



Regional Service Council Minutes Region # 18

Meeting Date: 01/16/2015

Meeting Location: Clark County DCS

Council Members Present

John Kaiser, Region 18 Manager
Jim Snook, Harrison County DCS Director
Nancy Lambring, Clark County DCS Director
Rico Rosado, Floyd County DCS Director
Mark Barry, Washington County DCS Director
Rob McIntosh, Scott County DCS Supervisor
Kathie Danner, Clark County Juvenile Probation
Myra Albertson, Washington County Probation

Others in attendance

Jason Nelson, DCS Regional Services Coordinator
Bob Daugherty, DCS Regional Finance Manager
Jonathan Straus, Ireland Home Based Services
Leah Pezzarossi, Open Door Youth Services
Liz England, Providence House
Jon Kuss, Hoosier Hills PACT
Dana Thomas, ACP
Chris Rakestraw, LifeSpring
Amanda Davidson, NYAP
Whitney Boxley, Youth Villages
Heather Owsley-Smith, Youth Villages
Courtney Manning, Youth Villages
Sarah Ash, ChildPlace
Jen Fister, ChildPlace
Laura Fleming-Balmer, Clark County Youth Shelter
Ashley Nelson, Clark County Youth Shelter
Angela Ray, Family Time
Jeanean Jacobs, Family Ark
John Taylor, Family & Children's Place
Jennifer Moore, Choices Inc
Evelyn Peeler, Family Ark
Lisa Conrad, Home of the Innocents
Meara Grannon, New Hope Services
Bethany Cooper, New Hope Services

Meeting Minutes

Meeting Called to Order by John Kaiser, Region 18 Manager

I. Introductions/Approval of Minutes

John Kaiser welcomed everyone to the meeting and asked those present to introduce themselves. Nancy Lambring made a motion to accept the minutes from the October 17th, 2014 meeting and Rico Rosado seconded the motion. There were no questions, discussion or corrections. Minutes were accepted.

II. Budget Report

Bob Daugherty, Interim Regional Financial Manager distributed to the Council the regional expenditures thru December 2014 and noted that we are six months into the State fiscal year. Bob did report that we received our budget allocations. Region 18 has a budget of 14.7 million dollars. Currently Region 19 has spent 7.9 and that is just under 54% of the total budget. Child Welfare has spent 5.3 million and Probation has spent 2.5 million. Bob reviewed the comparison of December 2013 to December 2014. Region 18 is up 9% of the total budget. Child Welfare is up 18% and Probation is down 6% from last year. There were no questions for Bob.

III. Community Partners Report

Meara Grannon, New Hope Services presented the council with Caps report for the quarter. There have been a total of 484 referrals made as of the second quarter. Meara reviewed the referral breakdown by county. Meara then reviewed the quarterly outcomes and they have met or exceeded all but two. Goal number 5 was not met because a family dropped off before the 8th visit and goal number 8 was not met. The top three referral sources were DCS (129); Self Referrals (48) and School Referrals (32). The top three services rendered were Public Aid Resourcing (69); Mental Health (47) and Family Issues (42). Meara informed the council that they are on target with the budget. John Kaiser noted that the one thing that stands out is the number of referrals from Scott County being so low. He would like for the Caps staff to meet with the Scott County DCS Staff again.

IV. Region 18 RFP Approvals

Jason Nelson, Regional Services Coordinator shared the proposal process. The proposals to be approved today by the council are going to the contracting phase and the contracts will be in place for two years, with the possibility of extending them an additional two years. He did inform providers that the list that is being distributed today does not mean there is a contract; it means that they are advancing to the contracting phase with central office. He noted that the substance abuse services listed are for random drug screens and supplies. There will be an additional RFP in March to catch the services that weren't caught in the Statewide RFP. Those contracts will also begin on July 1st.

Jason Nelson distributed the list of Accepted Proposals. Rico Rosado made a motion to accept the proposals as a group, there were no questions or discussion from the council. Kathy Danner seconded the motion. All were in favor of approving the listed proposals (see attached).

