

Regional Service Council Minutes Region # 18

Meeting Date: 10/16/2015

Meeting Location: Clark County DCS

Council Members Present

John Kaiser, Region 18 Manager
Nancy Lambring, Clark County DCS Director
Joan Kelley, Scott County DCS Director
Myra Albertson, Washington County Probation

Others in attendance

Debbie Dailey, DCS Regional Finance Manager
Jason Nelson, DCS Regional Service Coordinator
Jon Strauss, Ireland Home Based Services
Kate Eder, Big Brothers Big Sisters of SE Indiana
Sheryl Dant, Hoosier Hills PACT
Amanda Davidson, NYAP
Paris Scott, Ireland Home Based Services
Kenneth Malapote, SW Indiana Youth Village
Laura Fleming-Balmer, Clark County Youth Shelter
Leah Pezzarossi, Open Door Youth Services
Donnie Willis, Our Place
Dana Lemon, ACP
Angela Ray, Family Time
Meara Grannan, LifeSpring
Stephen Groce, Choices
Bethany Cooper, New Hope Services

Meeting Minutes

Meeting Called to Order by John Kaiser, Region 18 Manager

I. Introductions/Approval of Minutes

John Kaiser welcomed everyone to the meeting and asked those present to introduce themselves. Minutes from the July meeting will be read and approved at the next meeting.

II. Budget Report

Debbie Dailey, Regional Finance Manager distributed to the council the current budget report, she noted that we began our fiscal year on July 1st and that we have a couple of months of expenditures. Compared to this time last year, we have a 16% increase in the number of children that we have open cases with, which gives us an increase in out of home care and a slight increase in residential. We have not received the allocations for 2016. There were no questions for Debbie from the council.

III. Community Partners Report

Bethany Cooper, New Hope Services presented the council with the Caps report for the last three months. The families served are up from last year and they have posted a part time position to help with the increase. The majority of the referrals are from Clark and Floyd Counties. The quarterly outcomes were all met or exceeded except for Goal 3 and Goal 6. They are looking at reviewing the referral form and have hired an outreach coordinator to help with Goal # 3. In regards to Goal #6 they are reviewing the assessment tools and the timing of implementation at the state level. They are also examining rapport building and delivery strategies to increase authenticity in self-report data. She then reviewed the referral sources with the majority coming from DCS. The top three services rendered continue to be public aid resourcing, mental health and housing. There were no questions for Bethany from the council.

IV. Programs and Services

Jason Nelson discussed opening up another RFP for this contract cycle. He expects it to be posted by 11/2/2015; then questions are to be submitted by 11/9/15 and the answers will be posted on 11/16/15 and the RFP will close on 12/1 with a February contract date. The RFP is for Domestic Violence services for both batterers and victims and children, Sex Offender Treatment Diagnostic and Evaluation Services (including juveniles, Visitation facilitation services, Home based therapy and home based casework, ABA Services and homemaker/parent aid services as well as substance use outpatient treatment and counseling services.

V. Quality Service Review

John Kaiser announced that Region 18 is due for a quality services review again; the dates of the QSR are January 12th and 13th, 2016. He reminded the services providers that in the very near future they should be starting to get telephone calls from the FCM's. The case pull will take place on October 20th and will consist of 24 cases. We will hear the findings at the next regional service council meeting that will take place on January 22nd, 2016. The State of Indiana will be also having their federal review in June or July 2016.

VI. Biennial Plan

We will meet at 11:00 a.m. to allow anyone who wants to present public input into Child Services an opportunity. The Biennial plan took the place of the old county child protection plans and looks at the array of services. The state has identified four tasks that we need to look at and they are:

- Prevention Services
- Maltreatment after involvement
- Permanency for children in care for twenty-four plus months.
- Substance abuse disorder

The Region also gets to identify another one and John plans to have this done in the near future. He plans to have a task force to look at these areas and determine how we want to move forward in these areas.

