<u>Topic</u>	<u>Category</u>	<u>Question</u>	<u>Answers</u>
RFP	RFP Process	Attachment IDOA 1 references an "Attachment C" as being the Indiana Economic Impact form that must be completed. Should this be Attachment IDOA 2 instead? Attachment C in the RFP is the Service Narrative.	You should be using IDOA 2 as Attachment C is not accurate on the IDOA 2 spreadsheet. The spreadsheet and PDF have been corrected.
		For the Narratives to be posted with the proposal documents- can we add a table of contents for ease of reading to each of these, and if so, would these then be outside the page limit for each	You can utilize a table of contents but it will be
RFP	RFP Process	document?	included in the page limit.
RFP	RFP Process	Page 9, Section Four, Other Information, Pre-Contract Process states that the state agency will identify potential members of the statewide stakeholder workgroup and potential pilot counties. When will this be completed so that bidders can use this information to determine costs? The information is needed for logistics planning for potential room rentals (understanding the room size, meals, etc.) and assessment of travel costs by location.	DCS wants statewide representation and will utilize the 3 months prior to the start of the contract to identify members and potential pilot communities. Respondents will not have this information prior to the RFP deadline.
RFP	RFP Process	Will all meetings be held in Indianapolis or will meetings be held across the state? Does the Department of Child Services have existing meeting locations available or will these costs need to be included within the budget?	DCS wants statewide representation and would encourage respondents to consider community based locations (which could be available for free or at reduced rates) when meetings are held.
		Does the Department of Children Services anticipate that meals and lodging will be necessary to convene the stakeholder groups and if so, approximately how many nights and meals will be	If the respondent assumes lodging and meals are necessary for the stakeholder meetings, then budget
RFP	RFP Process	needed?	for those expenses.

		How many parents does the Department of	
		Children Services anticipate being engaged in focus	Respondents will want to consider a number that
RFP	RFP Process	groups and completing the surveys?	represents the State.
		How many stakeholders does the Department of	DCS intends for stakeholders to be a representation of
RFP	RFP Process	Child Services anticipate being on the workgroup?	the State.
		Where does the Department of Child Services	
		anticipate the parent focus groups will be held and	DCS wants statewide representation and would
		does the Department have meeting space	encourage respondents to consider community based
		available in these areas or are these costs to be	locations (which could be available for free or at
RFP	RFP Process	included in the budget?	reduced rates) when meetings are held.
		Will the Department of Child Services pay for the	
		meals and lodging necessary for parent	
		participation on the stakeholder group or are	Costs are to be included in the proposed budget if
RFP	RFP Process	these costs to be included in the budget?	meals and lodging are necessary.
		It appears that attachments to be provided with	
		the Provider Narrative document (the	
		Organizational Chart, Legal Status, Secretary of	
		State Entity Report, Financials, Insurance) are to be	
		uploaded separately on the website at the time of	
		submittal. Are these to also be included within the	
		Narrative document itself, or can we just refer to	
		the fact that they are posted and not include them	Respondents should reference in their narrative the
RFP	RFP Process	in the Narrative document?	documents that are attached/posted.
		In reviewing Section 2.1 and validating on the	
		website, there does not appear to be a link to a	
		discrete form called the "Proposal Application".	Please see pages 29-31 of the Attachment A Kid Traks
		Can the Department provide the "Proposal	User Guide for more informationon the Proposal
RFP	RFP Process	Application" file for submission with the RFP?	Application.
		Is the state able to provide an estimated budget	Respondents are encouraged to submit their proposed
RFP	Budget	range or maximum budget for the contract?	costs for this project with their proposals.
		What is the minimum number of pilot counties or	DCS wants statewide representation so respondents
		regions that DCS would see as sufficient for	should indicate the number of pilot counties in their
RFP	Other	gathering feedback on the framework?	proposal.

format, [ength]? Will an electronic format be sufficient or will you require hard copies to be needed. RFP Other produced as part of the contract? Can you provide more detailed information regarding what you see as the vendor's role in disseminating the toolkit? Chan you provide more detailed information regarding what you see as the vendor's role in disseminate the toolkit. RFP Other disseminating the toolkit? What is the annual funding range for the project and is there a funding cap? How will the funding be available/reimbursed? Budget be available/reimbursed? Is there money for administrative/oversight costs and will the selected vendor be allowed to the project of the project			Can you provide more detailed information	DCS intends for this RFP to provide opportunities for
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Other	Other	Have the pilot locations been determined?	No
		What components or infromation would the	DCS intends for this RFP to provide opportunities for
		agency like include as part of the toolkit,	more detail of the toolkit. The toolkit will be produced
Other	other	referenced on page 10 of the RFP.	from the selected vendor's work.
		What is the estimated budget for the entire	Respondents are encouraged to submit their proposed
RFP	Budget	project?	costs for this project with their proposals.
		Is it correct that the IDOA Requirements are worth	In the IDOA 1 attachment, each requirement is worth
		25 points out of a total of 100 evaluation points? If	5 points. Indiana Economic Impact, Buy Indiana,
		so, what is the breakdown of points for the	Minorty Business Enterprise, Women Business
		different categories: Indiana Economic Impact,	Enterprise, and Indiana Veteran Owned Small Business
RFP	RFP Process	WBE, etc.?	are each 5 points.
		Is there a minimum percentage of the total budget	It is not a requirement but the goal would be 8%
		that has to go to the prime contractor versus the	Women Owned, 8% Minority Owned, and 3% Veteran
RFP	Budget	subcontractor(s)?	Owned.
			It is not a requirement but the goal would be 8%
		Is there a maximum percentage of the total budget	Women Owned, 8% Minority Owned, and 3% Veteran
RFP	Budget	that can go to any single subcontractor?	Owned.
			DCS intends for this RFP to provide opportunities for
		When the RFP mentions disseminating the toolkit,	more detail of the toolkit. Electronic format will be the
		does that refer to hard copies? If so, should the	most usable, but some hard copies may be needed.
		vendor include the service of printing the toolkit?	Respondent's budget could reflect the cost of printing
RFP	Technical	How many copies does the state envision needing?	some toolkits if necessary.
		Would the state want this toolkit posted online? If	
		so, does the state have the capacity to put it on	
		their website? Or should the vendor provide the	
RFP	Technical	service of creating a website to house the toolkit?	DCS intends to post the toolkit on our Web site.
		Is a current provider of direct prevention services	
RFP	Service Delivery	precluded from responding to this RFP?	No, any provider can respond to this RFP.
		Is there any perceived conflict in operating in both	
		an advisory and direct service capacity at the same	
RFP	Other	time?	No, any provider can respond to this RFP.

		How will direct service providers be engaged to	DCS intends for this RFP to offer opportunities for
		participate in the development of the strategic	direct service providers to be engaged and proposals
RFP	Technical	framework?	should indicate what that engagement could be.