V. Other Business

John Kaiser noted that one of the problems we faced in Region 18 was maintaining our FCM staff. He hopes that this year will be a better year. The state has contracted with the company Deloitte to come in and look at all the different tasks and job duties that FCM staff has and see if the current staffing standard is adequate or needs to be adjusted.

There was no other business or announcements.

Next Scheduled Meeting: Friday, April 17th, 2015 at the Clark County Department of Child Services, 1421 Youngstown Shopping Center, Jeffersonville, In 47130

Kathy Danner made motion to adjourn and Rico Rosado seconded. Meeting was adjourned.

Minutes respectfully submitted by
Teri Lyles, Administrative Secretary

Region 18

Regional Service Council Meeting

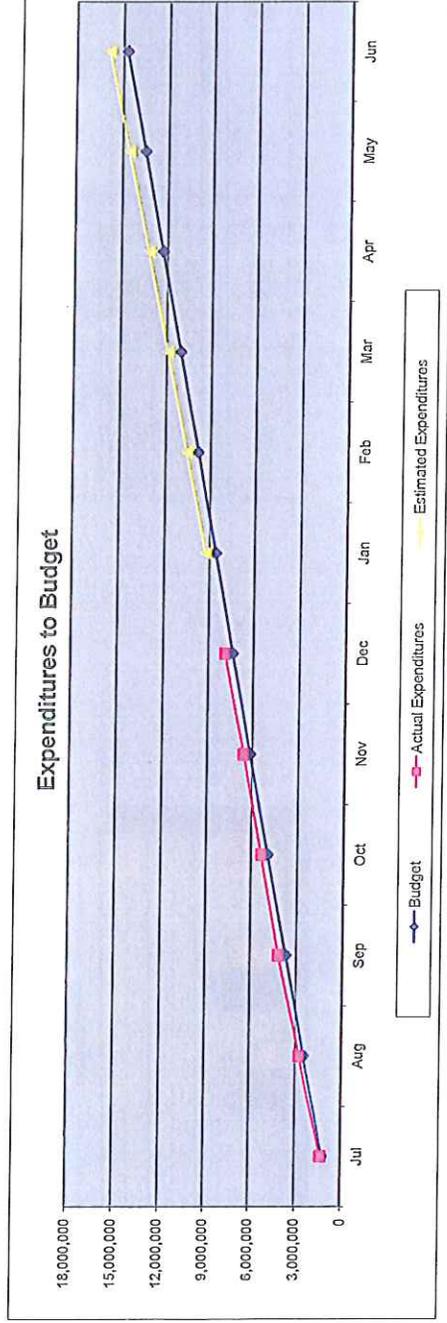
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- I. Introductions and Approval of Minutes
- II. Budget Report
- III. Community Partners Update
- IV. Regional 18 RFP Approvals
- V. Other Business



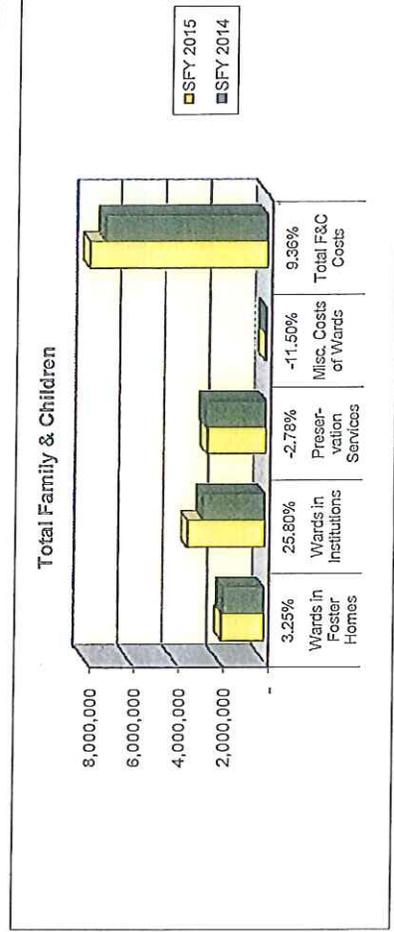
**Family and Children Services
Financial Status Report - Region 18
State Fiscal Year 2014 - 2015
Cumulative for December 2014**

