeland Security Foundation board for consideration. Proposal submission or approval does not guarantee funding. The date of the next Indiana Homeland Security Foundation committee meeting is April 19.

### **Timeline**

Application, proposals may be submitted via the iGMS beginning **February 15, 2016** and must be submitted no later than **midnight on Friday, March 18, 2016.**

### **Attachments**

- Notice of Intent
- Draft of the Indiana Homeland Security Foundation Score Sheet

### **Questions**

Questions regarding this program should be directed to the Council Coordinator:

Thank you,

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