INDIANA EMERGENCY RESPONSE COMMISSION

MEETING MINUTES

Meeting Details

Date: October 23, 2024
Time: 11:30 AM EST
Location: MADE @Plainfield 1610 Reeves Rd, Plainfield, IN 46168 and virtually via Microsoft Teams – Pursuant to IC 5-14-1.5-3.6

Member Attendance

Name	Present		Means of Participation
	Yes	No	
Stephen Jones/Clayton Kinder	☒	☐	In Person(via Proxy Clayton Kinder)
Rusty Goodpaster	☒	☐	In Person (Left at 12:12 PM)
Stephanie McKinney	☒	☐	In Person (Left at 12:32 PM)
Chris Barr	☒	☐	In Person (Late joined at 12:13 PM)
Matt Bilkey	☐	☒	NA
Jeff Larmore	☒	☐	In Person
Shawn French	☐	☒	NA
Bruce Palin	☒	☐	In Person
James Pridgen	☒	☐	In Person
Aaron Sims	☐	☒	NA
Travis Tschaenn	☐	☒	NA
Myra McShane	☒	☐	In Person

Notes

Additional information may be available at the DHS Boards and Commissions Page.

Melissa Amerman, Lauren Francis, Sean Wooding, Bill Huffer from IDHS attended in-person and Justin Guedel, Dustin Dyer (Electronic Means (MS Teams)), all from IDHS, also in attendance.

1. **Call to Order:** At 11:33 AM EST Acting Chairman called the October 23rd, 2024, Indiana Emergency Response Commission (IERC) meeting to order. One members attended the meeting electronically by videoconference through Microsoft Teams, pursuant to the

requirements of Indiana Code § 5-14-1.5-3.6.

2. **Roll Call and Quorum**: A roll call was conducted to determine member attendance. The results are included above. Quorum was met.

3. **Reports and Updates**: Clayton Kinder welcomed everyone to the meeting.

4. **Review and Action of August 12th, 2024, Meeting Minutes**: The IERC reviewed and approved the minutes, by a vote of 7-0.

Name	Present		Means of Participation
	Yes	No	
Stephen Jones/Clayton Kinder	☒	☐	In Person (via Proxy Clayton Kinder)
Rusty Goodpastor	☒	☐	In Person (Left early at 12:12 pm)
Stephanie McKinney	☒	☐	Electronic Means (MS Teams) (Left at 12:32 pm)
Chris Barr	☐	☐	NA (Late arrived at 12:15 pm)
Matt Bilkey	☐	☐	NA
Jeff Larmore	☒	☐	In Person
Shawn French	☐	☐	NA
Bruce Palin	☒	☐	In Person
James Pridgen	☒	☐	In Person
Aaron Sims	☐	☐	NA
Travis Tschaenn	☐	☐	NA
Myra McShane	☒	☐	In Person

5. **Fiscal Report:** Update was given by Rusty Goodpaster, that budget was approved and would go forward as planned. Gave an overview of the changes made to the MOU between IDHS, IERC and IDEM.

***NOTE:** Rusty Goodpaster left the meeting at 12:12 PM and wasn't present for any further voting or discussions.
Chris Barr was late, he arrived at 12:15 PM and was present for voting and discussions after this point.
Stephanie McKinney left the meeting at 12:32 PM and wasn't present for any further voting or discussions.

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6. **Old Business:**

   a. The IERC By-laws were approved with the pending revisions.

   b. IERC Meeting Dates for 2025 were tentatively set for February 10th, May 12th, August 11th, October 24th (or the last day of the Indiana HAZMAT Conference.)

7. **New Business:**

   a. A Vote was taken and approved to accept the Memorandum of Understanding between the IERC, IDHS and IDEM, about changes and implementation of notification and reporting requirements regarding the Water Infrastructure Act of 2018, pending amendments. The document is complete.

   Vote for Memorandum of Understanding: Approved 7-0

Name	Present		Means of Participation
	Yes	No	
Stephen Jones/Claton Kinder	☒	☐	In Person(via Proxy Clayton Kinder)
Rusty Goodpastor	☒	☐	In Person
Stephanie McKinney	☒	☐	Electronic Means (MS Teams)
Chris Barr	☐	☐	NA (Not present at time of vote)
Matt Bilkey	☐	☐	NA
Jeff Larmore	☒	☐	In Person
Shawn French	☐	☐	NA
Bruce Palin	☒	☐	In Person
James Pridgen	☒	☐	In Person
Aaron Sims	☐	☐	NA
Travis Tschaenn	☐	☐	NA
Myra McShane	☒	☐	In Person

b. Discussion - Legislation Changes for District Changes, and Budget allocation, Overseeing - Jeff Larmore, James Pridgen, Travis Tschaenn with a special acknowledgment that a committee was formed.

c. Discussion on Facilities not compliant with reporting with an acknowledgement that further work needs to be done in this area.

d. Discussion on Two-factor Authentication for Tier II and potential drawbacks for the emergency response agencies who have shared access to the system. This has the potential to limit access to the agencies unless an acceptable system is in place. It was proposed to give the agencies more accounts due to the pending issues. This topic to be on the next agenda for further discussion.

e. Discussion on Legal Fund, what the uses are, what it can be allocated for, what it is being used for currently and how to proceed with it in the future. This discussion was scheduled until the next IERC meeting to allow it to be on the agenda so that all parties can plan for the discussion.

8. **Closing Remarks:** James Pridgen opened the floor for the guests at the meeting to comment on any agenda items discussed during the meeting. Comments were made regarding Two-factor authentication for Tier II and how it would affect or limit access for the emergency response agencies who use it. Other comments from attendees include Lithium-Ion batteries and what guidance the state is giving or can give in this area. It was asked for this topic to be on the next agenda.

9. **Next Meeting:** February 10th, 1:30 PM (EST), 2025 Location: MADE@Plainfield, 1610 Reeves Rd, Plainfield, IN 46123

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A public notice with specific details regarding the format of the meeting will be provided on the IDHS Boards and Commissions Page in advance of the meeting date.

10. **Adjournment -The Commission adjourned the meeting.**

Signature:

Date: 2-19-25