

WorkPlace Spanish for the Indiana Judicial System

Withdraw Policy and fees

Students who initiate withdrawal from the WorkPlace Spanish for the Indiana Judicial System will be assessed fees according to the following schedule:

Withdrawal prior to class beginning	no fee assessed
After class begins:	
Up to 10% of contact hours completed	Fee = 20% of tuition
11% - 20% of contact hours completed	Fee = 30% of tuition
21%-30% of contact hours completed	Fee = 40% of tuition
31%-40% of contact hours completed	Fee = 50% of tuition
Over 40% of contact hours completed	Fee = full tuition

If the student fails to initiate a withdrawal or is involuntarily withdrawn based on Ivy Tech's official attendance policy, full tuition will be assessed to the student.