Description	Budget	Care of Wards in Foster Homes	Care of Wards in Institutions	Preservation Services	Misc. Costs of Wards	Year-To-Date Expenditures	Remaining Balance	Percent of Budget Expended (Target, 50%)	Projected Year-To-Date Expenditures
Region 18 Total	\$ 14,777,993	\$ 1,379,617	\$ 3,423,525	\$ 2,575,752	\$ 62,430	\$ 7,941,324	\$ 6,836,669	53.74%	\$ 15,882,648
Clark	-	642,919	1,256,789	914,127	23,237	2,837,072	(2,837,072)		5,674,143
Floyd	-	259,169	728,624	591,222	11,035	1,590,049	(1,590,049)		3,180,099
Harrison	-	83,835	320,421	277,176	3,792	685,225	(685,225)		1,370,450
Scott	-	792,951	951,940	605,373	23,859	2,374,124	(2,374,124)		4,748,249
Washington	-	100,743	165,751	187,854	506	454,854	(454,854)		909,708
Child Welfare Total	\$ -	\$ 1,854,292	\$ 1,874,097	\$ 1,601,539	\$ 61,895	\$ 5,391,823	\$ (5,391,823)		\$ 10,783,647
Clark	-	642,919	688,174	503,053	23,179	1,852,325	(1,852,325)		3,704,649
Floyd	-	246,163	190,257	219,677	10,967	667,064	(667,064)		1,334,127
Harrison	-	83,835	153,136	166,496	3,455	406,923	(406,923)		813,846
Scott	-	790,277	797,932	578,522	23,787	2,190,518	(2,190,518)		4,381,035
Washington	-	91,098	49,599	133,791	506	274,994	(274,994)		549,989
Probation Total	\$ -	\$ 25,326	\$ 1,549,427	\$ 974,213	\$ 535	\$ 2,549,501	\$ (2,549,501)		\$ 5,096,001
Clark	-	-	573,615	411,074	58	984,747	(984,747)		1,959,494
Floyd	-	13,007	538,367	371,544	68	922,986	(922,986)		1,845,971
Harrison	-	-	167,285	110,680	337	278,302	(278,302)		556,604
Scott	-	2,675	154,009	26,851	72	183,607	(183,607)		367,214
Washington	-	9,644	116,152	54,063	-	179,860	(179,860)		359,719

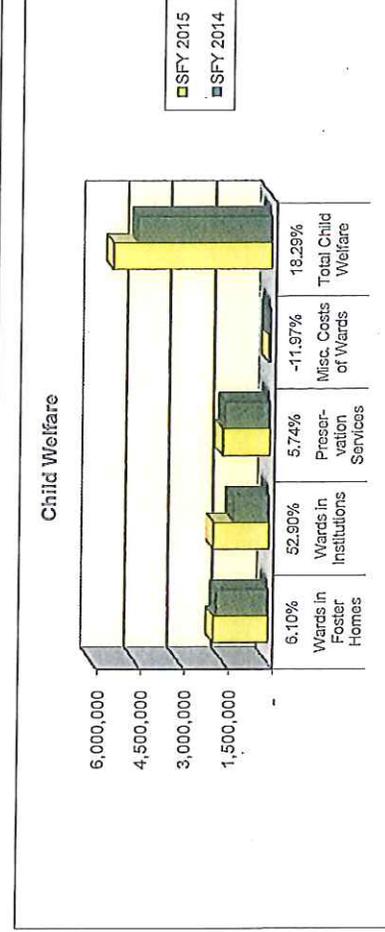


**INDIANA DEPARTMENT OF CHILD SERVICES - Region 18
FAMILY AND CHILDREN SERVICES
YEAR TO DATE COMPARISONS
Cumulative for December 2014**