VII. Other Business

There was some discussion regarding the role of the service providers' role in the QSR as reviewers. John will check with Kristen Wilcken for a clarification.

There was no other business, the meeting was adjourned.

Next Scheduled Meeting: Friday, January 22nd, 2016 at the Clark County Department of Child Services, 1421 Youngstown Shopping Center, Jeffersonville, In 47130

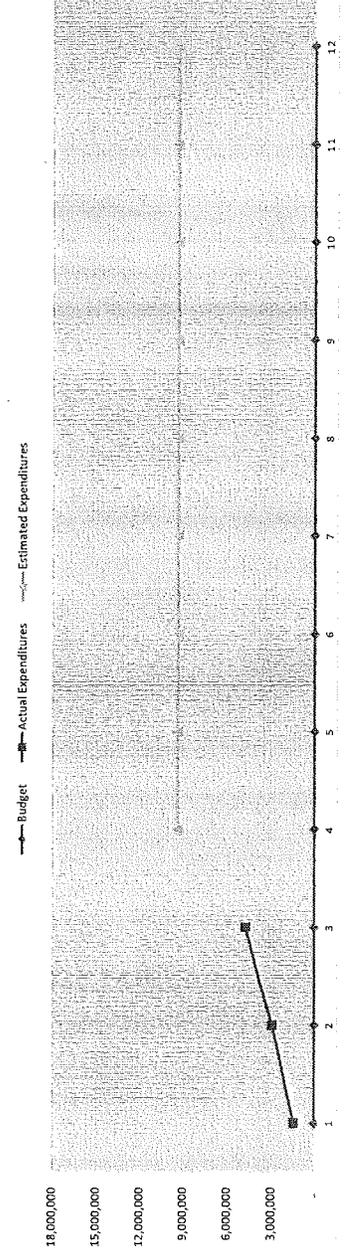
Minutes respectfully submitted by
Teri Lyles, Administrative Secretary



Family and Children Services Financial Status Report - Region 18 State Fiscal Year 2014 - 2015 Cumulative for September 2014

Description	Budget	Care of Wards in Foster Homes	Care of Wards in Institutions	Preservation Services	Misc. Costs of Wards	Year-to-Date Expenditures	Remaining Balance	Percent of Budget Expended	Projected Year-to-Date Expenditures
Region 18 Total	\$ -	\$ 1,085,058	\$ 2,201,926	\$ 1,334,396	\$ 38,354	\$ 4,669,733	\$ (4,669,733)	#DIV/0!	\$ 18,578,933
Clark	-	364,041	907,801	399,312	8,281	1,679,435	(1,679,435)	#DIV/0!	6,717,739
Floyd	-	203,923	627,184	329,638	12,898	1,173,643	(1,173,643)	#DIV/0!	4,894,571
Harrison	-	37,261	188,163	134,936	7,119	367,479	(367,479)	#DIV/0!	1,469,915
Scott	-	436,735	419,280	403,300	9,089	1,268,403	(1,268,403)	#DIV/0!	5,073,812
Washington	-	53,099	59,498	67,210	967	180,774	(180,774)	#DIV/0!	723,096
Child Welfare Total	\$ -	\$ 1,085,058	\$ 1,495,872	\$ 1,008,328	\$ 38,354	\$ 3,628,485	\$ (3,628,485)	#DIV/0!	\$ 14,513,942
Clark	-	364,041	658,092	292,242	8,281	1,322,656	(1,322,656)	#DIV/0!	5,290,826
Floyd	-	194,797	321,449	177,962	12,898	707,107	(707,107)	#DIV/0!	2,828,426
Harrison	-	37,261	104,808	121,149	7,119	270,336	(270,336)	#DIV/0!	1,081,344
Scott	-	436,735	390,117	376,039	9,089	1,211,979	(1,211,979)	#DIV/0!	4,847,918
Washington	-	53,099	21,405	40,936	967	116,407	(116,407)	#DIV/0!	465,628
Probation Total	\$ -	\$ 9,125	\$ 706,055	\$ 326,068	\$ -	\$ 1,041,248	\$ (1,041,248)	#DIV/0!	\$ 4,164,991
Clark	-	-	249,709	107,070	-	356,778	(356,778)	#DIV/0!	1,427,113
Floyd	-	9,125	305,735	151,676	-	466,536	(466,536)	#DIV/0!	1,866,145
Harrison	-	-	83,356	13,787	-	97,143	(97,143)	#DIV/0!	388,572
Scott	-	-	29,162	27,261	-	56,424	(56,424)	#DIV/0!	225,694
Washington	-	-	38,093	26,274	-	64,367	(64,367)	#DIV/0!	257,467

