

Civil Benchbook
March 13, 2026
Minutes
Meeting via Teams Video Conference

1. **Attendance:** Judge Rehana Adat-Lopez, Judge John Broden, Judge Mark Dudley, Judge Sara Dungan, Mag. Therese Hannah, Judge Kara Krothe, Judge Kate Kuehn, Mag. Ian Stewart, Judge Kyle Williams.

Staff: Stephanie Rothenberg and Michelle Goodman

2. **Minutes:** The Committee approved the September 5, 2025, minutes.
3. **Tab 1 – Oaths:** Judge Kuehn presented the proposed amendments to this section. The committee discussed the proposal and additional edit to the oaths tab. The committee will continue this discussion at the next meeting
4. **Meeting dates:** The committee members approved scheduling meetings on September 11, 2026, and December 4, 2026. Below is the full upcoming meeting schedule:
 - June 5, 2026
 - September 11, 2026
 - December 4, 2026
 - All meetings will be held at noon Eastern time.
 - The June agenda will include:
 - Review of the oaths tab by Judge Kuehn
 - Review of contempt tab by Judge Dudley

Civil Benchbook
June 5, 2026
Minutes
Meeting via Teams Video Conference

1. **Attendance:** Judge Rehana Adat-Lopez, Judge John Broden, Judge Mark Dudley, Judge Sara Dungan, Mag. Therese Hannah, Judge Kara Krothe, Judge Kate Kuehn, Mag. Ian Stewart, Judge Douglas Mawhorrr and Judge Taylor Beaty

Staff: Stephanie Rothenberg and Michelle Goodman

2. **Minutes:** The Committee approved March 13, 2026, minutes.
3. **Tab 4 - Removing a case from a judge** - Judge Broden presented his updates to the committee. After listening to his presentation, the committee voted 10-0 to approve the changes and requested this tab be prepared to send for approval of publishing in the bench book.
4. **Tab 1 – Oaths:** Judge Kuehn resumed her presentation of the proposed amendments to this section. The committee discussed the proposal and additional edits to the oaths tab. The committee will continue this discussion at the next meeting.
5. **Tab 15 - Filing requirement checklists:** Mag. Hannah presented her corrections and additions to this section. The committee discussed the proposal and additional edits to the tab. The committee will continue this discussion at the next meeting.
6. **Tab 6 – Contempt – Judge Dudley** – this review will take the majority of the next meeting.
7. **Meeting dates:** Due to technical difficulties the next meeting will be conducted **via Zoom** and the dates remain the same. Below is the full upcoming meeting schedule:
 - September 11, 2026
 - December 4, 2026
 - All meetings will be held at noon Eastern time.

The September agenda will include:

- Quick review of the last changes to the oaths tab by Judge Kuehn
- Quick review of the last changes to the filing requirement checklists tab by Judge Hannah
- Review of the contempt tab by Judge Dudley