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|  | INDIANA DEPARTMENT OF CHILD SERVICES TITLE IV-D POLICY MANUAL | |
| | Chapter 20: Other Child Support Related Topics | Effective Date: 04/06/2022 |
| | Section 6: State Case Registry and Federal Case Registry | Version: 2.1 Revision Date: 04/06/2022 |

BACKGROUND

The Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) amended the Social Security Act, requiring that States include in their automated systems a registry that contains a record of Title IV-D child support cases, as well as a record of Title IV-D and non-Title IV-D (NIVD) child support orders established on or after October 1, 1998.¹ PRWORA also mandated that, no later than October 1, 1998, the United States' Department of Health and Human Services establish and maintain in the Federal Parent Locator Service (FPLS) a national database, later referred to as the Federal Case Registry (FCR), that includes information contained in each State's State Case Registry (SCR) to be exchanged between States.²

POLICY

CSB maintains its SCR as an electronic repository of case records and orders. The information contained in Indiana's SCR is transmitted to the FCR national database maintained by the Office of Child Support Enforcement (OCSE).

REFERENCES

- [IC 31-25-4-11](#): State case registry; contents
- [42 U.S.C. § 653](#): Federal Parent Locator Service
- [42 U.S.C. § 654](#): State plan for child and spousal support
- [42 U.S.C. § 654a](#): Automated data processing
- [42 U.S.C. § 666](#): Requirement of statutorily prescribed procedures to improve effectiveness of child support enforcement
- [45 C.F.R. § 303.21](#): Safeguarding and disclosure of confidential information.
- [45 C.F.R. § 307.11](#): Functional requirements for computerized support enforcement systems in operation by October 1, 2000.
- [OCSE-AT-98-08](#): Policy Responses Regarding the State Case Registry and the Federal Case Registry
- OCSE [Federal Case Registry Overview](#)
- OCSE [Federal Case Registry: Information for Families](#)
- OCSE [Federal Case Registry: Technical Assistance Guide](#)

PROCEDURE

¹ OCSE-AT-98-08

² OCSE-AT-98-08

1. State Case Registry (SCR)

The SCR is an automated system that serves as a registry of all child support orders established or modified in Indiana after September 30, 1998.³ The child support orders may be for Title IV-D or NIVD cases.⁴ The SCR contains standardized data elements for each case participant, such as:

- a. Names;
- b. Social Security numbers;
- c. Dates of birth;
- d. State case identification numbers; and
- e. Other uniform identification numbers, such as State member identification numbers.⁵

When a child support order has been established or modified for a Title IV-D case contained in the SCR, the record must also include:

- a. The child support amount and the frequency at which it is to be paid;
- b. Other amounts due or overdue under the order, including arrearages, interest, or late payment penalties and fees (if applicable);
- c. Any amounts owed that have been collected;
- d. The distribution of such collected amounts; and
- e. The amount of any lien imposed with respect to the order.⁶

The information contained in the SCR is shared with, and received from, the registries of other States administering programs funded under Title IV-D, as well as Title IV-A and Medicaid, in order to assist with information comparison and case processing.⁷ In addition, the SCR receives case participant locate information from the Bureau of Motor Vehicles, the Department of Corrections, the Department of Revenue, financial institutions, State lottery commissions, and public and private utility companies.⁸

2. Federal Case Registry (FCR)

The FCR is a national database that contains basic participant data and child support case information from each of the State Case Registries, including all Title IV-D and NIVD child support orders established or modified on or after October 1, 1998.⁹ The FCR also assists Title IV-D child support offices in locating case participants living in different States to establish, modify, and enforce child support orders.¹⁰

The FCR receives the following case participant information from the SCR:

- a. State Locator Code and the county code (optional);
- b. State case identification number;
- c. State member identification number (MPI);
- d. Case type (Title IV-D or non-Title IV-D);
- e. Social Security number;

³ IC 31-25-4-11

⁴ IC 31-25-4-11; 45 C.F.R. § 307.11(e)(2); 45 U.S.C. 654a.(e)

⁵ 45 C.F.R. § 307.11(e)(3); 42 U.S.C. § 654a(e)(3)

⁶ 45 C.F.R. § 307.11(e)(4); OCSE-AT-98-08

⁷ IC 31-25-4-11; 42 U.S.C. § 654a (f)

⁸ 42 U.S.C. § 666(c)(1)(D)

⁹ 45 C.F.R. § 307.11(f)(1); 42 U.S.C. § 654a(f)

¹⁰ OCSE: Federal Case Registry: Information for Families

- f. Name, including first, middle, last name and any alternate names or aliases;
- g. Sex (optional);
- h. Date of birth;
- i. Participant type (custodial party, non-custodial parent, putative father, child);
- j. Indication of an order;
- k. Locate request type and source (optional); and
- l. Family Violence Indicator (domestic violence or child abuse).¹¹

The SCR and FCR contain overlapping information. The SCR contains detailed case information maintained in each State’s automated child support system. The FCR is maintained in the FPLS and provides general case and participant information used to assist with locating case participants nationally.¹² The FCR also serves as a tool for matching information received from the SCR against the following sources: National Directory of New Hires, Department of Defense, Department of Veteran Affairs, Federal Bureau of Investigation, Internal Revenue Service, National Security Agency, the Social Security Administration, and insurance companies.¹³

FORMS AND TOOLS

- 1. [FPLS State Services Portal: Federal Case Registry and Using the Portal](#) Desktop Guide

RELATED INFORMATION

- 1. Chapter 8: Parent Locate
- 2. Chapter 11: Order Entry, Section 1: Entry of Court Orders
- 3. OCSE [Federal Case Registry Interface Guidance Document Version 12.0](#)
- 4. [OCSE-DCL-07-02](#): Locator Codes (aka FIPS) Data Standards

REVISION HISTORY

| Version | Date | Description of Revision |
|-------------|------------|--|
| Version 1 | 05/06/2019 | Final Approved Version |
| Version 1.1 | 12/19/2019 | Revised to incorporate guidance from OCSE-IM-19-06 |
| Version 2 | 06/19/2020 | Removed information related to the Family Violence Indicator (FVI); information was incorporated into Chapter 20, Section 1: Family Violence in Title IV-D Cases |
| Version 2.1 | 04/06/2022 | Updated hyperlinks. Reviewed for accuracy. |

¹¹ 45 C.F.R. § 307.11(f)(1); OCSE-AT-98-08

¹² OCSE-AT-98-08; OCSE Federal Case Registry: Information for Families

¹³ OCSE: Federal Case Registry Overview