

# SHSP District Proposal

## I. Proposal Title

## II. Identification Information

### A. Applicant Information

1. Organization Legal Name
2. Federal Tax ID
3. Principal Executive Officer
4. Title
5. If non-governmental, date of IRS Non-Profit Approval

### B. Primary Point of Contact

1. First Name
2. Last Name
3. Organization
4. Street 1
5. Street 2
6. City
7. State
8. Zip
9. Primary Phone Number
10. Alternate Phone number
11. Fax
12. Email
13. County

### C. District Planning Council Support

1. Is this proposal supported by the DPC?
2. Date the proposal and budget were approved by the DPC.
3. Upload the minutes where the proposal and budget were approved by the DPC.

## III. Proposal Description

### A. Overall Proposal Justification

1. Describe how your understanding of the spectrum of terrorism and natural hazard risks to your area influenced the development of this proposal.
2. Describe how the implementation of this proposal will impact the problem(s) identified.

### B. Strategy

1. Identify how this proposal supports the State Strategy for Homeland Security goals and objectives.
2. Select a primary and secondary Target Capability that this proposal supports. Provide an explanation of how it is supported.
3. Select the National Priority(ies) that this proposal supports; up to three may be selected.
4. Describe how this proposal is in line with established District plans.

## IV. Proposal Objectives and Activities/Methods

- A. Accomplishments
  - 1. Identify key events that will demonstrate progress toward achieving the overall objective of the proposal.
  - 2. Identify objectives that will lead to the successful realization of the accomplishment.
  - 3. Identify specific challenges that could impact the achievement of the accomplishment and identify a mitigation strategy for that challenge.
- B. Management
  - 1. Describe the management team and their roles and responsibilities.
  - 2. Explain the management team's governance structure(s) and subject matter expertise required for this proposal.

## V. Evaluation Plan

- A. Evaluation
  - 1. Describe how this proposal will be evaluated.
  - 2. Explain how the evaluation will impact future resources for this proposal.

## VI. Proposal Impact

- A. Description
  - 1. Provide a description of the current state of this proposal, its objectives and any accomplishments that have been completed.
  - 2. Describe the capability gap(s) that this proposal is intended to address.
- B. Risk
  - 1. Define the risk impacted with this proposal (threat, vulnerability, and consequence).
  - 2. Describe how achieving the implementation plan and specific accomplishments outlined will reduce the risks identified in the overall proposal justification section.
- C. Sustainment
  - 1. Describe any additional sources of funding to be used for this proposal.
  - 2. Reference impact and how progress will be sustained.

## VII. Budget

- A. Funding Plan
  - 1. Describe how the funds will be used and whether the planned expenditures are appropriate.
  - 2. Provide the total estimated cost to implement this proposal during the performance period.
- B. Implementation
  - 1. Provide a brief summary of the planned expenditures
  - 2. Explain the necessity and reasonableness of all proposal costs
  - 3. If you are replacing old equipment with this proposal, please describe the age and condition of the old equipment
  - 4. Discuss how you plan to maintain and replace this equipment
- C. Equipment
  - 1. Describe each piece of equipment and include corresponding Authorized Equipment List (AEL) number.