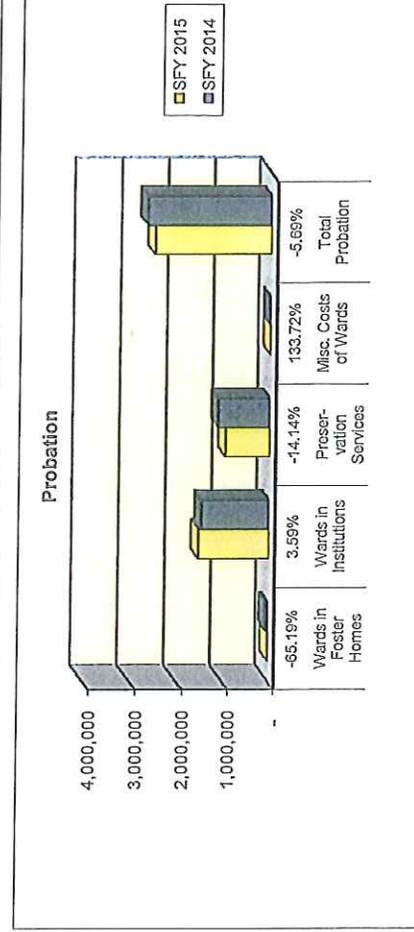
FAMILY & CHILDREN FUND	Expenditures	
	SFY 2015	SFY 2014
Care of Wards in Foster Homes	1,879,617	1,820,413
Care of Wards in Institutions	3,423,525	2,721,426
Preservation Services	2,575,752	2,649,312
Miscellaneous Cost of Wards	62,430	70,540
TOTAL FAMILY & CHILDREN'S FUND	7,941,324	7,261,691



CHILD WELFARE	Expenditures	
	SFY 2015	SFY 2014
Care of Wards in Foster Homes	1,854,292	1,747,654
Care of Wards in Institutions	1,874,097	1,225,682
Preservation Services	1,601,539	1,514,610
Miscellaneous Cost of Wards	61,895	70,311
TOTAL CHILD WELFARE	5,391,823	4,558,258



PROBATION	Expenditures	
	SFY 2015	SFY 2014
Care of Wards in Foster Homes	25,326	72,759
Care of Wards in Institutions	1,549,427	1,495,744
Preservation Services	974,213	1,134,702
Miscellaneous Cost of Wards	535	229
TOTAL PROBATION	2,549,501	2,703,433



Region 18

**Community Partners for Child Safety/
Child Advocacy and Parental Support
(CAPS)**

New Hope Services, Inc.

1/16/2015

Families Served Currently for FY 2014-2015

CAPS - Region 18							
Families Served 2014 - 2015						Last Year	
	Current Month	New	Closed	Last Month	YTD Total	YTD Total	
July	101	71	60	90	101	106	July
August	101	72	72	101	173	196	August
Sept	124	83	60	101	256	268	Sept
Oct	127	92	89	124	348	344	Oct
Nov	128	57	56	127	405	434	Nov
Dec	148	79	59	128	484	521	Dec
Jan						611	Jan
Feb						686	Feb
March						772	March
April						836	April
May						925	May
June						993	June
	Current Month	New	YTD				
Clark	63	31	196				
Floyd	62	35	183				
Harrison	12	4	38				
Scott	7	6	36				
Washington	4	3	31				
		79	484				

- Clark County represents 41% of referrals to the CAPS program.
- Floyd County represents 38% of referrals to the CAPS program.
- Harrison County represents 8% of referrals to the CAPS program.
- Scott County represents 7% of referrals to the CAPS program.
- Washington County represents 6% of referrals to the CAPS program.

*We continue to monitor our budget to ensure adequate funds for services and are currently running on target. For the current year our expenditures have been between \$30,000 and \$40,000 monthly, depending on referral volume. We were able to stay on budget for the current month.

