

**REPORT ON COURT BUDGET AND EXPENDITURES WORKSHEET  
PUBLIC DEFENDER'S OFFICE**

**THIS REPORT COVERS THE PERIOD OF: JAN. 1, 2024 - DEC. 31, 2024**

COUNTY: \_\_\_\_\_  
 COURT(S): \_\_\_\_\_  
 COURT ID(S): \_\_\_\_\_  
 DATE PREPARED: \_\_\_\_\_  
 PREPARED BY: \_\_\_\_\_  
 TELEPHONE: \_\_\_\_\_  
 EMAIL ADDRESS: \_\_\_\_\_



INDIANA OFFICE OF COURT SERVICES

- NOTE 1:** If the Public Defender's Office within the county operates on a distinct budget separate from the court, they must file a separate report on budget and expenditures for the office.
- NOTE 2:** Include ALL expenditures regardless of the source of funds. Please list all positions or entries separately and provide a total when indicated. Additional lines are available, if needed, when submitting this form on ICOR. For the Personal Services section, the first column should identify the number of employees filling each position at the salary indicated.
- NOTE 3:** For the Personal Services section, the first column should identify the number of employees filling each position at the salary indicated.

**SECTION I: PERSONAL SERVICES - SALARIES, WAGES, FRINGE BENEFITS AND TRAVEL (10000 series)**

**SUBSECTION A: SALARIES AND WAGES**

	Number of Employees	Actual 2024 Expenditures	2025 Requested Budget	2025 Approved Budget
Law Clerk(s)				
Intern(s)				
<b>1. Total Law Clerk(s)/Intern(s)</b>	0	0	0	0
Chief Public Defender				
Deputy Public Defender				
Deputy Public Defender				
Public Defender Staff				
<b>2. Total Public Defender and Staff</b>	0	0	0	0
Information Technology Officer				
Information Technology Staff				
<b>3. Total Information Technology</b>	0	0	0	0

	Number of Employees	Actual 2024 Expenditures	2025 Requested Budget	2025 Approved Budget
Other Salaried Employee (Specify)				
Other Salaried Employee (Specify)				
Other Salaried Employee (Specify)				
<b>4. Total Other Salaried Employee</b>	0	0	0	0

<b>Total Salaries and Wages</b>				
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**SUBSECTION B: FRINGE BENEFITS**

	Number of Employees	Actual 2024 Expenditures	2025 Requested Budget	2025 Approved Budget
Salaried Personnel Fringe Benefits- Administration (specify benefit)				
Salaried Personnel Fringe Benefits- Public Defender (specify benefit)				
Other Non-Salaried Personnel Fringe Benefits (specify benefit)				
<b>Total Employee Fringe Benefits Paid</b>	0	0	0	0

<b>TOTAL PERSONAL SALARIES, WAGES AND FRINGE BENEFITS (add Totals for Subsections A and B)</b>	0	0	0	0
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**SUBSECTION C: OTHER PERSONAL SERVICES**

	Actual 2024 Expenditures	2025 Requested Budget	2025 Approved Budget
<b>This subsection does not apply to Public Defenders expenditures</b>			
<b>Total Other Personal Services</b>	0	0	0

**SUBSECTION D: TRAVEL**

	Actual 2024 Expenditures	2025 Requested Budget	2025 Approved Budget
1. Public Defense Travel Expenditures			
<b>Total Travel</b>	0	0	0

<b>TOTAL PERSONAL SERVICES (add totals for Subsections A, B, C, and D)</b>	0	0	0
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**SECTION II: SUPPLIES (20000 series)**

	Actual 2024 Expenditures	2025 Requested Budget	2025 Approved Budget
1. Office Supplies			
2. Operating Supplies			
3. Repair and Maintenance Supplies			
4. Other Materials and Supplies			
<b>TOTAL SUPPLIES</b>	0	0	0

**SECTION III: PROFESSIONAL SERVICES AND CHARGES (30000 series)**

	Actual 2024 Expenditures	2025 Requested Budget	2025 Approved Budget
1. Expert Consultants/Witness Fees			
2. Pauper Attorney on Case-by-Case Basis/ Contract Basis			
3. Other Indigent Expenses			
a) Depositions			
b) Investigations			
c) Transcript Preparation Cost			
d) Language Interpretation			
e) Other			

	Actual 2024 Expenditures	2025 Requested Budget	2025 Approved Budget
4. Telephone Services			
5. Utility services other than telephone			
6. Contract printing costs			
7. Insurance other than group employee benefits			
8. Rentals (include leasing and service contracts for office equipment; exclude computers and software.)			
9. Rental of computers/hardware (Include service contracts)			
10. Software - licensing/purchasing (Include service contracts)			
11. Postage			
12. Shipping and Freight			
13. Other services and charges (Please specify)			
<b>TOTAL PROFESSIONAL SERVICES AND CHARGES</b>	0	0	0

**SECTION IV: CAPITAL OUTLAYS (40000 series)**

	Actual 2024 Expenditures	2025 Requested Budget	2025 Approved Budget
1. Legal Libraries			
2. Office Equipment			
3. Computer and Telecommunications Equipment (purchases)			
4. Other Capital Purchases (such as land, buildings, and other capital improvements. Please specify)			
<b>TOTAL CAPITAL OUTLAYS</b>	0	0	0

<b>TOTAL EXPENDITURES/BUDGET (Add Totals from Sections I, II, III and IV)</b>	0	0	0
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**Copies of this worksheet are also available on-line at:**  
[www.courts.in.gov](http://www.courts.in.gov)  
**To obtain your password, please contact the Trial Court Technology Help Desk at 1-888-275-5822**