**Please complete the CEU Adoption Assistance checklist for each child.** The finalization cannot be processed until all items have been completed.

|  |  |  |
| --- | --- | --- |
| Child’s Bio Name: | | Case #: |
| Documentation for an Adoption Assistance Finalization | | |
|  | **Adoption Decree** | |
|  | **Adoption Subsidy Agreement** signed and dated by the adoptive parents and DCS | |
|  | **Adoption Finalization Hearing created in MaGIK to end date the foster care episode** | |

***By signing below, you certify that you have submitted all the required documents listed above and completed the necessary MaGIK screens.***

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Signature Title Date Submitted to CEU