CAPS Quarterly Outcomes: 10/1-12/31/2014

Goal 1: 90% of families referred will receive a telephone call or a face to face contact within 5 working days of referral. **(90.48%)**

- Met outcome

Goal 2: 75% of families will have a minimum of short term services to include at least one referral to a community resource. **(91.90%)**

- Exceeded outcome

Goal 3: 50% of referrals will engage in Neighborhood Liaison services. **(51.34%)**

- Met Outcome

Goal 4: 90% of the families participating in services, with consent, will have a service plan that identifies at least one goal but no more than 3 active goals. **(100.00%)**

- Exceeded outcome

Goal 5: 90% of families with 8 or more face-to-face contacts will have a second assessment of family functioning using the Parenting Inventory for Community Partners (PI) and/or families with 4 or more home visits will have a second assessment with the North Carolina Family Assessment Scale- General (NCFAS). **(PI: 75.00%, NCFAS: 100.00%)**

- Did not meet outcome

Goal 6: 75% of families will demonstrate improvement in family functioning after a minimum of 8 face-to-face contacts. **(100.00%)**

- Exceeded outcome

Goal 7: 75% of consented families will accomplish at least one goal as identified in the service plan. **(91.36%)**

- Exceeded outcome

Goal 8: 100% of consented families will be terminated within 10 days of the date of the final goal completion. **(98.77%)**

- Did not meet outcome (1 family not terminated within 10 days of goal completion)

Referral Sources by County for Quarter 2 FYE 15:

Referral Type	County						Grand Total
	Clark	Floyd	Harrison	Other	Scott	Washington	
Adult Probation	5	2	1				8
Community Agency	2	2			1	3	8
Department of Child Services	37	79	7	1	5		129
Medical System					1		1
Mental health center	1				1		2
School	16	6	1		4	5	32
Self	26	11	2	1	7	1	48
Grand Total	87	100	11	2	19	9	228

Services Rendered by County for Quarter 2 FYE 15:

Category	County					Grand Total
	Clark	Floyd	Harrison	Scott	Washington	
Activities of Daily Living	2	4				6
Child Care	6	4				10
Dental/Vision/Hearing				1		1
Education	2		1	2		5
Emergency Assistance	4	3				7
Employment	5	10				15
Family Issues	15	16	7	4		42
Financial	2	1				3
Housing	20	15		3	2	40
Legal Service Resourcing	2	2				4
Mental Health	16	19	5	5	2	47
Other Support Needs				1		1
Primary Healthcare	6	3			1	10
Public Aid Resourcing	27	30	5	5	2	69
Transportation		3				3
Grand Total	107	110	18	21	7	263

*Number of goals does not directly correspond with number of Families served, as Families may have more than one goal during services.

*Public Aid Resourcing, Mental Health, and Family Issues are the most prevalent goals identified.

*Goals listed on following page are not represented on above chart if not utilized in service plans of the targeted months.

Region 18 Definitions of Services Rendered by CAPS Program:

Activities of daily living	Goal established to cover issues such as daily routines, structure, hygiene, cooking, cleaning, & tasks that allow individuals to maintain a successful home.
Child Care	Goal established to refer a Client to, or helping them locate a resource that, an agency/individual that can assist them with their child care needs, whether for funding or actual provision of the services.
Dental/Vision/Hearing	Goal established to assist a Client in obtaining services or equipment to address needs. (exams, glasses, hearing aids, surgeries, etc.)
Domestic Violence Services	Goal established to refer a Client to agencies, such as Center for Women and Families, to assist with support, emergency housing, EPOs, etc.
Education	Goal established to address issues encompassing education such as being a liaison between the family and school, attendance concerns, assisting with grades, behavior, and or medication concerns effecting education experience, referring for after school programs, tutoring, etc. This goal can also be targeted towards the adults to obtain GED or further Education as well.
Emergency Assistance	Goal established to address an unforeseen issue that needs immediate attention, such as shelter after a house fire, running out of food, etc.
Employment	Goal established to assist families through referrals to local employment agencies, known open positions, Vocational Rehabilitation, etc. It can also encompass resume creation, mock interviews, and application submissions.
Family Issues	Goal established to address parenting needs, family communication issues, and family member relations. Alternative discipline curriculums, behavior contracts, behavior charts, etc. are frequently utilized.
Financial	Goal established to address budgeting assistance, referrals to debt assistance agencies, and educating Clients on how to effectively utilize their assets.
Food/Nutrition	Goal established to assist families with eating right and encouraging a healthy life style, as well as referring to agencies and professionals to assist families.
Housing	Goal established to assist families with locating housing/shelter/ maintaining current housing/ or obtaining more sufficient housing.
Legal Aid Resourcing	Goal established to refer families to affordable services for their needs.
Mental Health	Goal established to address counseling needs, psychiatric care, and general stress management/reduction.
Primary Health Care	Goal established to assist families in obtaining insurance coverage, referring to income based services and following up on health concern needs of family.
Public Aid Resourcing	Goal established to put families in touch with resources such as rent/utility assistance, First Steps, ASQ, FSSA, ASK, Metro United Way, etc.
Substance Abuse	Goal established to refer Clients to services to address their addictions/etc, and encompasses all ATOD related services.
Transportation	Goal established to assist Client in establishing a plan to have transportation in the long term; learning how to navigate and budget for TARC/Taxi services, utilizing Medicab, finding resources to repair vehicles affordably, budgeting to purchase vehicle, etc.
Other	Goal established if needed goal does not fit into the above categories.

