



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

February 9, 2015

Lori Biggerstaff
Children's Park Child Care Center
310 E. South St.
Mooresville, IN 46158

Dear Ms. Biggerstaff,

This letter provides notice below of the action taken by the Fire Prevention and Building Safety Commission on your application(s) for a variance(s) from the Commission's rules under IC 22-13-2-11 and 675 IAC 12-5. The Commission considered the application with all alternatives offered, as a part of its published agenda, at its regular meeting on February 3, 2015.

<u>Project Number</u>	<u>Project Name</u>	<u>Variance Number</u>
	Children's Park Child Care Center	15-02-20

Commission Conditions

<u>Edition</u>	<u>Code</u>	<u>Code Section</u>	<u>Commission Action & Date</u>
2014	IN BC (675 IAC 13-2.6)	904.11.6.5	Tabled 02/03/15

You are advised that if you desire an administrative review of this action, you must file a written petition for review, in accordance with Ind. Code § 4-21.5-3-7, with the Fire Prevention and Building Safety Commission at 302 West Washington Street, Room W246, Indianapolis, IN 46204. Your petition for review must state facts demonstrating that you are either the person to whom this action is directed, a person who is aggrieved or adversely affected by the action, or a person entitled to review under any law. You must file the petition for review within fifteen (15) **calendar** days of the date of this letter. If notice is served through the United States mail, three (3) days must be added to this fifteen (15) day period. If the fifteenth day falls on a Saturday, Sunday, legal holiday, or other day that the Department of Homeland Security's offices are closed during regular business hours, you may file the petition the next day that the Department of Homeland Security's offices are open during regular business hours. If you do so, your petition for review will be granted and an administrative proceeding will be conducted by an administrative law judge ("ALJ") appointed by the Fire Prevention and Building Safety Commission.

Please be further advised that you may request an opportunity to informally discuss this matter prior to filing a petition for review. Such informal discussion, or request therefore, does not extend the deadline for filing a petition for review and, therefore, any request for an informal discussion should be made promptly, preferably by telephone or e-mail, upon receipt of this letter.

Sincerely,

A handwritten signature in black ink that reads "Pamela Walters".

Pamela M. Walters

Legal & Code Services

Indiana Department of Homeland Security