**SUBSTANCE USE DISORDER ASSESSMENT**

**Description of Service:**

The goal of the initial substance use assessment is to report and evaluate the client’s substance use, the client’s level of functioning and the appropriate entrance into substance use treatment services through use of standardized assessment tools for drug/alcohol use, bio-psychosocial assessment, and mental health examination. The bio-psychosocial assessment should include the following information: *A description of the presenting problem. Clinical Syndromes and/or other conditions that may be a focus of clinical attention. An in-depth drug and alcohol use history with information regarding onset, duration, frequency, and amount of use; substance(s) of use and primary drug of choice. The assessment will also include client’s attitude toward treatment.* The Mental Health Exam should include information about the client’s mood, affect, memory processes, hallucinations, judgment, insight, and impulse control. A Drug Screen may be included under this service.

**Frequency/Duration:**

A face-to-face clinical interview must take place with each referred individual. The provider

must be able to complete the initial assessment within 72 hours of the referral if an emergency

exists or sooner if the referral source suspects the client is in need of detoxification

services. For emergency assessments, it is expected that a verbal report will be provided to the

referring agent within 72 hours and a written report provided within 7 days after

the completion of the assessment with the client. Recommendations regarding the client’s needs

must be provided on each assessment. For non-emergency assessments, it is expected that a written reports will be received by the referring probation officer 10 days after the completion of the assessment with the individual.

**Expectations:**

**Youth:** The youth must be available and participate in the scheduled assessment.

**Parent:** The parent(s) will need to ensure that the child is available to participate in the assessment and may need to complete necessary paperwork required by the provider.

**Service Provider:** Following the assessment of each client, the service provider must make a

recommendation which includes any necessary treatment as well as the treatment modality

and length. Services must be available to clients who have limited daytime availability. No-show

alert forms will be provided by the contracted agency to inform the referring worker of the

client’s failure to attend the initial assessment. After three no-shows, a new referral from the

referring worker must be sent to initiate new services.

**Probation Officer:** The probation officer will make the referral in Kidtraks and will identify the reason the assessment is needed and verify that the client’s contact information is correct.