**Indiana Family Preservation Services**

**Agenda and Questions**

**December 17, 2021**

1. *Brian Goodwin to provide evaluation update.*
   1. No updates regarding evaluation
2. *Crystal Whitis to provide updates on Services Hub.* 
   1. Feedback from FCMs is positive
   2. Sharing often with field so they become familiar with it
   3. Placement pieces are now available
   4. Remember to update your census!
      1. Some have had 0 availability for several weeks – make sure you keep that current so you can get referrals
      2. Automated email reminders may be in the future
3. Concrete supports reminder—Please complete this form for any concrete spend, and send to Bridget McIntyre ([*Bridget.McIntyre@dcs.in.gov*](mailto:Bridget.McIntyre@dcs.in.gov)) or the Child Welfare Plan ([*ChildWelfarePlan@dcs.in.gov*](mailto:ChildWelfarePlan@dcs.in.gov)):

<https://www.in.gov/dcs/files/Expense-Tracking-Agencies.xlsx>

* 1. Continue sending these to Bridget McIntyre or Child Welfare Plan

1. Current referral information: *(as of 12/16/21)*

|  |  |
| --- | --- |
| **Regions** | **Family Pres Case Count** |
| 1 | 178 |
| 2 | 70 |
| 3 | 106 |
| 4 | 104 |
| 5 | 55 |
| 6 | 62 |
| 7 | 107 |
| 8 | 72 |
| 9 | 75 |
| 10 | 235 |
| 11 | 124 |
| 12 | 74 |
| 13 | 71 |
| 14 | 58 |
| 15 | 80 |
| 16 | 116 |
| 17 | 67 |
| 18 | 126 |
| **Grand Total** | **1780** |

1. *“Family Pres Fridays” for DCS staff update*
   1. Next FCM meeting is 1/21/2022
   2. Good questions and discussion during today’s meeting
   3. Reminded FCMs to ONLY refer for children who are formally involved via CHINS petition or IA agreement, also including caregivers in the home
      1. Will be included in the next weekly newsletter for DCS staff
      2. Keep asking FCMs to confirm which children are formally involved
      3. Adults living in the home can be on the referral, even if they are not part of the CHINS/IA involvement
         1. Per Diem is not based on adults in the home, so their formal involvement is not critical
         2. Can also be included in Special Instructions or Other Pertinent Information
   4. Referral ENDS when the child is formally and indefinitely removed, or case is closed
      1. Referrals cannot continue if the court orders removal
2. Safety Checks
   1. Should occur one time per week
      1. You can go on Monday one week and Wednesday next week; this would be more than 7 days but is allowable because it is also ‘weekly’
      2. If a week is split between months, it may cause confusion in billing – note that in your weekly report to avoid billing denial
   2. If billing is denied for this and you think it’s an error, email [DCSpaymentresearchunit@dcs.in.gov](mailto:DCSpaymentresearchunit@dcs.in.gov)
   3. Providers must submit their initial assessment and safety plan within 7 days of the first face-to-face visit
3. Questions received:
   1. What do we do if the FCM is denying more units but the case is still open? Being the staff continues to engage with non compliant client and the courts, but have not closed, but there are no more units.
      1. Submit to [referral@dcs.in.gov](mailto:referral@dcs.in.gov)
         1. Our team can research with FCM
         2. If the family is not engaged and the referral is six months old (out of units) – there is a bigger question for the team.
            1. Purpose of involvement?
   2. On monthly report – do you just need to see dates of service/contact with families, or do you want daily per diem activity?
      1. Daily per diem activity might include days that the family is not served
      2. It is not ideal to include non-contact days in your grid
      3. Only include activities completed with the family, whenever possible within your EMR
4. Anything else?

Next meeting 1/07/2022 @ 1:00 EST

THANK YOU!