*All goals are followed through with Case Manager, assistance levels depending on the Client's self-sufficiency and self-motivation levels.

Region 18
Accepted Proposals for RSC Approval

The Home of the Innocents	ABA- Tier 2
Associates in Counseling and Psychotherapy	CBT Tiers 1
Ireland Home Based Services LLC	CBT Tiers 2
Associates in Counseling and Psychotherapy	CBT Tiers 2
Ireland Home Based Services LLC	CBT Tiers 4
Associates in Counseling and Psychotherapy	CBT Tiers 4
Family & Children First Inc.	CHILD PREPARATION
National Youth Advocate Program Inc.	CHILD PREPARATION
Extra Special Parents of Indiana LLC	CHINS PARENT SUPPORT SERVICES
New Hope Services Inc.	COMMUNITY PARTNERS FOR CHILD SAFETY
Family & Children First Inc.	COUNSELING
National Youth Advocate Program Inc.	COUNSELING
Regional Youth Services Inc.	COUNSELING
Childplace Inc	COUNSELING
Associates in Counseling and Psychotherapy	COUNSELING
Selah Academy Incorporated	DAY TREATMENT
Family Time Inc.	DAY TREATMENT
Regional Youth Services Inc.	DAY TREATMENT
Associates in Counseling and Psychotherapy	DAY TREATMENT
Martin J. Smith Ph.D.	DIAGNOSTIC AND EVALUATION SERVICES
The Home of the Innocents	DIAGNOSTIC AND EVALUATION SERVICES
Youth Opportunity Center Inc.	DIAGNOSTIC AND EVALUATION SERVICES
Centerpointe Community Based Services	DIAGNOSTIC AND EVALUATION SERVICES
David L. Winsch Ph.D.	DIAGNOSTIC AND EVALUATION SERVICES
Associates in Counseling and Psychotherapy	DIAGNOSTIC AND EVALUATION SERVICES
Floyd County Board of Commissioners	DIAGNOSTIC AND EVALUATION SERVICES
Prisoner & Community Together Inc.	DOMESTIC VIOLENCE BATTERERS
Extra Special Parents of Indiana LLC	DOMESTIC VIOLENCE BATTERERS
Associates in Counseling and Psychotherapy	DOMESTIC VIOLENCE BATTERERS
Family & Children First Inc.	DOMESTIC VIOLENCE VICTIM AND CHILD
National Youth Advocate Program Inc.	DOMESTIC VIOLENCE VICTIM AND CHILD
Prisoner & Community Together Inc.	DOMESTIC VIOLENCE VICTIM AND CHILD
Extra Special Parents of Indiana LLC	DOMESTIC VIOLENCE VICTIM AND CHILD
Associates in Counseling and Psychotherapy	DOMESTIC VIOLENCE VICTIM AND CHILD
Work-Comp Management Services Inc.	DRUG TESTING AND SUPPLIES
Forensic Fluids Laboratories Inc.	DRUG TESTING AND SUPPLIES
Accu-Screen Labs Inc.	DRUG TESTING AND SUPPLIES
Great Lakes Labs	DRUG TESTING AND SUPPLIES
Associates in Counseling and Psychotherapy	DRUG TESTING AND SUPPLIES
Ireland Home Based Services LLC	FAMILY CENTERED TREATMENT