EXPENDITURES TO BUDGET



Region 18

**Community Partners for Child Safety/
Child Advocacy and Parental Support
(CAPS)**

New Hope Services, Inc.

10/16/2015

Families Served Currently for FY 2015-2016

CAPS - Region 18								
Families Served 2015 - 2016							Last Year	
	Current Month	New	Closed	Last Month		YTD Total	YTD Total	
July	132	53	39	118		132	101	July
August	142	63	53	132		195	173	August
Sept	170	80	52	142		275	256	Sept
Oct							348	Oct
Nov							405	Nov
Dec							484	Dec
Jan							579	Jan
Feb							645	Feb
March							712	March
April							772	April
May							834	May
June							885	June
	Current Month	New	YTD					
Clark	75	36	115					
Floyd	60	27	91					
Harrison	20	6	28					
Scott	9	8	26					
Washington	6	3	15					
			275					

- Clark County represents **41.82%** of referrals to the CAPS program.
- Floyd County represents **33.10%** of referrals to the CAPS program.
- Harrison County represents **10.18%** of referrals to the CAPS program.
- Scott County represents **9.45%** of referrals to the CAPS program.
- Washington County represents **5.45%** of referrals to the CAPS program.

*We continue to monitor our budget to ensure adequate funds for services and are currently running on target. For the current year our expenditures have been between \$35,000 and \$45,000 monthly, depending on referral volume. We were able to stay on budget for the current month.

CAPS Quarterly Outcomes: 7/1-9/30/15

Goal 1: 90% of families referred will receive a telephone call or a face to face contact within 5 working days of referral. **(94.65%)**

- Exceeded outcome

Goal 2: 75% of families will have a minimum of short term services to include at least one referral to a community resource. **(83.96%)**

- Exceeded outcome

Goal 3: 50% of referrals will engage in Neighborhood Liaison services. **(43.67%)**

- Did not meet outcome
- Reviewing referral form to increase number of appropriate referrals
- Hired outreach coordinator to promote appropriate referrals and educate the community and referral sources on the program

Goal 4: 90% of the families participating in services, with consent, will have a service plan that identifies at least one goal but no more than 3 active goals. **(100.00%)**

- Exceeded outcome

Goal 5: 90% of families with 8 or more face-to-face contacts will have a second assessment of family functioning using the Parenting Inventory for Community Partners (PI) and/or families with 4 or more home visits will have a second assessment with the North Carolina Family Assessment Scale- General (NCFAS). **(PI: 91.30%, NCFAS: 100.00%)**

- Met outcome

Goal 6: 75% of families will demonstrate improvement in family functioning after a minimum of 8 face-to-face contacts. **(66.67%)**

- Did not meet outcome
- Reviewing assessment tools and timing of implementation at the state level
- Examining rapport building and delivery strategies to increase authenticity in self-report data

Goal 7: 75% of consented families will accomplish at least one goal as identified in the service plan. **(95.74%)**

- Exceeded outcome

Goal 8: 100% of consented families will be terminated within 10 days of the date of the final goal completion. **(100%)**

- Met outcome

Referral Sources by County for Quarter 4 FYE 15:

Referral Type	County					Grand Total
	Clark	Floyd	Harrison	Scott	Washington	
Community Agency	3	3	1	3	8	18
Department of Child Services	43	42	9	7	3	104
Medical System	1					1
Mental health center	3	2				5
School	8	2	1	3	1	15
Self	24	19	6	7	1	57
Grand Total	82	68	17	20	13	200

Services Rendered by County for Quarter 4 FYE 15:

Category	County					Grand Total
	Clark	Floyd	Harrison	Scott	Washington	
Activities of Daily Living		1	2			3
Child Care	1	2	1			4
Domestic Violence Services	1					1
Education	3	1		1	1	6
Employment	6	2	1	3	6	18
Family Issues	6	8	2		1	17
Financial	1			3	1	5
Food/Nutrition				1		1
Housing	12	8	8	5	4	37
Legal Service Resourcing	1					1
Mental Health	16	13	5			34
Other Support Needs	1			1	1	3
Primary Healthcare		1		1	1	3
Public Aid Resourcing	26	22	12	1	6	67
Grand Total	74	58	31	16	21	200

*Number of goals does not directly correspond with number of Families served, as Families may have more than one goal during services.

*Public Aid Resourcing, Housing, and Mental Health are the most prevalent goals identified.

*Goals listed on following page are not represented on above chart if not utilized in service plans of the targeted months.

Region 18 Definitions of Services Rendered by CAPS Program:

Activities of daily living	Goal established to cover issues such as daily routines, structure, hygiene, cooking, cleaning, & tasks that allow individuals to maintain a successful home.
Child Care	Goal established to refer a Client to, or helping them locate a resource that, an agency/individual that can assist them with their child care needs, whether for funding or actual provision of the services.
Dental/Vision/Hearing	Goal established to assist a Client in obtaining services or equipment to address needs. (exams, glasses, hearing aids, surgeries, etc.)
Domestic Violence Services	Goal established to refer a Client to agencies, such as Center for Women and Families, to assist with support, emergency housing, EPOs, etc.
Education	Goal established to address issues encompassing education such as being a liaison between the family and school, attendance concerns, assisting with grades, behavior, and or medication concerns effecting education experience, referring for after school programs, tutoring, etc. This goal can also be targeted towards the adults to obtain GED or further Education as well.
Emergency Assistance	Goal established to address an unforeseen issue that needs immediate attention, such as shelter after a house fire, running out of food, etc.
Employment	Goal established to assist families through referrals to local employment agencies, known open positions, Vocational Rehabilitation, etc. It can also encompass resume creation, mock interviews, and application submissions.
Family Issues	Goal established to address parenting needs, family communication issues, and family member relations. Alternative discipline curriculums, behavior contracts, behavior charts, etc. are frequently utilized.
Financial	Goal established to address budgeting assistance, referrals to debt assistance agencies, and educating Clients on how to effectively utilize their assets.
Food/Nutrition	Goal established to assist families with eating right and encouraging a healthy life style, as well as referring to agencies and professionals to assist families.
Housing	Goal established to assist families with locating housing/shelter/ maintaining current housing/ or obtaining more sufficient housing.
Legal Aid Resourcing	Goal established to refer families to affordable services for their needs.
Mental Health	Goal established to address counseling needs, psychiatric care, and general stress management/reduction.
Primary Health Care	Goal established to assist families in obtaining insurance coverage, referring to income based services and following up on health concern needs of family.
Public Aid Resourcing	Goal established to put families in touch with resources such as rent/utility assistance, First Steps, ASQ, FSSA, ASK, Metro United Way, etc.
Substance Abuse	Goal established to refer Clients to services to address their addictions/etc, and encompasses all ATOD related services.
Transportation	Goal established to assist Client in establishing a plan to have transportation in the long term; learning how to navigate and budget for TARC/Taxi services, utilizing Medicab, finding resources to repair vehicles affordably, budgeting to purchase vehicle, etc.
Other	Goal established if needed goal does not fit into the above categories.

*All goals are followed through with Case Manager, assistance levels depending on the Client's self-sufficiency and self-motivation levels.