

Interstate Compact on the Placement of Children (ICPC)

Check List

Indiana Department of Child Services

Please use this checklist as a guide when making referrals to the Indiana ICPC Office.

Send a complete referral packets to the Interstate Compact Office, including:

- SF106 Interstate Compact on the Placement of Children Request-(100A) with signature
- SF55736- Statement of Family Case Manager/ Potential Placement Resource
- Cover Letter
- SF49597 Financial/Medical Plan with signature
- Current Court Order indicating child(ren)'s legal status and agency having legal custody
- Social History of Child(ren)
- Current Case Plan
- Birth Certificate (or Proof of Paternity)
- Social Security Card
- Education Records including IEP, grades, reports, etc.
- Medical/ Dental/ Immunization Records
- Psychological Evaluations, Counseling and/or Therapy Reports, etc.

Please submit complete referral to the Indiana ICPC Office through U.S. Postal Services/ Inter-departmental mail to 302 West Washington Street, E306-MS08, Indianapolis, IN, 46204 or e-mail at ICPCUnit.DCS@dcs.IN.gov or fax at 317-232-2069

HELPFUL HINTS:

- If you are requesting an Adoptive Home Study, please include the Termination of Parental Rights Court Order
- Placement approval will be valid for six months from the ICPC approval date on the SF106
- SF26174 is needed to verify placement after ICPC approval, withdraw request or terminate the Compact
- Please refer to DCS Child Welfare Policies- Chapter 9 for ICPC requirements and procedures
- Please include facility acceptance letter if the referral is for residential placement