Work-Comp Management Services Inc.
Help At Home Inc.
Forensic Fluids Laboratories Inc.
Great Lakes Labs
Extra Special Parents of Indiana LLC
Ireland Home Based Services LLC
Associates in Counseling and Psychotherapy
National Youth Advocate Program Inc.
Extra Special Parents of Indiana LLC
Ireland Home Based Services LLC
Kerrin Omer Southern Indiana Foster Parent Support Services
Family & Children First Inc.
Regional Youth Services Inc.
Extra Special Parents of Indiana LLC
Kerrin Omer Southern Indiana Foster Parent Support Services
George Junior Republic in Indiana Inc
George Junior Republic in Indiana Inc
George Junior Republic in Indiana Inc
Ireland Home Based Services LLC
Family & Children First Inc.
George Junior Republic in Indiana Inc
Associates in Counseling and Psychotherapy
New Hope Services Inc.
George Junior Republic in Indiana Inc
Associates in Counseling and Psychotherapy
The Home of the Innocents
Regional Youth Services Inc.
George Junior Republic in Indiana Inc
Associates in Counseling and Psychotherapy

Family Time Inc.

Ireland Home Based Services LLC
Family & Children First Inc.
Family Time Inc.
National Youth Advocate Program Inc.
Ireland Home Based Services LLC
Associates in Counseling and Psychotherapy
Floyd County Board of Commissioners
Selah Academy Incorporated
Family & Children First Inc.
Ireland Home Based Services LLC

RANDOM DRUG TESTING
RESOURCE FAMILIES SUPPORT SERVICES
RESOURCE FAMILIES SUPPORT SERVICES
RESOURCE FAMILIES SUPPORT SERVICES

RESOURCE FAMILIES SUPPORT SERVICES
SEX OFFENDER TREATMENT
SEX OFFENDER TREATMENT
SUPPORT GROUPS FOR RESOURCE FAMILIES

SUPPORT GROUPS FOR RESOURCE FAMILIES
TFCBT- Tier 1
TFCBT- Tier 2
TFCBT- Tier 4
TFCBT/CBT/MI- Tier 2
TFCBT/MI- Tier 1
TFCBT/MI- Tier 1
TFCBT/MI- Tier 1
TFCBT/MI- Tier 2
TFCBT/MI- Tier 2
TFCBT/MI- Tier 2
TFCBT/MI- Tier 2
TFCBT/MI- Tier 4
TRANSITION FROM RESTRICTIVE PLACEMENTS (TRP)
TRANSITION FROM RESTRICTIVE PLACEMENTS (TRP)
TRUANCY TERMINATION
TRUANCY TERMINATION
TRUANCY TERMINATION
TRUANCY TERMINATION
TRUANCY TERMINATION
TRUANCY TERMINATION
TUTORING/LITERACY CLASSES
TUTORING/LITERACY CLASSES
TUTORING/LITERACY CLASSES

Cochran Group Corporation	TUTORING/LITERACY CLASSES
Lifeline Youth and Family Services Inc.	VISITATION FACILITATION- PARENT/CHILD/SIBLING
Help At Home Inc.	VISITATION FACILITATION- PARENT/CHILD/SIBLING
Family Time Inc.	VISITATION FACILITATION- PARENT/CHILD/SIBLING
National Youth Advocate Program Inc.	VISITATION FACILITATION- PARENT/CHILD/SIBLING
Extra Special Parents of Indiana LLC	VISITATION FACILITATION- PARENT/CHILD/SIBLING
Ireland Home Based Services LLC	VISITATION FACILITATION- PARENT/CHILD/SIBLING
Childplace Inc	VISITATION FACILITATION- PARENT/CHILD/SIBLING
Associates in Counseling and Psychotherapy	VISITATION FACILITATION- PARENT/CHILD/SIBLING

***Please note that inclusion on this list and the fact that an agency's proposal has been accepted for further consideration does not constitute a contract offer by the State.